



The Brandon Friendship Centre
is accepting applications for
a part time Financial Assistant
(evenings and weekends)

The successful applicant will be responsible
for managing the Payroll and assisting the Financial Administrator
in the execution of her duties.

Qualifications: Payroll experience, experience using the
Quick Books Accounting system, a valid class 5 driver's license
and bondable .

Preference given to Aboriginal candidates.

Must provide an up to date clear criminal record check and a
child / adult abuse registry check.

Deadline for applications is 4:30 p.m. August 18, 2017

Only those chosen for an interview will be contacted.

Please submit cover letter, resume and references to
Personnel Committee
Brandon Friendship Centre
836 Lorne Avenue
Brandon, Manitoba
R7A 4A8