



**Metis Child, Family & Community Services (MCFCS) Agency** is a mandated child and family services agency with the responsibility to administer and manage culturally appropriate community-based child protection and support services for Metis and Inuit people in Manitoba.

## **RESOURCE DEVELOPMENT WORKER**

### **FULL TIME, ONE YEAR TERM POSITION**

**Competition #:** MCFCS-RDW-2019.045  
**Hours of Work:** 7.25 hours per day  
**Classification and Salary:** SP3, \$25.31-\$33.25/SP4, \$27.92-\$39.50 per hour  
**Location:** Winnipeg, MB

Reporting to the Alternative Care Supervisor, the Resource Development Worker is responsible to develop, support and supervise foster care resources for families and children. The incumbent will provide a range of services that deliver unique alternative care options, individual and group programming and other support as required to children and families, participate in permanency planning for children; and participate in ongoing evaluation of program model and service delivery model. It is the responsibility of every position to provide, where requested culturally relevant service or assist with access to such service.

Listed below is a summary of the qualifications and responsibilities of the position; complete job descriptions will be available to the successful candidate.

#### **Main areas of Key Responsibilities and Activities**

- Conduct investigations and assessments of children at risk
- Develop collaborative relationships with caregivers for the delivery of services for the child in care
- Prepare for and participate in legal and court actions
- Complete all administrative and reporting requirements

#### **Education and Experience**

- Bachelor's Degree in Social Work and two years related experience working directly with foster families; or
- Bachelor of Arts and five years related experience working directly with foster families
- Masters of Social Work would be an asset
- Registration with the Manitoba College of Social Workers is an asset
- Experience with behavioural plans
- Experience working with Metis and Inuit people.

#### **Knowledge, Skills and Abilities**

- Demonstrated understanding of Metis and Inuit culture and communities.
- Excellent assessment, interviewing and counseling skills.
- Understanding of child welfare act, standards and regulations.
- Advanced communication skills, both written and oral.
- Demonstrated ability to interact with people in a sensitive, tactful, diplomatic and professional manner at all time and to work cooperatively within a team environment.
- Ability to work effectively in a high volume and time sensitive environment.
- Demonstrated knowledge of CFSIS, Microsoft Office, and Outlook.
- Ability to work in an ethical manner and ensure integrity while maintaining confidentiality.

**Prior to commencing employment the successful applicant will be asked to provide satisfactory results of a Criminal Record Check with Vulnerable Sector Search, a Child Abuse Registry Check, Prior Contact Check and a Driver's Abstract upon hire at their own expense. In light of long processing times for these checks we encourage applicants to apply early, as this will reduce wait times to begin employment. A valid Manitoba driver's license and the use of a personal vehicle are requisites as travel within and outside the city are required.**

MCFCS offers a supportive and progressive work environment, competitive salaries, excellent benefits package and training opportunities.

**Please submit your Cover Letter and Resume indicating the competition number to:**

Human Resources  
Metis Child, Family and Community Services Agency  
Email: [recruitment@metisauthority.com](mailto:recruitment@metisauthority.com)

**Deadline for applications: 8:30 a.m. Monday, July 22, 2019.**

We thank all who apply; however, only those selected for an interview will be contacted.

**Preference will be given to Metis and Inuit applicants.**