

## Security Officer

Casual

Competition #127-23/24

Brandon, Manitoba

Salary: \$17.94 - \$20.77 hourly

Classification: Security Officer 1

Assiniboine Community College has been providing exceptional learning experiences that have been transforming lives and strengthening Manitoba through applied education and research for more than 60 years.

The Security Officer is the front line for security at Assiniboine Community College. They provide all aspects of protective services to all campuses under the responsibility of ACC. The Security Officer preserves and maintains the public peace in all Assiniboine College facilities. The Security Officer is responsible for providing protection for all Assiniboine College buildings and grounds, provides assistance and direction to members of the public and college employees in a prompt and courteous manner.

### **Be Passionate and Take Initiative with these Responsibilities:**

- Conduct regular foot and/or mobile patrols.
- Respond to and investigate all complaints related to security including vandalism, theft, safety concerns and protects related evidence of incidents under investigation.
- Performs all duties relating to the security desk, includes monitoring security systems and security alarms such as duress, intrusion, fire, etc. as required.
- Provide assistance, information and direction to all persons who have official business within the college facilities.
- Completes Incident Reports of all unusual and/or illegal incidents.
- Answers enquiries, locks/unlocks doors as requested by authorized college employees.
- Provides crowd/traffic control during Special Events by directing the public. Enforcement of parking regulations as required and directed. Issues parking tickets as necessary and gives evidence in court when required.
- Other duties as required.

### **Be able to deliver results by having:**

- Be able to work un-supervised.
- Available Weekdays, Evenings, Nights, and Weekends
- A current Manitoba Security Guard License
- Valid Class 5 Drivers' Licence and clean Driver's Abstract
- Obtain and maintain CPR/AED and First Aid certification.

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*This competition will remain open until the position is filled.*

*Assiniboine Community College is committed to ensuring that its policies, practices, and systems are free of barriers, emphasize the value of diversity, and promote full participation to ensure dignity, respect, and equal access for all employees. A request for an accommodation or to request this document in an alternative format, can be made at any point during the recruitment process by contacting 204.725.8729 or [careers@assiniboine.net](mailto:careers@assiniboine.net).*

*Assiniboine welcomes applications from all qualified candidates who are legally entitled to work in Canada, including Indigenous peoples, persons of all abilities, members of visible minorities, all genders and sexual orientations, and all other groups protected by the Human Rights Code.*

*Assiniboine's campuses are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Red River Métis Nation.*

*If you are interested in this career opportunity, please email your resume and cover letter with reference to Competition #127-23/24 to [careers@assiniboine.net](mailto:careers@assiniboine.net).*

*We thank you for your interest. Only those selected for further consideration will be contacted.*

*Please contact [careers@assiniboine.net](mailto:careers@assiniboine.net) to request this document in an alternative format if necessary.*