

Program Coordinator

Applied Counselling Skills Certificate Program

Long Plain First Nation

Comp# 43-17/18

Salary: \$32.42 to \$40.48 per Hour

Part-time, Term – January to September, 2019 (date is subject to change)

Program Coordinator Extension Services 1

Assiniboine Community College strives to create exceptional learning experiences for our students. We put a high priority on student success and are committed to building an environment that creates and supports a high level of student engagement.

Be Passionate.

You are passionate about student success and engagement and are versed in the principles of building a community through education. You will support instructors and students to integrate their theoretical and practical knowledge with individual clients and community programs. Cooperation, commitment, and communication with the communities we serve and our stakeholders are the foundation of this role.

Take Initiative.

You are independent and organized and your previous experience will indicate you can manage details of program delivery. This will include assisting with recruitment, selection and supervision, conducting student orientations and advising, and supporting stakeholders. You will be a go getter who can manage day to day administrative responsibilities on your own.

Deliver Results.

You have the compassion and knowledge to support learners to achieve their goals. You are a creative problem solver who works well in a role that is multifaceted. Experience teaching in an adult setting is considered an asset. You will hold a counselling-related Degree or Master's Degree and will draw on diverse industry experiences and a strong foundation of knowledge to support student success.

This competition will remain open until filled.

Assiniboine Community College campuses are located on traditional territories of Treaty No.1 and Treaty No.2, the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Métis Nation.

If you are interested in this career opportunity, please forward your resume and cover letter to:

Assiniboine Community College

c/o Human Resources

1430 Victoria Avenue East, Brandon, Manitoba R7A 2A9

Fax 204.725.8736 or email humanresources@assiniboine.net

We thank you for your interest. Those selected for further consideration will be contacted.

