



MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER

between

**Assiniboine Community College
Brandon, MB**

and

**Royal Roads University
Victoria, BC**

This memorandum of understanding constitutes an agreement between Royal Roads University (RRU) and Assiniboine Community College. The participating units at the respective institutions are the Faculty of Management at RRU and the School of Business, Agriculture & Environment at Assiniboine Community College.

Objective of the Agreement

RRU agrees to facilitate the block transfer of students from Assiniboine Community College with appropriate prerequisite qualifications into the third year of the Bachelor of Business Administration in Innovation and Sustainability degree at RRU. By this agreement, applicants from Assiniboine Community College who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Business Administration in Innovation and Sustainability program. Entrance to all programs at RRU is on a competitive basis.

Successful completion, with a minimum "B" (3.00/4.33) GPA, of the:

- Agribusiness Diploma
- Business Administration Diploma – Accounting Specialization
- Business Administration Diploma – Financial Services Specialization
- Business Administration Diploma – Human Resources Specialization
- Business Administration Diploma – Marketing Specialization

As a partner to this agreement, Assiniboine Community College agrees:

- to make information about this agreement and the RRU Bachelor of Business Administration in Innovation and Sustainability degree options available to students;
- to provide opportunity for representatives of RRU to visit appropriate forums at Assiniboine Community College to disseminate information about the RRU Bachelor of Business Administration in Innovation and Sustainability program;
- to notify RRU with as much lead time as possible of any curriculum changes to the diploma(s) outlined above.

As a partner to the agreement, RRU agrees:

- to provide students from Assiniboine Community College holding a diploma as noted above academic acceptance into the third year of the Bachelor of Business Administration in Innovation and Sustainability program at RRU, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Business Administration in Innovation and Sustainability;
- whenever possible, to count any undefined transfer credits towards the Bachelor of Business Administration in Innovation and Sustainability requirements to prevent students having to unnecessarily take additional courses to qualify for graduation;
- to notify Assiniboine Community College with as much lead time as possible of any curriculum changes to the Bachelor of Business Administration in Innovation and Sustainability program;
- to notify Assiniboine Community College with as much lead time as possible about any changes to the Bachelor of Business Administration in Innovation and Sustainability requirements that are anticipated or approved.

Liaison

Implementation of this agreement will be through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

Term of the Agreement

This agreement shall be in place for a period of five years commencing January 1, 2021. At the end of this time, the agreement will be subject to review and renewal by RRU. If there are impediments to renewal, RRU will notify the transfer partner of the impediments, with the goal of negotiating a new agreement.

RRU retains the right to limit the number of students admitted under this agreement.

On behalf of Assiniboine Community College:



Mark Frison, President and CEO

Jan 17, 2021

Date

On behalf of Royal Roads University:



Dr. William Holmes, Vice President Academic and Provost (Interim)

December 18, 2020

Date