

Park Works Supervisor 2 (PK2)

Location: Bakers Narrows Provincial Park

Advertisement Number: 32664

**Department of Sustainable Development
Parks & Regional Services Division
Flin Flon District**

Classification: Park Works Supervisor (PK2)

Job Type: Seasonal Departmental

Manitoba Parks is seeking a qualified individual to fill the position of Park Works Supervisor in Bakers Narrows Provincial Park.

Term: Approximately 29 weeks

Closing Date: March 31, 2017 2:30pm

Salary: Approximately \$19.82 - \$23.34 per hour (Plus Remoteness Allowance)

Job Duties: Under the supervision of the senior Park Works Supervisor (PK3), the incumbent is responsible for assisting with the co-ordination and supervision of maintenance staff in the maintenance, operations, and minor development programs of Manitoba Sustainable Development, more specifically, in Bakers Narrows Provincial Park and Flin Flon District. The Incumbent will be responsible for assisting with the implementation, testing and operation of water distribution and wastewater collection systems. The Incumbent will be responsible for maintaining files, preparing maintenance supply orders, cost estimates and other associated administration functions connected with the operation of Bakers Narrows Provincial Park and the maintenance program within the Flin Flon District.

This will include but is not limited to the following:

- The incumbent will be responsible to assist the PK3 in providing direct supervision to approximately 12 or more seasonal employees, working within Bakers Narrows Provincial Park and in the Flin Flon District.
- Time management, record keeping and report writing as well as a thorough knowledge of workplace health & safety, building codes and regulations, reading construction drawings, estimating materials for projects and providing cost estimates for job completion are an important aspect of the incumbents' knowledge and abilities.
- The incumbent will ensure all staff are trained in the operation of all equipment and are briefed on the safety of each task performed.
- The incumbent will have knowledge of the district's water and wastewater systems and be required to maintain water treatment & distribution, wastewater treatment & collection certifications as issued through the Water and Wastewater Facilities Operators Certification Program.
- The incumbent must be able to understand and carry out instructions both orally and in writing.

Qualifications:

Essential:

- Experience in planning, organizing and supervision of construction and/or infrastructure projects and maintenance of facilities.
- Experience supervising staff, including scheduling, performance management, training and recommending disciplinary action.
- Strong interpersonal skills with the ability to cooperate and effectively work with staff, stakeholders and the public.
- Experience organizing, planning and prioritizing a complex and changing workload.
- Ability to solve problems and make sound decisions.
- Strong verbal communication skills.
- Experience applying/implementing workplace safety and health policies and procedures.
- Experience in project management including cost estimating, budgets, purchasing and inventory control.
- Experience operating, maintaining and repairing maintenance equipment (such as ½ ton trucks, tractors, ride on mowers, ATV's, outboard motors, snowmobiles and other small and heavy equipment).

Desired:

- Experience in the treatment and distribution of potable water and collection and treatment of wastewater

Conditions of Employment:

Must be legally entitled to work in Canada. Must possess and maintain a valid full stage Manitoba class 5 drivers license. Must be physically able to perform the duties assigned to the position, including lifting of up to 50 lbs, bending, reaching, and standing for long periods of time. Must be willing and able to work weekends, evenings, holidays, as well as travel and work in the outlying areas of the Region. Must have Manitoba Level 1 Water and Wastewater Certification or be willing to acquire and maintain certification within 2 years of the employment start date. Grade 12 education or GED 12 is a pre-requisite for obtaining certification. Must be able to work outdoors for extended periods of time under various weather conditions. Prior to employment must obtain a drivers license disclosure, a drivers abstract and ongoing disclosures of all accidents and violations in both personal and professional driving and annually thereafter

Additional Information:

An eligibility list may be created to fill similar positions in the Flin Flon District and will remain in effect for 6 months.

Employment Equity is a factor in selection. Applicants are requested to indicate in their application if they are from any of the following groups: women, Aboriginal people, visible minorities or persons with a disability.

How to Apply:

Your application, cover letter and resume must clearly indicate how you meet the qualifications.

When applying to this advertisement, please indicate the advertisement number and position title in the subject line and body of your email.

Submit your application to:

Advertisement # 32664

Sustainable Development

203-143 Main Street

Flin Flon, MB, R8A 1K2

Email: richard.dean@gov.mb.ca

We thank all those who apply and advise that only those selected for further consideration will be contacted.