



Accounting Summer Student

HyLife Ltd is a progressive Manitoba based company. HyLife and its affiliates have feed and pork operations and genetics sales in various countries around the world. This position is based in the vibrant community of Neepawa, Manitoba which has a reputation for its beauty and high quality of life. We are currently seeking a highly-motivated student to fill the position of an **Accounting Summer Student** for a **four-month term, May - August 2019**. This position reports directly to the **Accounting Manager**.

This position will include the following responsibilities and day-to-day functions:

- ❖ Accounting functions including entering vouchers and processing receipts
- ❖ General ledger reconciliations
- ❖ Creating reports
- ❖ Data entry from various information sources into different systems
- ❖ Reconciliations of Projects and WIP
- ❖ Scanning, filing and other administrative tasks
- ❖ Assist with internal audits
- ❖ Other duties as assigned

The successful candidate should possess the following qualifications:

- ❖ Currently enrolled in High School or University
- ❖ Currently studying any business-related courses is an asset
- ❖ Finance/accounting experience is an asset
- ❖ Microsoft applications experience
- ❖ Attention to detail

If you are interested in this opportunity, please apply online at www.hylife.com/current-opportunities

***Applicants who are not currently eligible to work in Canada will not be considered for this position.
We thank all applicants. However, only those under consideration will be contacted.***