

WE ARE NOW ACCEPTING APPLICATIONS FOR:

Airport Operations Coordinator

Transportation Services – Operational Services Division

The main responsibility of the Airport Operations Coordinator is to ensure the safe and efficient operation of the Brandon Municipal Airport. This is a key leadership position that builds a workplace culture that is mutually respectful, productive and engaging within a predominately unionized work environment. This includes supporting staff and making sure that all personnel (internal and external) understand and follow all airport policies and procedures. The operations of the airport must comply with all Canadian Aviation regulations and procedures, or face non-compliance orders from regulatory bodies such as Transport Canada. This position is also involved in the setting of long and short range goals, budget preparations, policies and staffing controls that are aligned with the City of Brandon's commitment to serving and building community.

EDUCATION & CERTIFICATION

- Grade 12, G.E.D., or Mature High School Diploma;
- Post-secondary certification in management or a related field;
- Hold and maintain a valid Manitoba Class 5 driver's license;
- Accreditation with the International Association of Airport Executives (IAAE) is preferred;
- Certification in aerodrome and aviation standards is preferred;
- Knowledge and experience with Canadian Aviation Regulations, Aerodrome Security Measures, Canadian Aviation Security Regulations & TP 312 standards is preferred;
- Successfully obtain the Restricted Area Pass within 3 months of appointment;
- Successfully obtain a Restricted Operators Certificate – Air (ROCA) within 3 months of appointment.

EXPERIENCE

- Three years progressively responsible experience in the areas of operations, planning, safety or program development (preferred);
- Minimum of two years' supervisory experience in aviation (preferred);
- An equivalent combination of experience and education shall be considered.

Competition # 190048

Posting Date: May 30, 2019

Please apply with a cover letter and resume on-line at:

<http://jobbank.brandon.ca>

Applications will be accepted until Sunday June 16, 2019 @ 11:59 pm.

This position is not included in a Collective Agreement.

The selection process for this competition will include testing and an interview.

The City of Brandon reserves the right to underfill this position.

Position Conditions: This is a full-time, permanent position (40 hours per week).

Rate of Pay:
\$81,288 - \$87,705 (Pay Grade 6)

The City of Brandon is committed to an inclusive, barrier free environment and will accommodate the needs of applicants under the Accessibility for Manitobans Act (AMA) throughout all stages of the recruitment and selection process. We thank all applicants for their interest; only those advancing in the competition will be contacted. If contacted to participate in the process, please advise if you require an accommodation.

If you are interested in finding out more about the City of Brandon job opportunities as soon as they are posted, please follow us on Facebook or Twitter!

Serving and Building Community!