

» *People make it happen.*

Student Recruitment Specialist

Recruitment & Conversion

Salary range: \$45,676 – \$62,281 (annually)

Status: Full-time Term - 7 months

Competition # 27-17/18

Classification: Assistant Guidance Counsellor

Brandon, Manitoba

Assiniboine Community College strives to create exceptional learning experiences for our students. We place a strong priority on student success and are committed to building an environment that creates and supports a high level of student engagement. Reporting to the Manager, Recruitment & Conversion, the student recruitment specialist is the face of the college daily, representing Assiniboine at recruitment events throughout the year.

Be Passionate

You are energetic and thoughtful. You have a track record of being a terrific communicator who can connect with people in groups and on an individual level. Delivering dynamic presentations is where you excel, and you love the idea of being able to provide information on college admissions, programs and student life. You believe in the value of post-secondary education and the power it has in transforming lives.

Take Initiative

You are a natural networker who is approachable, professional and personable. You love getting to know others and helping them to achieve their goals. You know how to make a plan and stick to it, but can adapt on the fly when the situation requires it. You are extremely organized and self-driven. 'Life on the road' is an exciting prospect for you, as you'll spend time in communities both inside and outside the province. There is considerable travel throughout the year, so you must have a valid Class 5 drivers' license and be comfortable with evening and weekend schedules.

Deliver Results

As part of the student recruitment & conversion team, you will help to generate new recruitment opportunities to connect with potential students of all ages and backgrounds. Experience working with diverse audiences is an asset. You're enthusiastic about attending recruitment events while working to ensure that the college meets yearly enrolment targets. To deliver the results of the position, you will have a relevant post-secondary credential in marketing, business development, communications or a related field. It is considered an asset to have graduated from Assiniboine Community College.

A review of resumes will start on September 29, 2017, however this competition will remain open until filled

Assiniboine Community College campuses are located on traditional territories of Treaty No.1 and Treaty No.2, the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Métis Nation.

If you are interested in this career opportunity, please forward your resume and cover letter to:

Assiniboine Community College

c/o Human Resources

1430 Victoria Avenue East, Brandon, Manitoba R7A 2A9

Fax 204.725.8736 or email humanresources@assiniboine.net

We thank you for your interest. Those selected for further consideration will be contacted.



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