

Document Request Form

Personal Information

First Name _____ Last Name _____
 Address _____ City/Province _____
 Postal Code _____ Home Phone # _____ Work Phone # _____
 Date of Birth _____ Previous Last Name _____

Details of Attendance

ACC Student Number _____ Dates Attended _____
 Current/Previous Program _____

Processing Instructions

Official Transcript	Number of copies	<input type="text"/>	\$15.75 per copy		Total
Certificate/Diploma	Number of copies	<input type="text"/>	\$52.50 per copy		Total
Replacement Student ID		<input type="text"/>	\$26.25		Total
Completion Letter		<input type="text"/>	\$15.75		Total
Confirmation of Enrolment	Number of copies	<input type="text"/>	\$15.75 per copy		Total

(this confirmation cannot be used for student aid; call 204.725.8700 ext 6020 for student aid confirmation)

Mailing Information

Mail document to: Home Address Pick Up Other (provide information below)

Payment Information

Visa MasterCard _____ Expiry Date _____
 Cardholder Name _____ Phone # _____
 Cheque or Money Order

Office Use Only

Date Sent:

Sent By: