

MINUTES

Assiniboine College Board of Governors Meeting

Tuesday, October 21, 2025 – In-Person, Student Association Boardroom, Vic. Ave. Campus

Board of Governors:

Ruth Mealy (Chairperson), Jan Chaboyer (Vice Chairperson), Mona Cornock, Alec Walters, Mitchell Hengen, Randy Daley, Jeremy Wilkinson, Jennifer Bone, Ketan Patel, Jody Stevens

Regrets:

Tere Stykalo, Amanda McGregor

College Staff:

Mark Frison, Deanna Rexe, Shannon Brichon, Julie Muller, Jim Simmons, Danielle Adriaansen, Amy Doerksen (Secretary)

Roll Call

The meeting was called to order by Ruth Mealy at 5:00pm. Attendance constituted a quorum.

1. Land Acknowledgement – R. Mealy

2. Approval of Agenda

MOTION: Cornock /Patel

That the agenda for October 21, 2025 (BOG:25/10/21) Board of Governors meeting be approved.
CARRIED

3. Approval of Minutes of Tuesday, September 16, 2025

MOTION: Walters / Chaboyer

To approve the minutes of September 16, 2025 (BOG:25.09.16) Board of Governors meeting.
CARRIED

4. Reports

i) Finance Committee –

J. Chaboyer, on behalf of the Finance and Audit Committee, invited J. Macces and M. Johnston from BDO to review the 2024-25 audit for the Board. They reviewed the management letter of findings and confirmed that the audit did not uncover any issues of concerns. Following this the 2024-25 Consolidated Financial Statements were reviewed. They confirmed that the college is in a strong financial position and noted that the statements reflect the impact of the asset transfers that took place last year.

MOTION: Chaboyer / Stevens

That after review and on the recommendation of the Finance and Audit Committee, the Board accept the audit report and approve the Consolidated Financial Statements ending June 30, 2025.
CARRIED

ii) Major Capital and Asset Transfer Committee

R. Mealy provided an update on the Prairie Innovation Project and how the bids received were not within the budget envelope. It was shared that this could have been a result of several factors including elevated risks with tariffs and heightened environmental risks due to the age and state of the Parkland building. The length of the project construction timeline could have also introduced risks because it is a longer timeframe.

It was shared that the committee is recommending hiring construction management services to help move the project along and develop options to keep project construction within the allotted budget. The initial costs of construction management would be between \$200,000 and \$300,000 but for the construction phase it will be 3% of the total cost of construction.

MOTION: Daley / Bone

On the recommendation of the Major Capital & Asset Transfer Committee, that the Board approve the college proceed with Construction Management Services, given this could equate to around 3% of total construction costs for the Prairie Innovation Project, which has the potential of exceeding the signing authority of the President.

CARRIED

5. 2025 College Report –

The Board received the 2025 October College Report as provided by M. Frison, President.

i) 65th Anniversary Update –

- A. Doerksen, Director of Integrated Planning, provided an update on activities planned so far for the college's 65th anniversary in 2026. This includes the opening of a time capsule from 1966 on November 5th at the Vic. Avenue East Campus.

- ii) M. Frison reviewed a few items from the College Report including the grand opening of the Creative CoLab taking place November 13th. The CoLab is located at the Vic. Ave East campus in Brandon. A new Ice Facility and Refrigeration Program designed for arenas was also highlighted. This program was developed in response to a government request showing a gap in training in RMs.

6. Closed Session

MOTION: Wilkinson / Bone

That the Board of Governors move into the closed session.

CARRIED

7. Adjournment – The meeting adjourned at 6:24pm.

MOTION: Chaboyer / Patel

That the Board of Governors adjourn the meeting.

CARRIED

Secretary

Chair