



Macdonald Youth Services

## MACDONALD YOUTH SERVICES

### EMPLOYMENT OPPORTUNITY

#### INTERNAL/EXTERNAL

**POSITION:** Full Time Team Leader – Specialized Individual Placement Services

**SUMMARY:** Macdonald Youth Services requires an experienced Team Leader within the Specialized Individual Placement (SIP) service area. The Team Leader is responsible to assist the Program Manager in both the daily operation and development of the home. The Team Lead also ensures all responsibilities towards the youth are carried out within a youth-centred, relationship-based strengths framework that promotes the cultivation and mobilization of youth strengths, potential and capacity for growth.

**DUTIES AND RESPONSIBILITIES:** of the Team Leader include, but are not limited to:

Youth Care:

- Fulfilling all of the duties and responsibilities of the program's Youth Care Practitioner
- Provides 24-hour supervision of clients
- Acts as a healthy role model and ensures that the needs of the youth are primary focus
- Maintains awareness of the needs of the youth and structures a therapeutic living unit
- Provides the opportunity for the youth to observe and participate in a variety of community activities, with the YCP engaged in the activity as well

Program Leadership:

- Provides vacation and other time off coverage for the Program Manager while fulfilling all responsibilities of the Program Manager
- Provides on-call coverage as required
- Completes administrative duties, as assigned by the Program Manager (i.e.):
  - Assisting with interviewing and hiring of Youth Care Workers
  - Scheduling, coordinating and training Relief / Casual Youth Care Practitioners
  - Orienting new staff
  - Coordinating the distribution of information
  - Scheduling meetings
  - Scheduling home maintenance
  - Performing financial and purchasing responsibilities
- Participates in on-going professional development to increase knowledge in the field and increase skill level to continue meeting developing employment needs
- Supports the program to reflect the MYS and SIP treatment philosophy, agency and Human resource policies and program protocols
- Represents the program and the agency in a professional manner
- Other duties as assigned

**ESSENTIAL REQUIREMENTS:**

- Child and Youth Care Worker diploma or certificate (or equivalent certificate or diploma)
- A minimum of 4 years' experience in the youth care field and supervisory experience/training
- Valid driver's license



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- Current (within 3 months) Criminal Record Check with Vulnerable Sector Search, or willingness to obtain
- Current (within 3 months) Child Abuse Registry Check, or willingness to obtain

#### PREFERRED REQUIREMENTS:

- Degree in an applicable Human Services field (BSW preferred) ***and*** 2 or more years' experience in the youth care field.
- Supervisory experience (including financial management).
- Applied Suicide Intervention Skills Training (ASIST), or comparable

**SALARY RANGE:** \$33,707.76 - \$45,585.21 d.o.q. per annum.

MYS offers a competitive benefit package and pension plan.

**HOURS OF WORK:** 40 hours per week. Shifts will include a mixture of 7am-3pm, 3pm-11pm, and 11am-11pm shifts, with every other weekend off.

#### HOW TO APPLY:

*Applicants must demonstrate in their resume or cover letter how they meet the requirements of the position, quoting the competition number.*

**COMPETITION NUMBER:** 2632.03.17

**CLOSING DATE:** interested candidates are requested to submit a resume by **12:00 noon March 20/17**.

Please forward a cover letter and resume (in word or PDF format) prior to the closing date, to:

Macdonald Youth Services – Human Resources

400 – 491 Portage Avenue

Winnipeg, MB R3B2E4

Fax: 204.284.4431

Email: [careers@mys.mb.ca](mailto:careers@mys.mb.ca)

Online: <http://www.mys.ca/join/types-of-opportunities>

MYS is an equal opportunity employer, Aboriginal persons, women, visible minorities and persons with disabilities are encouraged to apply.

MYS is committed to developing and retaining a diverse workforce. All job offers are conditional upon providing the following satisfactory, and current (within 3 months) background checks: Child/Adult Abuse Registry Check; Prior Contact Check; and Criminal Record Check with Vulnerable Sector Search. We thank all applicants for their interest, but only those selected for an interview will be contacted. For further information about our other employment and volunteer opportunities please visit our website [www.mys.ca](http://www.mys.ca).