

MINUTES

Assiniboine College Board of Governors Meeting

Tuesday, September 16, 2025 – In-Person, MICA Study Hall, North Hill Campus

Board of Governors:

Ruth Mealy (Chairperson), Jan Chaboyer (Vice Chairperson), Tere Stykalo, Mona Cornock, Alec Walters, Lisa Huston, Randy Daley, Amanda McGregor, Jeremy Wilkinson, Jennifer Bone, Ketan Patel

Regrets:

Jody Stevens

College Staff:

Mark Frison, Deanna Rexe, Shannon Brichon, Julie Muller, Jim Simmons, Danielle Adriaansen, Anya McNabb, Amy Doerksen (Secretary)

Public Observers:

Mitchell Hengen
Anonymous Member of Public

Roll Call

The meeting was called to order by Ruth Mealy at 5:00pm. Attendance constituted a quorum.

1. **Land Acknowledgement – R. Mealy**
2. **Approval of Agenda**

MOTION: Wilkinson /Chaboyer

That the agenda for September 16, 2026 (BOG:25/09/16) Board of Governors meeting be approved.
CARRIED

3. **Approval of Minutes of Thursday, June 5, 2025**

MOTION: Stykalo / Cornock

To approve the minutes of June 5, 2025 (BOG:25.06.05) Board of Governors meeting.
CARRIED

4. **New Business**

i) **Fall Enrollment Report – D. Adriaansen, VP of Enrolment**

- This presentation reviewed how fall enrolment is tracking to projections, how September 2025 is compared to September 2024 and how the rest of the academic year shaping up.
- Presentation reviewed enrolment by demographics – domestic vs. international.
- On the domestic new student front, the college is seeing an increase of 7% to projections. On the international new student front, the college is currently sitting 18% below projections.

- Looking at returning students, the college is 2% under projections for domestic and 68% over projections for international.
- Enrolment by school was reviewed. All but the School of Health and Human Services have increased their domestic students. All but the School of Nursing has seen a decrease in international students. For the School of Nursing, this is a result of an added fall intake of CHCA in Winnipeg.
- The presentation provided a review of conversion data to show the difference between domestic and international.
- In summary, the college is on track to achieve or surpass enrolment and corresponding revenue targets for 2025-26 (which includes a projected deficit).
- There are positive indications in some programs that we can sustain domestic increases year over year.
- International demand has decreased, and this will remain the case for the foreseeable future.

ii) Policy Review – A. Doerksen, Director of Integrated Planning and Board Secretary

- B5 Complaints to the Board
 - Reviewed minor changes only to the existing policy.

MOTION: McGregor / Chaboyer

That the recommended changes, as presented, to B5 Complaints to the Board be adopted.

CARRIED

- Conflict of Interest
 - Board was advised of the policy and its purpose. Board members will be sent an electronic copy following the meeting to review and complete/submit if they have a conflict to declare.

5. Reports

i) Executive and Governance Committee – R. Mealy

- Committee Slate Review
 - Reviewed the committee slate for 2025-26, which will remain the same outside of the staff and student representative positions on the Planning Committee. These will now include the newly elected officials.

6. 2025 College Report –

The Board received the 2025 College Report as provided by M. Frison, President.

i) Prairie Innovation Centre

- Currently accepting submissions. The deadline is September 24th.
- Working towards presenting recommendation for discussion at Major Capital Committee in early October.
- Final recommendation to be presented at the October Board meeting.

ii) Transfer of Assets Update

- Parkland building remediation is higher than estimated by government.
- There has also been some work that the province said was completed that wasn't done. Currently working with government on this matter and the issue has been raised to Minister Cable as well.
- There are concerns about the estimates provided by the province for the west wall renovation at MICA. Currently getting our own estimate/study completed to assess what needs to be done.

iii) Victoria Avenue Parking Lot

- Lack of parking spaces has been a challenge this fall. Did have students who were parking illegally which caused paying parkers to park everywhere (ditches, laneways, etc.).
- Security team is currently managing the situation, and we are working towards opening new parking lot by end of September.

iv) School of Trades Waitlist

- Waitlist for various trades programs is large.
- College has contacted the province about this and provided them with a possible solution. They declined.

v) Reviewed Program Proposals with Government

- Prairie Innovation Centre Programs – Various remain with government for approval
- Paramedic Program – Submitted and awaiting approval
- LPN to Registered Nurse Degree – Submitted and awaiting approval
- Permanent addition of 35 PN seats – Awaiting approval
- Medical Lab Assistant – Submitted and awaiting approval
- CHCA in partnership with Secondary Schools – Submitted and awaiting approval
- Bachelor of Commerce Degree – Submitted and awaiting approval

7. Closed Session

MOTION: Bone / Daley

That the Board of Governors move into the closed session.

CARRIED

8. Adjournment – The meeting adjourned at 6:21pm.

MOTION: Huston / Cornock

That the Board of Governors adjourn the meeting.

CARRIED

Secretary

Chair