

# Combined Laboratory & X-Ray Technology



**When writing your letter,  
make sure you include the following:**

## KEY SELECTION CONSIDERATIONS

The Combined Laboratory & X-Ray Technology program is a competitive entry program. As a part of the selection process, and in alignment with College Policy A17 (Application and Admission to College Programs), additional factors are considered.

- Connection to rural and remote communities, particularly where there is intention to return to the community following graduation to work in health care
- Relevant health care work experience
- Extra-curricular and volunteer experience, including the type of activities undertaken and the impact of the applicant's contributions.

## RELEVANT SKILLS & PERSONAL QUALITIES

- Have I mentioned personal qualities or skills (e.g., attention to detail, teamwork, communication, problem-solving) that would help me succeed in the program and profession?

## MOTIVATION FOR APPLYING

- Have I explained clearly why I want to enter the Combined Laboratory and X-Ray Technology program?
- Did I share what inspires me or why this career is meaningful to me?

## UNDERSTANDING OF THE PROFESSION

- Do I show that I understand what Combined Laboratory and X-Ray Technologists do and the importance of their role in healthcare?
- Did I demonstrate that I know what the profession involves (not just "working in healthcare")?

## ALIGNMENT WITH PROGRAM LEARNING OUTCOMES

- Have I connected my own goals, values, or interests with the learning outcomes of the program (e.g., accuracy, professionalism, patient care)?

## WRITING QUALITY & PRESENTATION

- Is my letter well-organized, clear, and professional in tone?
- Did I proofread to correct spelling, grammar, and formatting mistakes?

## GENERAL FORMATTING:

- Font: Times New Roman, Calibri, or Arial
- Size: 11 or 12 pt
- Spacing: Single-spaced within paragraphs; one blank line between paragraphs
- Margins: 1 inch on all sides
- Length: 2-3 pages
- Alignment: Left-aligned
- File type: Word or PDF when submitting electronically