

SENIOR SAFETY PROGRAM ADVISOR

On behalf of our client, Manitoba Trucking Association, we are currently recruiting a Senior Safety Program Advisor to join their Winnipeg team. The Manitoba Trucking Association exists to develop and maintain a safe and healthy business environment for its industry members and has been doing so since 1932. Comprised of Associated Trade members and Carrier member companies representing over 10,000 employees, the Manitoba Trucking Association is an advocacy group and the voice of the trucking industry in Manitoba.

The Manitoba Trucking Safety Program – *Risk. Professionally Managed* or RPM Trucking Safety, provides employers and workers in the Manitoba trucking industry with health and safety expertise, training and supports within an accessible framework that will assist them to create healthy, safe, productive workplaces and an integrated culture of safety.

Reporting to the Business Operations Manager, the Senior Safety Program Advisor is the RPM Trucking Safety Program staff lead on coordinating Trucking Safety Program activities in alignment with the Business Plan and based on input of the Trucking Safety Council. Activities include industry outreach to communicate program services and encourage program participation, understand member service needs and deliver service offerings.

This is a new role that will appeal to an entrepreneurial, service-focused individual who enjoys collaborating with industry on safety programs and services. The Senior Safety Program Advisor works in collaboration with association staff, its strategic business partners and stakeholders to understand industry needs and priorities, ensuring the organization understands the requirements around developing and effectively delivering targeted programs and services, and communications management.

Key Accountabilities

The Senior Safety Program Advisor is accountable to the Executive Director for the leadership and management of the Manitoba Trucking Association's Safety Program including program development, delivery and service standards. The Senior Safety Program Advisor is responsible for the integrity of all programs and services, including ensuring standards are upheld when granting safety certification and compliance with the requirements of levy-funding agreements.

Strategic Communication and Outreach

- Provide information and analysis, advise and assist the Safety Council in formulating the vision, goals and objectives for the program and ensure they are aligned with the expectations of primary stakeholders, the current and anticipated environment
- Recommend development of policies, programs, services, new initiatives and performance indicators in response to identified needs, trends and issues relevant to workplace safety and health

Safety Program Technical Knowledge

- Maintain current technical knowledge and understanding of leading practices in workplace safety, including any new developments related to workplace health and safety legislation and regulations or programs in other jurisdictions
- Communicate and facilitate development and delivery of safety programs and services to members, including training, information and resources, on-site advisory services, and certification. Assist and provide guidance to safety personnel with their daily responsibilities, and directly deliver safety and health programs and services as required

Stakeholder and Public Relations

- Develop and maintain effective relationships with industry stakeholders and strategic partners, including federal and provincial governmental agencies, non-government organizations, health and safety leaders, educational institutions, and community organizations to support information sharing, cooperation and achievement of common goals
- Develop a strong and visible presence within the community, acting as an ambassador for safety in the trucking industry and continuing to raise its profile

Safety Council Support

- Working with the Council Chair, identify key issues for Council deliberations and develop agendas and materials for Council meetings
- Provide information, training, materials, etc. as requested by the Council, and ensure effective communication between the Council and the organization's employees

Education, Certifications and Experience

- Certificate of completion of recognized post-secondary Occupational Health and Safety program. Professional safety designation, such as CRSP, CSP preferred
- Experience delivering training required, preferably Occupational Health and Safety training
- Post-secondary education in business or management, or equivalent
- Thorough practical knowledge of applicable Federal and Provincial Occupational Health and Safety regulations
- 5 years' experience in leading a team
- Proven ability to apply sound judgment, integrity and leadership to work effectively across organizational levels and boundaries; from senior business leaders to line level supervisors, Safety Council and Association Board of Directors through to entry level staff, government, non-government organizations and community organizations
- Senior health and safety expertise, management, and knowledge of the trucking industry
- Excellent oral, written and presentation communication skills as well as experience facilitating discussions and consultations

If you feel you have the demonstrated background and are interested in learning more about this career opportunity please forward your resume to Kamalita.Ketler@mnp.ca or call 204.336.6107.