

MINUTES
Assiniboine College Board of Governors Meeting
Thursday, June 5, 2025 –VIRTUAL

Board of Governors:

Ruth Mealy (Chairperson), Jan Chaboyer (Vice Chairperson), Tere Stykalo, Jody Parsonage, Mona Cornock, Jimmy Teichroeb, Lisa Huston, Randy Daley,

Regrets:

Amanda McGregor, Jeremy Wilkinson, Jennifer Bone, Ketan Patel

College Staff:

Mark Frison, Shannon Brichon, Derrick Turner, Julie Muller, Jim Simmons, Danielle Adriaansen, Anya McNabb, Nicole Gaudette, Amy Doerksen (Secretary)

Public Observers:

Alec Walters

Roll Call

The meeting was called to order by Ruth Mealy at 5:10pm. Attendance constituted a quorum.

1. **Land Acknowledgement – R. Mealy**
2. **Approval of Agenda**

MOTION: Chaboyer /Cornock

That the agenda for June 5, 2026 (BOG:25/06/05) Board of Governors meeting be approved.

CARRIED

3. **Approval of Minutes of Tuesday, March 18, 2025**

MOTION: Parsonage / Daley

To approve the minutes of April 15, 2025 (BOG:25.04.15) Board of Governors meeting.

CARRIED

4. **New Business**

i) **Purchase of KUKA robots for Mechatronics**

- N. Gaudette, Dean of the Russ Edwards School of Agriculture and Environment, reviewed a decision paper provided to the Board requesting approval to purchase robots for the Mechatronics program launching this fall 2025.
- This purchase is above the President's authority level and is the last large purchase for the program.
- AYVA is offering added value through training for instructors on the robots.
- The cost of the robots is included in the grant funding received for this project.

MOTION: Huston / Cornock

That the Board approve \$637,658.56 for the purchase of six KUKA robotic arms from AYVA Educational Solutions Ltd.

CARRIED

ii) Graduate Follow-up Surveys Report

- A. Doerksen, Director of Integrated Planning, provided a presentation on the Graduate Follow-up Surveys that were conducted in February/March 2025 engaging graduating classes from 2023-24 and 2020-21 (9 months and 4 years after graduating).
- Key metrics that are included on the Balanced Scorecard were reviewed in addition to a few other notable insights. In all areas, Assiniboine College continues to see consistently strong year-over-year results.

iii) Policy Review

- B6 – Naming of College Assets - D. Turner, VP of Advancement, reviewed the recommended changes to the policy that include some corrections to address job title changes, as well as changes that better reflect current practices and processes. No changes were significant in nature.

MOTION: Stykalo / Cornock

That the recommended changes, as presented, to B6 Naming of College Assets be adopted.

CARRIED

- B2 Payment of Expenditure Related to Board Business - A. Doerksen, Board Secretary, reviewed the one change to the policy that was a grammar edit.

MOTION: Chaboyer / Daley

That the recommended changes, as presented, to B2 Payment of Expenditure Related to Board Business be adopted.

CARRIED

iv) Delegation of Board Authority

- R. Mealy led the Board in a discussion around the routine transfer of authority from the Board to the Executive and Governance Committee over the summer break. It was also discussed that, should there be a need to pull the entire Board together to make a decision related to approving a tender for the Prairie Innovation Centre project, a special full Board meeting will be called mid August.

MOTION: Teichroeb / Stykalo

That the Assiniboine College Board of Governors approve the delegation of full Board power and authority, to the Executive and Governance Committee to the Board for the period of June 6th to September 16th, 2025.

CARRIED

5. Reports**i) Finance and Audit Committee –**

- T. Stykalo, Chair of Finance and Audit Committee (FAC), welcomed S. Brichon to review the Financial Statements who noted the biggest change relates to the transfer of assets. Operationally, there have been no significant changes to the statements.

MOTION: Stykalo / Chaboyer

That the Board of Governors, under the recommendation of the Finance and Audit Committee, approve the Financial Statements ending March 31, 2025.

CARRIED

ii) Executive and Governance Committee

- R. Mealy, Chair of the Executive and Governance Committee, shared that when the committee last met, they approved changed to the Skilled Matrix. It was also shared that the committee reviewed policy B4 New Member Board Orientation Policy and did not make further changes to the version that was shared at the January 2025 meeting.

MOTION: Cornock / Parsonage

That the recommended changes, as presented and endorsed by the Executive and Governance Committee, to B4 New Member Board Orientation Policy be adopted.

CARRIED

iii) Planning Committee

- M. Cornock, Chair of the Planning Committee, provided a briefing on the Planning Committee's final presentation on Continuing Education as a follow-up to the 2023-24 Balanced Scorecard.
- A recommendation was made to remove the metric related to Continuing Education course registrations and to remove the metric measuring enrolment in distance programs.
- The rationale for the remove of the course registrations is that the target was created to measure activities within the Continuing Education Department and college business has changed over time. Academic schools are becoming more active in delivering expanded continuing education Also, distance delivery has been excluded, and it accounts for a significant portion of activity currently happening.
- The rational for removing the distance metric is that there is no longer a business need to measure distance delivery independent of other program delivery modality and that those enrolments should be included in the enrolment metrics for Regular Programs and Community Programs.

MOTION: Cornock / Daley

That after review and on the recommendation of the Planning Committee, the Board of Governors approve the following adjustments to the 2024-25 Balanced Scorecard:

- The *Total Number of Registrations in Continuing Education Courses* metric be deleted.
- The *Total Students Enrolled in Distance Education Programs* metric be deleted.
- the distance programs, with DE funding sources, be added to the following metrics:

Total Students Enrolled in Regular Programs
Total Students Enrolled in Community Programs

CARRIED

6. **2025 College Report –**

The Board received the 2025 College Report as provided.

i) Centre for Adult Learning Update

- D. Rexe, Vice President Academic, provided an update on the Centre for Adult Learning. The presentation spoke to the college's commitment and efforts to date to right-size programming to match current funding received.

- The college has been providing an internal subsidy for several years and program utilization last year was only 39%. Decisions have been made to better align staffing resources with program offerings to improve this.
- Some of the program changes highlighted includes reducing overall programming to operate within budget; maintaining essential subjects for student graduation/entry into post-secondary programming; and maximizing enrolment/providing delivery options to offer flexibility.

ii) Prairie Innovation Centre

- M. Frison, President, provided an update on what has happened since the provincial government announced its significant funding commitment in April. The college is close to issue the request for tender. Additional resources are being put in place this coming fall 2025 to help manage the project given its scale and impact.
- PIC continues to be a priority for the provincial government and is being included in key infrastructure projects flagged with the federal government.

iii) North Hill Campus Master Plan

- J. Simmons, Director of Capital Projects, provided a high-level summary of the updates made to the new North Hill Campus Master Plan.
- The Board will be engaged in a more in-depth discussion on the updated plan in the fall of 2025.

7. Closed Session

MOTION: Chaboyer / Stykalo

That the Board of Governors move into the closed session.

CARRIED

8. Adjournment – Parsonage/Chaboyer – Motion to adjourn the meeting at 7:09pm.

MOTION: Cornock

That the Board of Governors adjourn the meeting.

CARRIED

Original signed by Amy Doerksen

Secretary

Original signed by Ruth Mealy

Chair