



CAREER OPPORTUNITY

Location	Portage La Prairie Branch	City	Portage La Prairie, MB
Position	Yard Person	Job ID#	5582
Reporting To	Service Team Leader		
To apply to this position:	<ul style="list-style-type: none"> ➤ Please go to: www.agwest.com/careers ➤ Select “Careers” ➤ Choose the Job # then hit “Apply Now” <p style="text-align: center;">**Resumes are required**</p>		
Position Overview	The Yard Person provides excellent service to support our internal and external customers by maintaining the daily operation of yard inventory, and by performing shipping and receiving functions.		
Key Accountabilities	<ul style="list-style-type: none"> • Demonstrate workplace safety, environmentally sound and healthy behaviours at all times • Assist branch staff with inventory control of equipment and attachments, including daily yard inventory counts and providing updates on shipped and received equipment • Coordinate multi-divisional shipping, receiving and communicating repairs with the service department • Load and unload all equipment-related activity using safe standards and according to transport regulations • Prepare new units for customer delivery, ensuring new/used machines leave the yard in safe and good working condition (includes cab cleaning, pressure washing, pest control etc.) • Provide digital pictures and all documentation for all equipment entering and leaving the yard • Organize, track and file the same documents in a timely manner • Ensure yard security is maintained • Monitor the after-hours yard cell phone • Assist with other tasks as required including minor repairs to building, snow removal, general service shop and warehouse labour as required 		
Key Qualifications	<ul style="list-style-type: none"> • Post Secondary education and relevant work experience operating various types of ag equipment • Possess a solid mechanical aptitude or experience in ag equipment • Knowledge of transport-regulations is a definite asset • A customer centric, self-starter with excellent organizational, interpersonal and communication skills • Service oriented team player with strong business acumen • Sense of urgency and adaptable to changing priorities in a fast paced environment • Computer literate with exposure to Microsoft Office Applications and/or inventory systems • Current comprehension of competitors’ equipment would be an asset <p style="text-align: center;"><i>AgWest is an equal opportunity employer who recognizes and values diversity.</i></p>		