

MINUTES

**Assiniboine College Board of Governors Meeting
Tuesday, April 15, 2025 – Victoria Avenue East Campus, Brandon**

Board of Governors:

Ruth Mealy (Chairperson), Jody Parsonage, Mona Cornock, Amanda McGregor, Lisa Huston, Ketan Patel, Randy Daley, Jeremy Wilkinson

Regrets:

Jan Chaboyer, Jimmy Teichroeb, Jennifer Bone

College Staff:

Mark Frison, Shannon Brichon, Julie Muller, Jim Simmons, Tara Pearce, Amy Doerksen (Secretary)

Public Observers:

None

Roll Call

The meeting was called to order by Ruth Mealy at 5:01pm. Attendance constituted a quorum.

1. **Land Acknowledgement – R. Mealy**
2. **Approval of Agenda**

MOTION: Wilkinson / Daley

That the agenda for April 15, 2025 (BOG:25/04/15) Board of Governors meeting be approved.

CARRIED

3. **Approval of Minutes of Tuesday, March 18, 2025**

MOTION: Parsonage / Patel

To approve the minutes of Tuesday, March 18, 2025 (BOG:25.03.18) Board of Governors meeting.

CARRIED

4. **New Business**

i) **Multi-Year Integrated Resource Plan**

- A. Doerksen, Director of Integrated Planning, provided the Board with a high-level review of the MYIRP. The Plan has a new format this year that aligns with Assiniboine's New Strategic Plan. There is also the additional of a cover page that reinforces key commitments of Assiniboine and results in priority government areas.
- Questions and comments from the Board on the plan included discussion around Assiniboine receiving recognition as a top employer in the province. J. Muller, Director of Human Resources shared that this was a result of our track record of hiring Assiniboine graduates.

- The new Peters School location was inquired about and it was confirmed that the Board will receive an update in June on plans for the North Hill Campus.
- There was also discussion around our degree offerings and what new programs would come with funding from the government. M. Frison, President, shared that any new degree offerings in nursing would come with additional funding but that in other areas, we are submitting applications without requesting funding.

MOTION: Cornock / McGregor

That after review, the Board of Governors approve the Multi-Year Integrated Resource Plan (2025/67 to 2027/28).

CARRIED

5. Reports

i) Finance and Audit Committee –

- T. Stykalo, Chair of Finance and Audit Committee (FAC), shared that the multi-year budget was reviewed at the FAC meeting held earlier this month. Stykalo invited S. Brichon, Chief Financial Officer, to provide an overview of the budget.
- Brichon clarified that while she will review the three year budget, it is the 2025-26 budget that the Board will be approving. To follow are the items that were highlighted:
- Academic fee revenue is declining due to international enrolment. An assumption was made that we will experience a loss in 300 students.
- Received capital funding for new med lab and combined x-ray technician space. Also received capital funding for deferred maintenance related to the transfer of assets and ownership of buildings.
- Received a 2% increase in grant funding. Adult Collegiate funding remains status quo.
- Proposing a 2.7% increase on technology and course fees. An increase to document fees is also being recommended. These increases are to keep pace with inflation and the rise in costs.
- Projected salary costs were reviewed and are based on assumptions related to potential new collective agreements. There is a projected cumulative \$5M increase over five years.
- It was noted that the significant increase in staff salaries from 2024-25 to 2025-26 is a result of the positions acquired through the transfer of assets.
- Another impact of the transfer of assets is in the amortization of the acquired properties. This is a non-cash expense.
- In conclusion, Brichon shared that are looking at a multi-year deficit, as previously communicated to the Board, and that the deficit does grow over time.

MOTION: Huston / Cornock

That the Board of Governors approve a base tuition increase of \$2.40 per credit effective July 1, 2025, for the 2025/2026 academic year.

MOTION: McGregor / Daley

That the Board of Governors approve maintaining the 4.4 times multiplier on the international base tuition for the 2025/2026 academic year.

MOTION: Cornock / Patel

That the Board of Governors approve the technology fee increase and course fee increases of 2.7% to all levels for the 2025/2026 academic year.

MOTION: Parsonage / Huston

That the Board of Governors approve an increase to \$18.50 to the following documents effective July 1, 2025:

- Duplicate Transcript
- Confirmation of Enrolment
- Completion Letter
- Duplicate Documents
- Co-op Letter

MOTION: Daley / Cornock

That the Board of Governors approve the new Nursing Evaluation Verification fee in the amount of \$63.00 effective July 1, 2025.

MOTION: Stykalo / Parsonage

That the Board of Governors, under the recommendation of the Finance and Audit Committee, approve the 2025-26 budget as presented.

CARRIED

6. 2025 College Report –

The Board received the 2025 College Report as provided.

i) Budget Communication

- M. Frison spoke to the delay between the college receiving its funding letter from the province and when communication goes out to the Board and staff internally. It was shared that there is often fact checking and some back and forth to make sure that there are no errors or oversights.

ii) Prairie Innovation Centre Update

- M. Frison confirmed there are no updates to provide at this time.

7. Closed Session

MOTION: Wilkinson / Huston

That the Board of Governors move into the closed session.

CARRIED

MOTION: Wilkinson / Huston

That the Board of Governors move out of the closed session.

CARRIED

8. Adjournment – This meeting was adjourned at 5:41pm.

MOTION: Cornock

That the Board of Governors adjourn the meeting.

Original signed by Amy Doerksen

Original signed by Ruth Mealy

Secretary

Chair