

# Summer 2019 Employment Opportunity:

## Historical Interpreter

Friday, May 3, 2019

The Winnipeg River Heritage Museum (WRHM) showcases the people of the Winnipeg River and their stories. We are currently rebuilding, and expect to open our doors this upcoming summer of 2019.

The WRHM seeks to fill **one (1) full-time contract Historical Interpreter**, located at 19 Baie Caron S. in St-Georges, MB, for a period of eight (8) weeks with a possible start date of May 27, 2019 (negotiable). Remuneration is **\$12.00 an hour, 35 hours a week**. Reports to the Director/Curator and the Assistant Director/Curator.

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### JOB DUTIES

- Act as the enthusiastic public face of the brand new museum as it officially reopens to the public summer 2019.
- Work at administration desk selling admissions and gift shop merchandise.
- Lead informative and engaging walking tours for museum visitors.
- Work with staff to develop the museum's summer public and educational programming.
- Deliver engaging, educational, and fun children's summer programming.
- Interact with the public in formal (ie. tours) and informal (ie. responding to visitor queries) settings.
- Train volunteer tour guides and volunteer programming assistants.
- Periodically update museum's Facebook and Instagram accounts.
- Help with setup and delivery of programs and events when needed.
- Assist with cataloguing artifacts and archival materials as needed.
- Weekend availability required (1 day per week).
- Other duties as assigned.

### SKILLS & QUALIFICATIONS

- Post-secondary school (current or former student) ideally in education, travel & tourism, marketing, arts administration and management, or other related disciplines.

- Excellent oral and written communication skills
- Excellent interpersonal skills to provide high quality customer service
- Excellent leadership skills
- Ability to lift 50 pounds
- Ability to work well independently and as part of a team
- Bilingualism (English & French) is an asset.

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## HOW TO APPLY

Applicants must be aged between 15 and 30 and be legally entitled to work in Canada. International students are not eligible. Youth from underrepresented groups (e.g. recent immigrants & refugees, indigenous, disabilities, visible minorities, LGBTQ2, women in STEM, etc.) are encouraged to apply and self-identify in their cover letter/resume.

Please forward a cover letter and resume by Friday, May 17, 2019 at 5:00pm CST. We thank all who apply; however, only applicants selected for an interview will be contacted.

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For more about the WRHM, please visit us online:

Website: <https://www.winnipegrivermuseum.com/>

Facebook: <https://www.facebook.com/WinnipegRiverHeritageMuseum/>

Instagram: @winnipegriverheritagemuseum