

<b>School of Nursing Policies and Procedures</b>	# Pages 1 of 3	Number SON - 04
	Originator Dean, School of Nursing	
Title <b>Dress Code</b>	Effective Date <b>July 1, 2023</b>	Revised Date <b>July 28, 2023</b>

**Purpose:**

To ensure School of Nursing (SON) students, as Assiniboine Community College representatives dress appropriately in all practice and lab settings. Dress and personal care must be neat, clean, and appropriate for the practice environment to present a professional image of a nurse.

**Policy:**

Instructors and Clinical Education Facilitators must be aware of the attire policy to ensure that the Attire for Students in the Practice Setting Policy is always enforced.

If a student is not in compliance the following protocol must be followed:

1. Verbal warning, rectify infringement at the clinical site. If not able to rectify at site, student will be sent home until issue is rectified. The student will be responsible for making up any missed practicum time. Verbal warning will be followed up with an email to the student, practicum lead and clinical placement coordinator outlining the issue. Practice evaluations will include Learner Outcomes concerning professionalism. A Learning strategy will be implemented concerning professionalism.
2. Ongoing non-compliance with the policy means that the student will be unsuccessful in the practice course. Practice evaluations will include Learner Outcomes concerning professionalism.
3. The Nursing Instructor or Clinical Education Facilitator will document a student’s refusal to adhere to the policy and will copy the Academic Chair, Practicum Lead and Clinical Placement Coordinator.
4. The student will request a meeting with the Academic Chair regarding the re-entry process.

**Point of Emphasis:**

1. **Uniforms:** Uniforms are required for practice in simulation, hospitals, long term care settings and a variety of other settings. When uniforms are not required (community setting) specific instructions will be given.
  - **Practical Nursing** students must purchase a white scrub top, black uniform (scrub) pants/skirt or black scrub dress (no tights/jeans/athletic wear) and black shoes. It is suggested students purchase two uniforms as the uniform must be clean and wrinkle free at the start of each clinical day.

- **Comprehensive Health Care Aide** students must purchase ceil blue scrubs (top and bottoms) and white shoes. It is suggested students purchase two uniforms as the uniform must be clean and wrinkle free at the start of each clinical day.
  - Crest must be sewn onto left arm two finger widths below acromion process. Patch must sit flat
  - Crest must always be visible while in patient care area
  - ¾ or shorter sleeve solid white or black shirt can be worn under the scrub top.
  - Solid white or black sweaters can be worn when off units during breaks.
  - Appropriate neutral color under-garments to be worn.
  - Assiniboine Community College ID tag pinned over left chest. Inserted into a wipeable clip. No lanyards are permitted.
  - Hospital issued or Assiniboine Community College ID (swipe access) must be visible on the clinical unit.
  - When uniforms are not required (Community Health setting) students must be conservatively and appropriately dressed. Refer to agency policy guidelines for specific details related to these expectations. Casual clothes such as sweatpants, yoga wear, tank tops, tracksuits, jeans, jean jackets, shorts, hats, sweatshirts and t-shirts with logos are not considered appropriate dress for students in a professional school.
2. **Shoes:** Proper footwear must be worn during practice.
- **Practical Nursing** students must wear black running shoes or nursing shoes. Must have a closed heel and toe for adequate support. Footwear must have a low heel, non-marking, slip resistant sole. Footwear is to be well maintained, clean, dry and in good condition. Black socks or hose to be worn.
  - **Comprehensive Health Care Aide** students must wear white running shoes or nursing shoes. Must have a closed heel and toe for adequate support. Footwear must have a low heel, non-marking, slip resistant sole. Footwear is to be well maintained, clean, dry and in good condition. White socks or hose to be worn.
3. **Personal Hygiene:** Students must complete daily hygiene prior to entering the practice setting or lab.
- Use of effective unscented deodorant or antiperspirant.
  - Unscented everything. ACC/clinical sites scent free – refer to policy

- Light daytime make-up. False eyelashes are not permitted.
- Nails must be clean and trimmed. No artificial, gel or nail polish to be worn in the lab or practice setting.
- Facial hair must be neatly trimmed.
- Shoulder length or longer hair must be secured above the shoulder to prevent getting into sterile field.
- Chewing gum is not permitted.
- Any offensive visible tattoos must be covered

#### 4. Jewellery:

- Watch with second hand required. Must have wipeable and waterproof straps. Watches with raised gemstones or fabric straps are not permitted.
- Small stud earrings permitted.
- Visible piercings should be replaced by a plain stud or sleeper.
- Plain wedding band permitted.
- Necklaces and bracelets are not permitted in the practice setting.
- Medical alert bracelet acceptable.

February 24, 2023

Date

Suzanne Nicolas

Dean, School of Nursing

#### Related policies:

N/A