

BDO is a firm built on a foundation of positive relationships with our people and our clients. Each day, we rely on our professionals to provide exceptional service, and help our clients by providing advice and insight they can trust. In turn, we offer an environment that fosters a people-first culture with a high priority on your personal and professional growth.

Our Pembina Valley office is looking for a **4 Month Co-op or Intern Student** to join the **Assurance & Accounting** team starting **January or May 2020**, and own the following responsibilities:

- Efficiently utilize technical knowledge from courses to carry out work projects and assignments
- Prepare and complete working papers, financial statements, and notice to reader engagements per regulatory standards
- Gather evidence for Assurance and Accounting engagements
- Build positive working relationships with clients and effectively respond to request and suggestions
- Effectively communicate with team members regarding progress updates and issues on an ongoing basis

How do we define success for your role?

- You demonstrate BDO's core values through all aspect of your work: Integrity, Respect & Collaboration
- You understand your client's industry, challenges, and opportunities; client describe you as positive, professional, and delivering high quality work
- You identify, recommend, & are focused on effective service delivery to your clients
- You share in an inclusive & engaging work environment that develops, retains & attracts talent
- You actively participate in the adoption of digital tools and strategies to drive an innovative workplace
- You grow your expertise through learning & professional development.

Your experience and education

- You are currently working towards a degree/diploma, focused in accounting
- You have a desire to provide outstanding client service and a commitment to teamwork
- You have proven leadership skill and can take initiative to seek understanding
- You display strong problem solving, analytical, and communication skills.

Why BDO?

Our firm is committed to providing an environment where you can be successful in the following ways:

- **Firm success** - We enable you to engage with the firm's strategic plan, and be a key contributor to the success and growth of the firm.
- **Professional success** - We help you be the best professional you can be in our services, industries and markets.
- **Personal success** - Achieve your personal goals outside of the office and make an impact on your community.

Earn your CPA Designation

At BDO, we are committed to the success of students pursuing their CPA designation. We provide pre-approved programs across our 100+ offices, mentorship and support, reimbursement of exam fees,

enrollment in Canada's leading CFE prep course, and flexible options for study leave in order for you to be successful.

Giving back, it adds up: Where company meets community. BDO is actively involved in our communities by supporting local charity initiatives. We support staff with local and national events where you will be given the opportunity to contribute to your community.

Experience that matters: As a student at BDO, you will be able to develop your professional skills while making an impact. Our firm allows you to connect directly with clients, work on a diverse range of files and projects, and has opportunities for future growth after you graduate.

Everyone counts: We believe every employee should have the opportunity to participate and succeed. Through leadership by our Chief Inclusion and Diversity Officer, we are committed to a workplace culture of respect, inclusion, and diversity. We recognize and celebrate the valuable differences among each of us, including race, religious beliefs, physical or mental disabilities, age, place of origin, marital status, family status, gender or gender identity and sexual orientation. If you require accommodation to complete the application process, please contact us.

Ready to make your mark at BDO? We require all students to apply directly online to our BDO Career website <https://www.bdo.ca/en-ca/careers/students>. Click "Apply now" to send your up-to-date application to one of our Campus Recruitment Specialists. **Please submit your cover letter, resume and transcripts or CACEE form as one PDF document into the 'Resume' application field. Please specify your preferred start month in your application.**

To explore other opportunities at BDO, check out our [careers page](#).