

Park Attendant 2 (KA2)

Location: Nopiming Provincial Park

Advertisement Number: 32702

Department of Sustainable Development
Parks & Regional Services Division
Lac du Bonnet District

Classification: Park Attendant KA2

Job Type: Seasonal Departmental

Manitoba Parks is seeking qualified individual to fill a Park Attendant II position in the Lac du Bonnet District. This position is located in Nopiming Provincial Park. An eligibility list will be created for similar positions and will remain in effect for up to 12 months.

Term: 17 weeks, May - September

Salary: \$1,244.80 - \$1,395.20 biweekly

Closing Date: April 3, 2017

Job Duties:

Under the direct supervision of the District Park Supervisor or designate, the Attendant is responsible for, the accurate collection and remittance of revenue, operation of the Parks Reservation Service computerized system, and responding effectively to public complaints and enquiries within Nopiming Provincial Park. The Attendant is responsible for the day to day operation of a campground including minor maintenance and janitorial upkeep of park facilities including the campground office, campsites as well as all facilities and structures located within the assigned park facility area.

Qualifications:

Essential:

- Experience and knowledge collecting and remitting revenue with accountability and accuracy, and the ability to maintain accurate financial records and reports.
- Demonstrated interpersonal skills with the ability to interact effectively with the public.
- Demonstrated ability to effectively deal with stressful situations.
- Demonstrated ability to work independently and effectively with limited supervision.
- Demonstrated strong verbal communication skills.
- Knowledge and experience with grounds maintenance and janitorial duties.

Desired:

- Experience working with Microsoft Office or equivalent software applications.
- Experience working with electronic cash and point of sale systems.

Conditions of Employment:

- Must possess and maintain a valid full stage Manitoba Class 5 driver's license.
- Must be physically able to perform the duties assigned to the position including lifting approximately 35 lbs in weight and standing for prolonged periods.
- Must be able to travel with occasional overnight accommodations.
- Must be willing and able to work weekends, statutory holidays, and shift work.
- Must be entitled to work in Canada.

Additional Information:

An eligibility list may be created to fill similar positions in Lac du Bonnet District and will remain in effect for 12 months.

Bunkhouse accommodations may be provided.

Employment Equity is a factor in selection. Applicants are requested to indicate in their application if they are from any of the following groups: women, Aboriginal people, visible minorities or persons with a disability.

How to Apply:

Your application, cover letter and resume must clearly indicate how you meet the qualifications. When applying to this advertisement, please indicate the advertisement number and position title in the subject line and body of your email.

Submit your application to:

Advertisement # 32702
Sustainable Development
Lac du Bonnet District
#4 Hwy 502
Box 850 Lac du Bonnet, MB R0E 1A0
Attn: Stewart Massey, District Park Supervisor
Phone 204-345-1405 Fax 204-345-1409
Email: stewart.massey@gov.mb.ca

We thank all those who apply and advise that only those selected for further consideration will be contacted.