

MINUTES
Assiniboine Community College Board of Governors Meeting
5:00 p.m. – Cafeteria Classroom, Victoria Ave. East Campus

Attendance: Jeff Harwood, Dale McKay, Lloyd Carey, Jody Parsonage (virtual), Julia Teichroeb, Ruth Mealy, Amanda McGregor (virtual), Mona Cornock,, Carla Milne, Mark Frison (president), Shannon Brichon (CFO), Shaun Cameron (Secretary)

Staff: Jim Simmons, Derrick Turner (Virtual), Amy Doerksen, Kevin Poirier, Julie Muller, Travis Geseron, Sheryl Prouse (Virtual)

Regrets: Katelyn Sisson

Guest: None

Roll Call

The meeting was called to order by Jeff Harwood at 5:05 p.m. Attendance constituted a quorum.

1. Approval of Agenda

MOTION: Cornock/Carey

That the agenda be approved as circulated.

CARRIED

2. Approval of Minutes of February 28, 2023 (BG: 23/02/28)

MOTION: McKay/Cornock

That the minutes of February 28, 2023 (BG: 23/02/28) be adopted with two changes. The addition of a second of the motion to table Policy B2, and the removal of the word “audited” under the financial statements motion ending January 31, 2023.

CARRIED

3. New Business:

- i. **Policy Renewal: (B3- Guidelines for Professional Development and Conference Attendance)** This policy establishes a broad guideline for Board participation in professional development opportunities and attendance at conferences.

MOTION: Cornock/McKay

That the Board of Governors approve the updates to Policy B3- Guidelines for Professional Development and Conference attendance.

CARRIED

4. Committee Updates

i. **Finance and Audit Committee: Multi-Year Integrated Resource Plan 2023-2026**

A.Doerksen and S. Brichon shared with the members an overview of the renewed Integrated Resource Plan. The multi-year planning exercise links the current strategic direction, balanced scorecard, and major priorities for budgeting. The document also considers provincial and academic context, identifies challenges and provides a financial forecast based on anticipated conditions for business operations.

The Multi-Year document is broken into various subgroups and economic scans.

On the academic side, some items of interest include continued program expansion, ACBSP Accreditation, enhanced articulation and transfer agreements.

Some of the challenges to success moving forward include:

- Low participation rates- Manitoba has the second lowest participation rate in post-secondary in Canada.
- Lack of college seats – Manitoba has the second lowest percentage of college seats in the post-secondary mix in Canada.
- Government Priorities – Securing government of Canada funding for Prairie Innovation Centre
- Facilities constraints – Capacity issues with existing buildings and expansion efforts requiring significant funding.

Reasons to be Optimistic:

- Student outcomes remain strong – Rebounding graduate number for 2022/23.
- Labour Market Focus – Strong interest in labour market issues at provincial and federal levels.
- Strong “third party” for Assiniboine – Partnership with municipalities, chambers, etc.
- Strategic Direction – Opportunity to reconnect with stakeholders and adjust where we’re headed.

S. Brichon spoke to the financial portion of the document. In 2023-24 the deficit is anticipated to be in the neighbourhood of \$800,000. Part of this stems from the need to fund the Neepawa expansion of nursing under the current budget as opposed to supplementary funding noted by government in previous documentation.

Overall, the department received a 12% increase, but the proportion of the increase was different among different institutions, creating some challenging financial situations for Assiniboine.

MOTION: Parsonage/Carey

That the Board of Governors adopt the 2023-2025 Multi-Year Integrated Resource Plan.

CARRIED

5. **April 2023 College Report** – M. Frison and spoke to items in the April 2023 College report. A document was circulated as part of the report regarding enrollment. This will be brought forth at the June 2023 meeting with an update for the members.

REPORT RECEIVED BY THE BOARD OF GOVERNORS

6. **Closed Session**

7. **Adjournment** – This meeting was adjourned at 7:08 p.m.

Date of next meeting – The next meeting of the Board of Governors will take place at 10:00 a.m., Tuesday, June 6th, 2023 at Elkhorn Resort and Conference Centre, Clear Lake.

Original signed by Shaun Cameron

Secretary

Original signed by Jeff Harwood

Chair