

MINUTES
Assiniboine College Board of Governors Meeting
Tuesday, January 20, 2026 – Virtual

Board of Governors:

Ruth Mealy (Chairperson), Jan Chaboyer (Vice Chairperson), Mona Cornock, Mitchell Hengen, Randy Daley, Jeremy Wilkinson, Ketan Patel, Amanda McGregor, Alec Walters

Regrets:

Tere Stykalo, Jennifer Bone, Jody Stevens, Shannon Brichon

College Staff:

Mark Frison, Danielle Adriaansen, Deanna Rexe, Shannon Brichon, Erin Selby, Derrick Turner, Brad Dodds, Anya McNabb, Julie Muller, Amy Doerksen (Secretary)

Roll Call

The meeting was called to order by Ruth Mealy at 5:02pm. Attendance constituted a quorum.

1. Land Acknowledgement – R. Mealy

2. Approval of Agenda

MOTION: Cornock /Chaboyer

That the agenda for January 20, 2026 (BOG:26/01/20) Board of Governors meeting be approved.
CARRIED

3. Approval of Minutes of November 19, 2026

MOTION: McGregor / Chaboyer

To approve the minutes of November 19, 2026 (BOG:25.11.19) Board of Governors meeting.
CARRIED

4. New Business

- i) Policy Review – Approval and Monitoring of President’s Expenses
 - While this policy was reviewed and approved at the November 2025 meeting, it was revisited and some additional edits were made to enhance clarity around transparency of information. These edits include adding that expenses will be posted to the external website and that expense reports will be archived after 12 months.

MOTION: Daley / Patel

That the Approval & Monitoring President’s Expenses policy be approved with the additional changes made as presented.
CARRIED

5. Reports

- i) Executive and Governance Committee
- CiCan Conference –
 - R. Mealy shared that the Executive and Governance Committee approved sending the following four people to the CiCan Conference in Ottawa in April: Ruth Mealy, Mona Cornock, Ketan Patel and Mitchell Hengen.
 - Meeting with Minister Cable
 - R. Mealy shared that she met with Minister Cable on Thursday, January 15th as part of routine annual communications between the Minister and Board Chairs. Minister Cable expressed her support for the Board and the good work they are doing. She also expressed continued confidence in leadership at the college.
 - Governance Communications
 - R. Mealy shared that she received an email from a member of the public regarding governance practices at the college. The Executive and Governance Committee discussed the email and are proceeding with developing Terms of Reference for an ad hoc Governance Modernization Committee that will review Board operations (related to meetings) and communication.
 - 2026 Board Nominations
 - There are three terms ending this year. The individuals have all expressed interest in being re-appointed to the Board for another term.

MOTION: Cornock / Hengen

That on the recommendation of the Executive and Governance Committee, the following individuals be endorsed for re-appointment to the Board following the end of their current terms:

- Randy Daley (term end date of June 30, 2026)
- Jeremy Wilkinson (term end date of June 30, 2026)
- Tere Stykalo (term end date of August 22, 2026)

CARRIED

- ii) Finance Committee –
- Appointment of Auditors
 - M. Frison excused himself from the meeting due to conflict of interest.
 - J. Chaboyer reviewed the process used to select an auditor. It was explained that the college reached out to four government of Manitoba pre-approved companies and that only one (BDO) submitted a proposal by the deadline.
 - It was discussed that some companies declining submitting a proposal due to conflict of interest and that others decline due to logistics (they do not have a local office in Brandon).

MOTION: Chaboyer / Patel

That after review and on the recommendation of the Finance and Audit Committee, the Board of Governors appoint BDO as the external auditor for the fiscal years 2026 to 2030. CARRIED

- November 2025 Financial Statements
 - M. Frison rejoined the meeting.
 - J. Chaboyer, on behalf of T. Stykalo, provided the Finance and Audit Committee report. It was shared the committee reviewed the Financial Statements ending November 30, 2025. S. Brichon did not raise any items of concern. The statements continue to show strong alignment with budget projections.

MOTION: Daley / McGregor

That after review and on the recommendation of the Finance and Audit Committee, the Board of Governors approve the Financial Statements ending November 30, 2025. CARRIED

6. 2025 College Report –

The Board received the 2026 January College Report as provided.

i) Prairie Innovation Centre

- B. Dodds, Director of Capital Projects, advised that the college hired a construction management company that has started to work with architects to look at items that can be removed from the project without significant compromise.
- A brainstorming session was held to look at the how PIC can be reimagined to remain within the funding envelope. Suggestions for review will be presented internally within the next few weeks.

ii) M. Frison reviewed various items in the College Report including:

- The status of renovations in Room 504 to support the recently approved allied health programs scheduled to start September 2027. An architect has been selected who understands the urgency of delivering this project within a short timeframe. Presently there are over 650 individuals who have expressed interest in the program.
- Work on the new Mechatronics space at Len Evans is a bit delayed but this is not impacting the delivery of the program
- Assiniboine received its allocation of PALs (provincial attestation letters) for for the 2026 international student cap, further reducing the planned number of international students in the country. While the number is lower, it was not outside of what is being planned for at the college.
- Gary Jones, an electrical instructor with the School of Trades, received Instructor of the Year award.
- M. Frison is now the longest standing president in Canada.

7. Closed Session

MOTION: Chaboyer / Wilkinson

That the Board of Governors move into the closed session.

CARRIED

8. Adjournment – The meeting adjourned at 5:48pm.

MOTION: Hengen

That the Board of Governors adjourn the meeting.

CARRIED

Original signed by Amy Doerksen

Original signed by Ruth Mealy

Secretary

Chair