

MINUTES

Assiniboine College Board of Governors Meeting

Wednesday, November 19, 2025 – In-Person, Classroom, Winnipeg Border St. Campus

Board of Governors:

Ruth Mealy (Chairperson), Tere, Stykalo, Mona Cornock, Mitchell Hengen, Randy Daley, Jeremy Wilkinson, Ketan Patel, Amanda McGregor

Regrets:

Jan Chaboyer, Alec Walters, Jennifer Bone, Jody Stevens

College Staff:

Mark Frison, Danielle Adriaansen, Shannon Brichon, Erin Selby, Derrick Turner, Jim Simmons, Brad Dodds, Amy Doerksen (Secretary)

Roll Call

The meeting was called to order by Ruth Mealy at 1:41pm. Attendance constituted a quorum.

- 1. Land Acknowledgement – R. Mealy**
- 2. Approval of Agenda**

MOTION: Wilkinson /Patel

That the agenda for November 19, 2025 (BOG:25/11/19) Board of Governors meeting be approved.
CARRIED

- 3. Approval of Minutes of Tuesday, October 21, 2025**

MOTION: Cornock / Daley

To approve the minutes of October 21, 2025 (BOG:25.10.21) Board of Governors meeting.
CARRIED

- 4. New Business**

- i) General Updates –
 - R. Mealy reminded Board to express interest in attending the 2026 CiCan Conference in April by emailing A. Doerksen.
 - Mealy also shared that Alec Walters, the Student Representative on the Board, was recently awarded the MCIE Outstanding International College Student Award for 2025.
 - J. Wilkinson congratulated Board member Jennifer Bone who is the newly elected Chief of Sioux Valley Dakota Nation.
- ii) Policy Review – Approval & Monitoring President's Expenses
 - A. Doerksen review the minor (and mainly grammar) edits to the policy.

MOTION: Stykalo / McGregor

That the Approval & Monitoring President's Expenses policy be approved with the minor changes as presented.

CARRIED

5. **Reports**

i) Finance Committee –

- S. Brichon, Chief Financial Officer, provided a summary of the financial statements. Things of note were that the transfer of assets is fully reflected in the statements and that there is currently a \$5.5 million favourable variance.

MOTION: McGregor / Hengen

That after review and on the recommendation of the Finance and Audit Committee, the Board of Governors approve the Financial Statements ending September 30, 2025.

CARRIED

ii) Transfer of Funds

- S. Brichon walked through a briefing note that outlined the recommended amount of funds to transfer from unrestricted net asset into specific internally restricted areas. It was recommended that a total of \$15,029,800 be transferred.

MOTION: Stykalo / Mitchell

That after review and on the recommendation of the finance and audit committee, the Board of Governors approve transferring \$15,029,800 from Unrestricted Net Asset (Reserve) into the following areas:

- \$5,000,000 into Internally Restricted 504 Redevelopment
- \$500,000 into Internally Restricted Victoria Avenue East General Renewal
- \$5,000,000 into Internally Restricted North Hill Campus General
- \$500,000 into Internally Restricted Parkland Campus General
- \$3,000,000 into Internally Restricted Student Housing
- \$1,000,000 into Internally Restricted Grounds
- \$29,800 into Internally Restricted Early Learning Centres

CARRIED

iii) Planning Committee

- M. Cornock, and A. Doerksen (Director, Integrated Planning), provided a brief update on the 2024-25 Balanced Scorecard that was brought to the Planning Committee for review. Items highlighted for further investigation include the metric Employers Satisfaction with Graduates and the targets in the Financial Stewardship section.

MOTION: Daley / Patel

On the recommendation of the Planning Committee, the Board of Governors approve the 2024-25 Balanced Scorecard.

CARRIED

iv) Major Capital and Asset Transfer Committee

- M. Frison, President, provided an update on Room 504 that is being redeveloped to support two new provincially funded programs, the Medical Laboratory Technology (MLT) and Combined Laboratory and X-Ray Technology (CLXT).
- The draft floor plan was review, along with current project costs.

MOTION: Cornock / Stykalo

On the recommendation of the Major Capital & Asset Transfer Committee, that the Board approve up to \$23 million for the complete renovation of Room 504 at the Victoria Avenue East Campus, which includes the spend of the dedicated \$10 million reserve for Room 504 Redevelopment.

CARRIED

6. 2025 College Report –

The Board received the 2025 November College Report as provided by M. Frison, President.

i) Prairie Innovation Centre

- B. Dodds, Director of Capital Projects, advised that the college is currently conducting a request-for-proposals for construction management services. Evaluation will take place once that closes with awarding expected mid December.
 - M. Frison spoke to the release of the federal budget and the continued support the college is receiving from the Premier who championed the project as a priority. Several discussions are continuing around what's being directed in the federal budget.
- ii) M. Frison reviewed various items in the College Report including speaking to the importance of experiential experiences like case and skill competitions. Frison also advised that based on feedback, Winnipeg will start hosting their own convocation ceremony in the fall of 2026.

7. Closed Session

MOTION: Wilkinson / Hengen

That the Board of Governors move into the closed session.

CARRIED

8. Adjournment – The meeting adjourned at 2:39pm.

MOTION: Patel

That the Board of Governors adjourn the meeting.

CARRIED

Original signed by Amy Doerksen

Original signed by Ruth Mealy

Secretary

Chair