



## Bookkeeping Certificate

### Brandon Campus

**2019-2021**

Course		Text/Materials	Textbook Cost	Tuition	Equivalent Courses at ACC	2019-2021
Course #	Course Name					Course Schedule
<b>HRMG-0117</b>	<b>Payroll Administration</b>	Payroll & Benefits 2019: Colleen Drew  Payroll Administration Workbook 2019 Edition	\$95.00	\$429	HRMG-0021 Payroll Administration	September 9, 2019 to October 23, 2019  HRMG-0021 (equivalent to HRMG-0117) is currently available by Distance Education with the following start date options: January 1, 2020, March 1, 2020, May 1, 2020  <i>Distance Education deadline to register is 20<sup>th</sup> of the month prior to the course start date.</i>
<b>ACCT-0053</b>	<b>Financial Accounting 1</b>	Fundamental Accounting Principles (Vol. 1) 16 <sup>th</sup> Canadian Edition 9781260305821  Working Papers for use with Fundamental Accounting Principles (Vol. 1) 16 <sup>th</sup> Canadian Edition (Optional) 9781260305968	\$152.00  \$40.25	\$649	ACCT-0003 Financial Accounting 1	November 13, 2019 to March 11, 2020  ACCT-0003 (equivalent to ACCT-0053) is currently available by Distance Education with the following start date options: January 1, 2020, March 1, 2020, May 1, 2020  <i>Distance Education deadline to register is 20<sup>th</sup> of the month prior to the course start date.</i>

		Recommended Financial Calculator, preferably Texas Instruments BA II Plus				
<b>COMP-0603</b>	<b>Software Applications</b>	Free access to Lynda.com and other online resources. No textbook required	Free	\$649	COMP-0597 Software Applications	March 16, 2020 to June 8, 2020
<b>ACCT-0054</b>  <b>Prerequisite:</b>  <b>ACCT-0053</b> <b>Financial Accounting 1</b> <b>or</b> <b>ACCT-0003</b> <b>Financial Accounting 1</b>	<b>Financial Accounting 2</b>	Fundamental Accounting Principles (Vol. 2) 16 <sup>th</sup> Canadian Edition (Bundled) 9781259261435  Recommended Financial Calculator, preferably Texas Instruments BA II Plus	\$152	\$649	ACCT-0004 Financial Accounting 2	September 10, 2020 to December 14, 2020
<b>COMP-0602</b>  <b>Prerequisite:</b>  <b>ACCT-0053</b> <b>Financial Accounting 1</b>  <b>Or</b>  <b>ACCT-0003</b> <b>Financial Accounting 1</b>	<b>Accounting Software</b>	Mastertrak Accounting Series. Sage 50 Premium Accounting 2017 Level 1. 9781553325123  Mastertrak Accounting Series. Quickbooks Premier 2017. 2 book bundle (Level 1 and 2)	\$51.00  \$81.00	\$649	COMP-0556 Accounting Software	January 6, 2021 to March 31, 2021

<b>ACCT-0055</b>  <b>Prerequisite:</b>  <b>ACCT-0054</b> <b>Financial</b> <b>Accounting 2</b>  <b>Or</b>  <b>ACCT-0004</b> <b>Financial</b> <b>Accounting 2</b>	<b>Introductory</b> <b>Management</b> <b>Accounting</b>	TBD	TBD	\$649	ACCT-0050 Introductory Management Accounting	April 7, 2021 to July 7, 2021
<b>BUSN-0179</b>  <b>Prerequisite:</b>  <b>ACCT-0054</b> <b>Financial</b> <b>Accounting 2</b>  <b>Or</b>  <b>ACCT-0004</b> <b>Financial</b> <b>Accounting 2</b>	<b>Taxation 1</b>	Canadian Tax Principles Volume 1 (2018-2019 Edition) Pearson Canada Inc, 9780135235584  Canadian Tax Principles Volume 2 (2018-2019 Edition) Pearson Canada Inc, 9780135260203  Canadian Tax Principles Study Guide (2018-2019 Edition) Pearson Canada Inc, 9780135260227	TBD	\$649	BUSN-0171 Taxation 1	September 8, 2021 to December 6, 2021

**Note: Prices subject to change without notice. Please contact the Follett Bookstore for any pricing questions.**