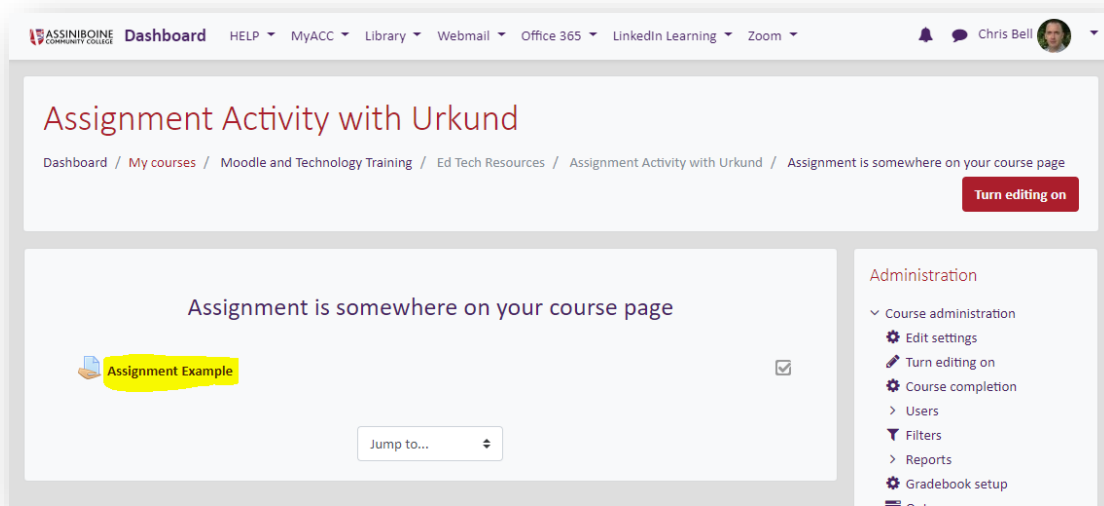


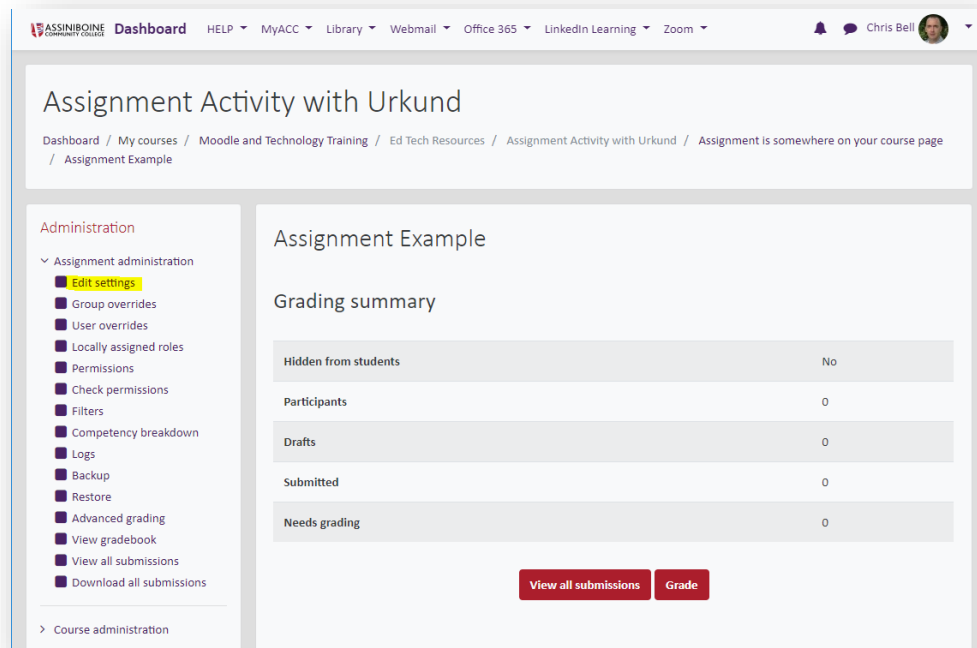
Accessing URKUND through Moodle

Note: This information sheet will only show you how to configure the Urkund settings in an Assignment Activity –if you have never set up an assignment activity before, please see the instruction sheet “Setting up/Grading the Assignment Activity”.

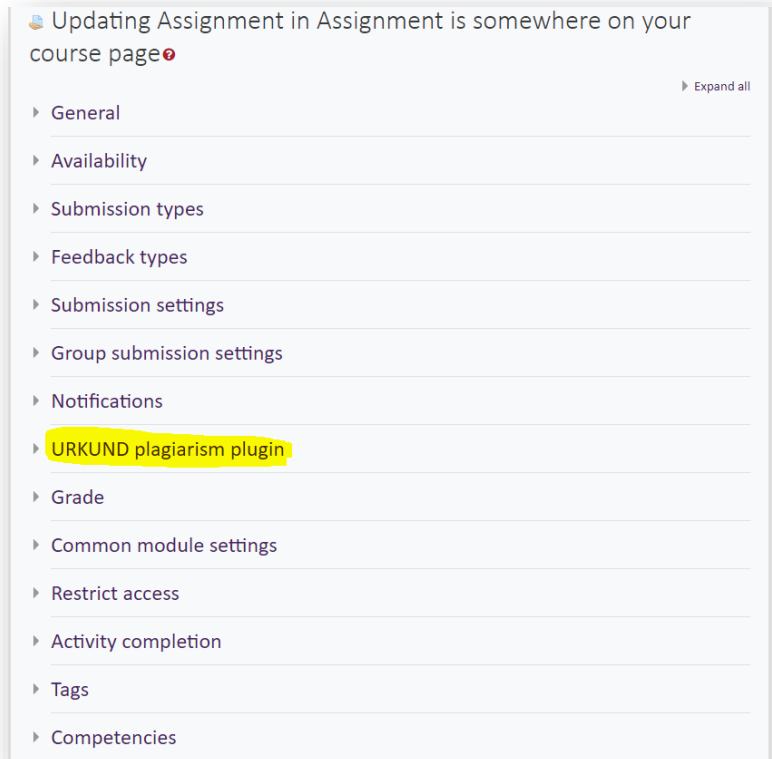
Step 1: Go to the course page where the Assignment Activity (or Forum), that you want to start using Urkund with, is located. Select the link to the assignment activity.



Step 2: In the Administration block, select the link “Edit settings”



Step 3: On the Assignment settings page, expand the “URKUND plagiarism plugin” section.



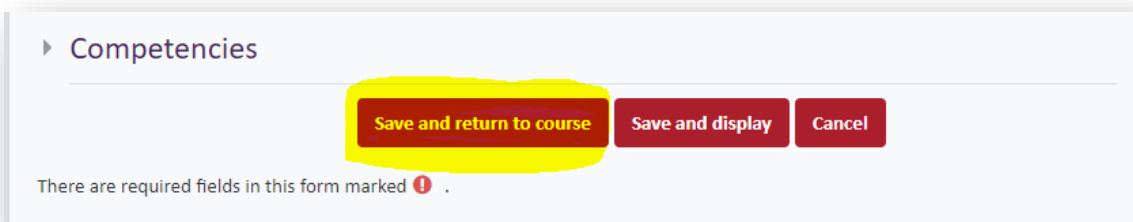
Step 4: Change the “Enable URKUND” dropdown box from ‘No’ to ‘Yes’



Note: Leaving all the other items to their default settings will enable the similarity score to be viewed by the teacher only. Change the other settings as desired.


We recommend showing the similarity score to students at the beginning of the a term, to aid in identifying gaps in their understanding of plagiarism – and then removing their ability to view the score as the term progresses. Urkund is used best as a teaching tool, not a ‘gotcha’ tool.

Step 5: Go to the bottom on the Assignment settings page and select the button “Save and return to course”.



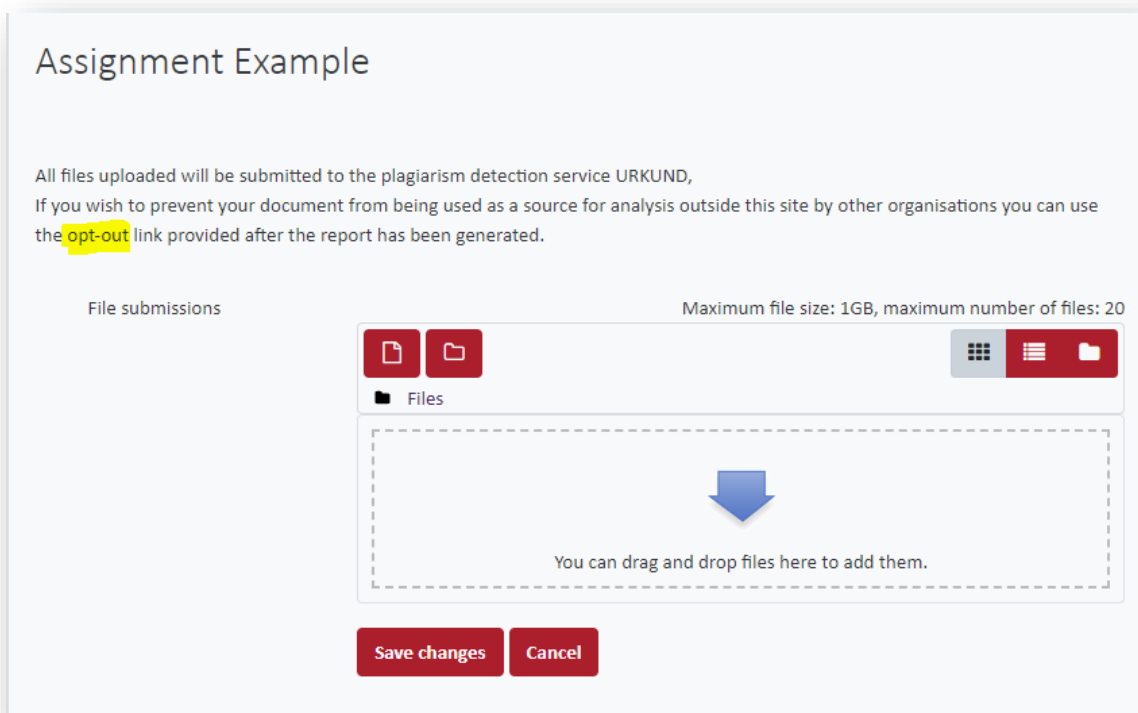
► Competencies

Save and return to course Save and display Cancel

There are required fields in this form marked .

When students submit their work, it will be added to an ACC database and compared to other students submissions in your class, as well as to publicly available source material on the internet.

When uploading their assignment, students do have the option of opting out of having their paper added to the Urkund site. Whether they opt-out of that or not, their paper will become part of ACC’s private database – and used in the current class, as well as future classes at ACC, for generating similarity scores.



Assignment Example

All files uploaded will be submitted to the plagiarism detection service URKUND,
If you wish to prevent your document from being used as a source for analysis outside this site by other organisations you can use the **opt-out** link provided after the report has been generated.

File submissions Maximum file size: 1GB, maximum number of files: 20

Files

You can drag and drop files here to add them.

Save changes Cancel

Viewing Similarity Scores

Step 1: Go to the course page and select the link to the Assignment activity.

The screenshot shows the Moodle course page for 'Assignment Activity with Urkund'. The top navigation bar includes the Assiniboine Community College logo, a 'Dashboard' link, and various service links like HELP, MyACC, Library, Webmail, Office 365, LinkedIn Learning, and Zoom. A user profile for 'Chris Bell' is visible in the top right. The main content area has a title 'Assignment Activity with Urkund' and a breadcrumb trail: 'Dashboard / My courses / Moodle and Technology Training / Ed Tech Resources / Assignment Activity with Urkund / Assignment is somewhere on your course page'. A red 'Turn editing on' button is in the top right. Below the title, there's a section titled 'Assignment is somewhere on your course page' with a yellow highlight over the text 'Assignment Example' and a checkbox. A 'Jump to...' dropdown menu is also present. On the right, an 'Administration' sidebar lists options like Course administration, Edit settings, Turn editing on, Course completion, Users, Filters, Reports, and Gradebook setup.

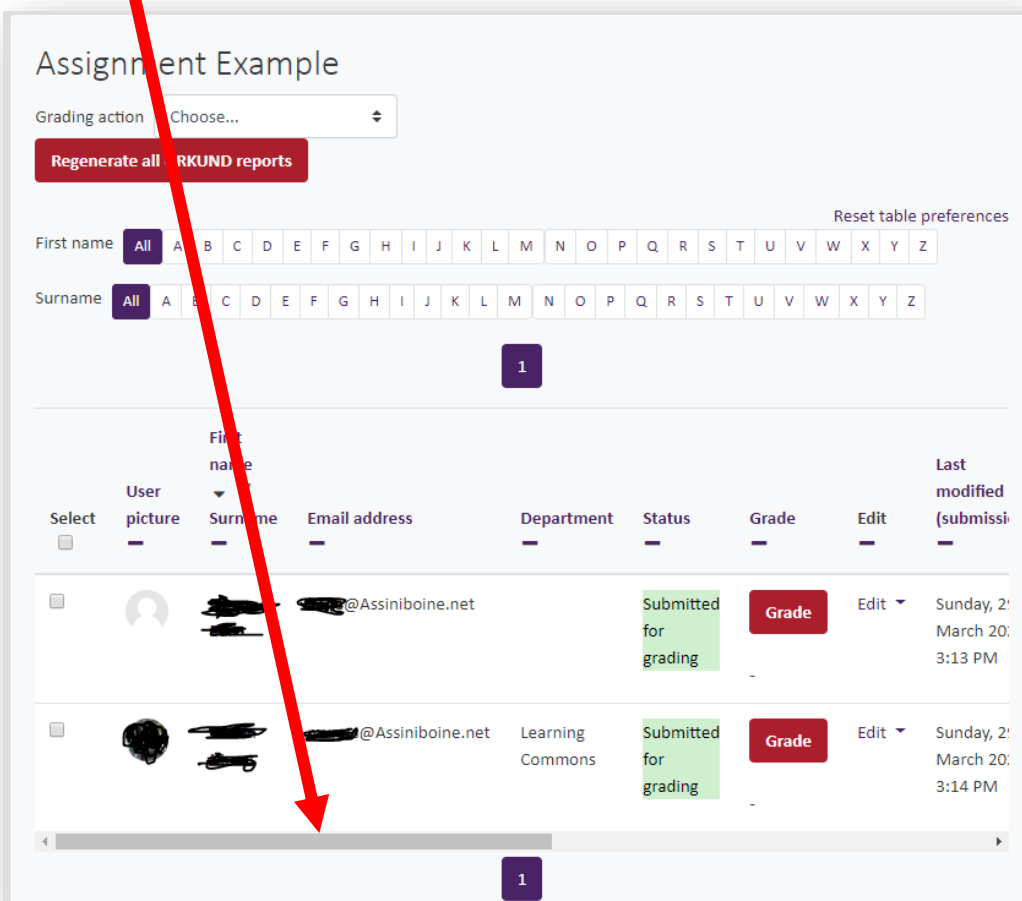
Step 2: At the bottom of the Assignment activity grading summary page, select the button “View all submissions”

The screenshot shows the 'Assignment Example' grading summary page. It has a title 'Assignment Example' and a subtitle 'Grading summary'. Below this is a table with submission statistics:

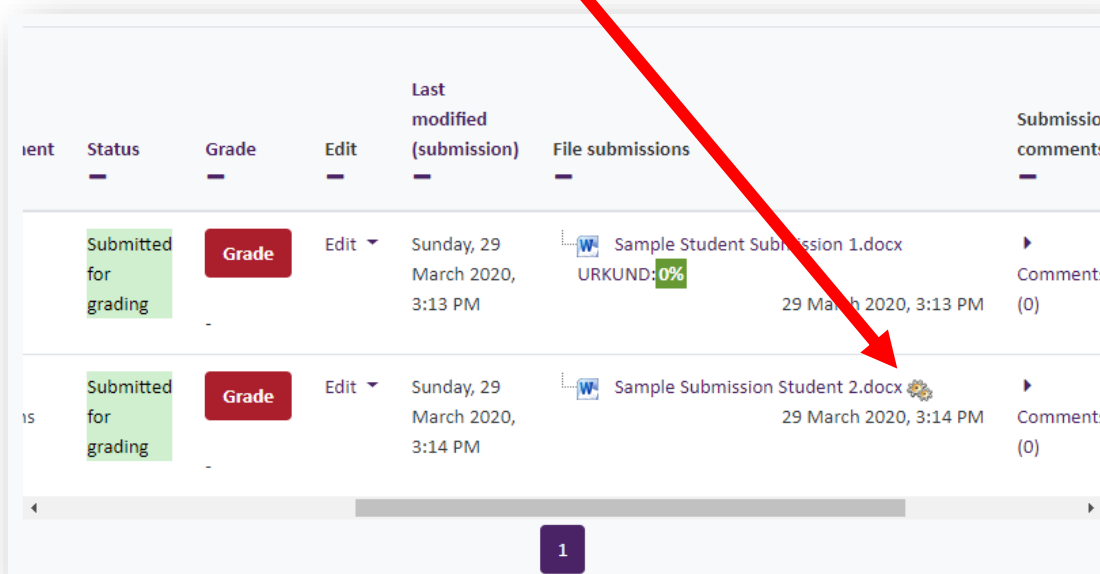
Hidden from students	No
Participants	2
Drafts	0
Submitted	2
Needs grading	2

At the bottom of the page, there are two buttons: 'View all submissions' (highlighted in yellow) and 'Grade'.

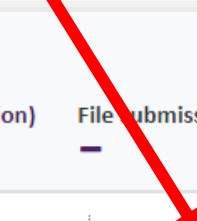
On the grading action page, you will see a list of all the students in your class. To view the similarity scores, slide the bar at the bottom of the student list over to the right.





A paper under review will have a set of gear icons displaying. The similarity score has not finished being generated.





When the process is complete, a similarity score will appear beside the file that was submitted.

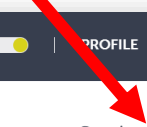



ient	Status	Grade	Edit	Last modified (submission)	File submissions	Submission comments
	Submitted for grading	Grade	Edit	Sunday, 29 March 2020, 3:13 PM	 Sample Student Submission 1.docx URKUND: 0%	 Comment: (0)




To view the similarity report, click on the link “URKUND”.

ient	Status	Grade	Edit	Last modified (submission)	File submissions	Submission comments
	Submitted for grading	Grade	Edit	Sunday, 29 March 2020, 3:13 PM	 Sample Student Submission 1.docx URKUND: 0%	 Comments: (0)

To learn more about the similarity report, click on the help icon.





URKUND
NEW URKUND ☐
PROFILE 

ANALYSIS OVERVIEW




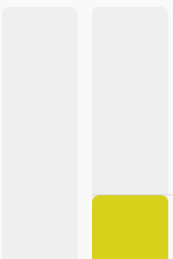
0 PAGES OUT OF 1 TOTAL CONTAIN FINDINGS

FINDINGS


0
MATCHING TEXT
 High similarity of content


0
WARNINGS
 Unusual use of characters

VIEW THE ENTIRE DOCUMENT

SIMILARITY


52%
 receivers' average

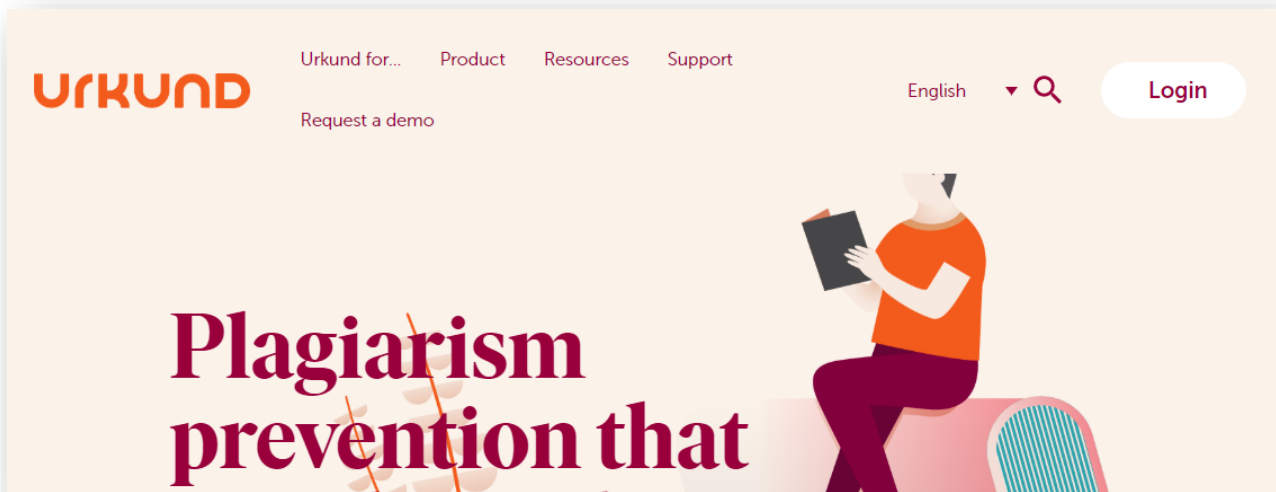
Accessing URKUND through the Web APP

Before Beginning: You need to request an Urkund account be created by contacting the Centre for Learning Innovation: cli@assiniboine.net

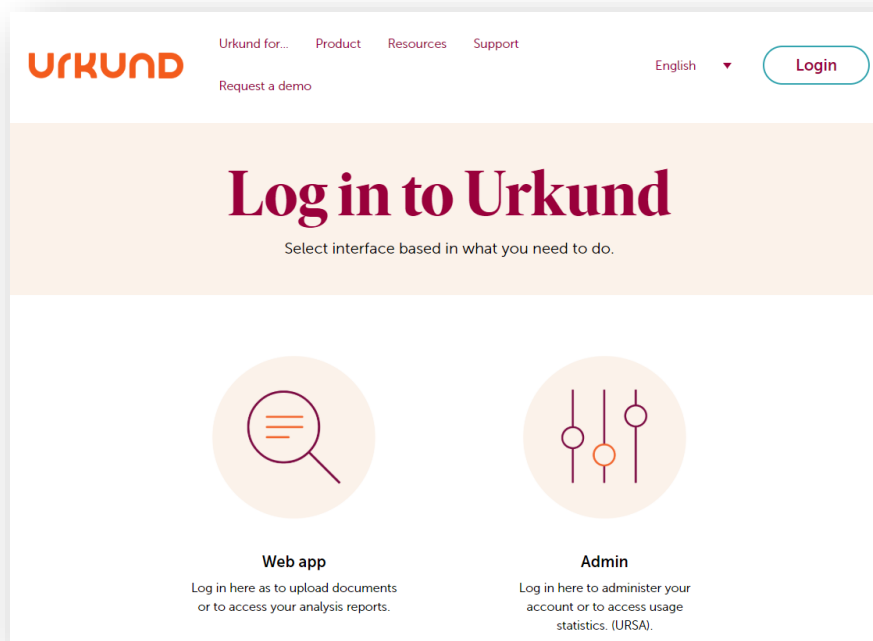
It can take from 1 to 2 business days for the account to be created.

Step 1: Go to the Urkund website at: www.arkund.com

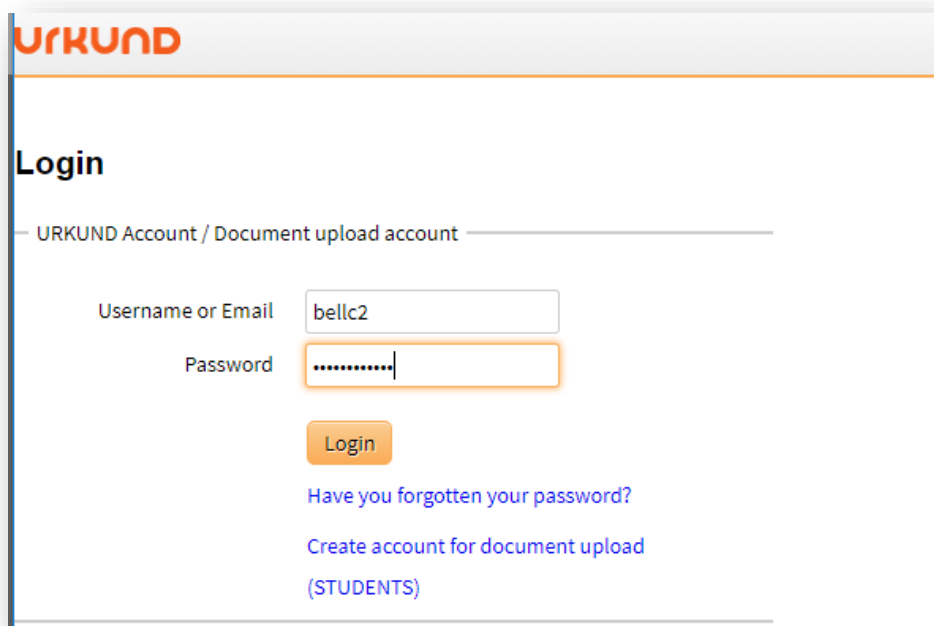
Step 2: Select the button “Login”



Step 3: From the chooses available, select “Web App”



Step 4: Enter your login information



URKUND

Login

— URKUND Account / Document upload account —

Username or Email

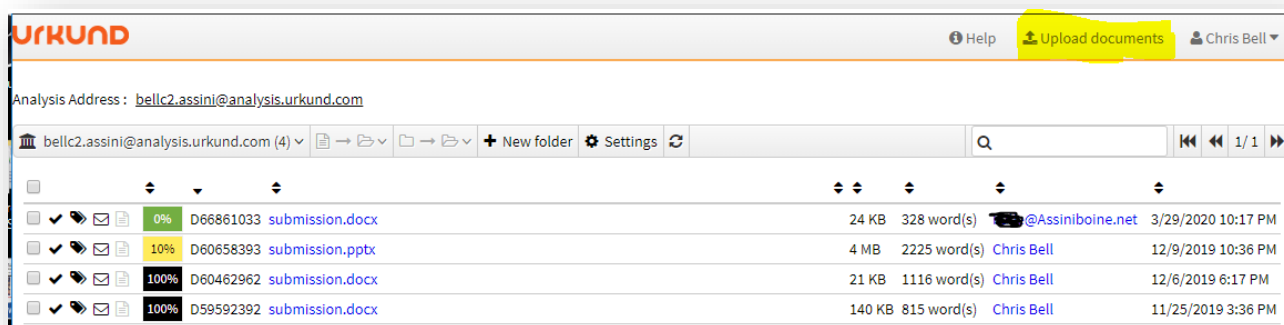
Password

[Login](#)

[Have you forgotten your password?](#)

[Create account for document upload \(STUDENTS\)](#)

Step 5: Select the link “upload documents”. The results of any preciously submitted documents can be viewed on this page as well.



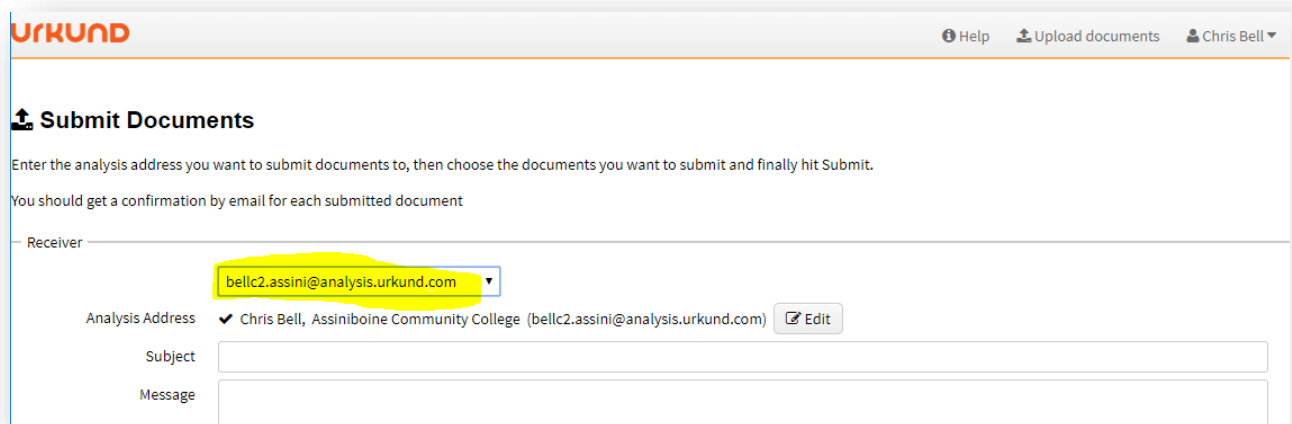
URKUND Help Upload documents Chris Bell

Analysis Address : bellc2.assini@analysis.orkund.com

bellc2.assini@analysis.orkund.com (4) New folder Settings

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0%	D66861033 submission.docx	24 KB	328 word(s) @Assiniboine.net 3/29/2020 10:17 PM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10%	D60658393 submission.pptx	4 MB	2225 word(s) Chris Bell 12/9/2019 10:36 PM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	100%	D60462962 submission.docx	21 KB	1116 word(s) Chris Bell 12/6/2019 6:17 PM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	100%	D59592392 submission.docx	140 KB	815 word(s) Chris Bell 11/25/2019 3:36 PM

Step 6: Select your account from the dropdown box in the Receiver section. Add a subject (will appear in the email you receive)



URKUND Help Upload documents Chris Bell

Submit Documents

Enter the analysis address you want to submit documents to, then choose the documents you want to submit and finally hit Submit.

You should get a confirmation by email for each submitted document

Receiver

Analysis Address ☒ Chris Bell, Assiniboine Community College (bellc2.assini@analysis.orkund.com) [Edit](#)

Subject

Message

Step 7: In the Documents section, drag and drop the files you want processed by Urkund.

Receiver

bellc2.assini@analysis.urkund.com ▼

Analysis Address ✓ Chris Bell, Assiniboine Community College (bellc2.assini@analysis.urkund.com) [Edit](#)

Subject

Message

Documents

Valid file extensions: doc sxw tif tiff pdf txt rtf html htm wps xls ppt odt docx pptx odp ods pages xlsx ps hwp zip zip

[Remove all](#)

Drop files here or click

[Submit](#) [Cancel](#)

Step 8: Finally, select the button “Submit”, and wait for the submission (s) to process.

End of Sheet