

## MINUTES

### Assiniboine Community College Board of Governors Meeting

5:00 p.m. - Tuesday, January 23, 2018 – Main Boardroom, Victoria Ave. East campus

**Attendance:** Jeff Harwood (Chair), Carla Milne, Johanne Ross, Heather Dodds, Jack Ewatski, Kelly Wilson, Harvey Laluk, Jamie Robinson (Staff Representative), Anneliese Parkinson (Student Representative), Mark Frison (President), Shannon Brichon (Treasurer), Shaun Cameron (Secretary)

**Guests:** Diane Shamray (Assiniboine International), Deanna Rexe (Vice-President- Academic), Danielle Adriaansen (Director, Public Affairs), Jim Simmons (Director of Capital Projects/Facilities), Derrick Turner (Director, Advancement & External Relations)

**Regrets:** Lori Dangerfield, Gabriel Toichoa (CIO), Karen Hargreaves (Dean, Health and Human Services), Dave Perkins (Acting Dean, Business, Agriculture & Environment), Barry Gooden (Acting Dean, Trades and Technology)

#### Roll Call

The meeting was called to order at 5:55 p.m. Attendance constituted a quorum.

#### 1. Approval of Agenda

**MOTION: Ewatski/Laluk**

That the agenda be approved as circulated.

CARRIED

#### 2. Approval of Minutes of December 5, 2017 (BG: 17/12/05)

**MOTION: Wilson/Milne**

That the minutes of December 5, 2017 (BG: 17/01/23) be adopted.

CARRIED

#### 3. New Business

i) **Naming Committee Request- Plumbing Mezzanine**

D. Adriaansen (Director, Public Affairs) spoke to the proposal “**Recommendation for Naming of New Piping Mezzanine Space**”. This proposal grants naming rights for a piping mezzanine to be constructed at the Len Evans Centre for Trades and Technology.

In accordance with Board of Governors policy *B6 Naming of College Assets*, a working Naming Committee was struck. The committee reviewed the proposal by Jacobsen & Greiner (under the name of their subsidiary, Badger Creek Plumbing & Heating) to supply a donation of \$40,000 to the Assiniboine Community College Foundation in exchange for naming rights on the piping mezzanine.

**MOTION: Dodds/Parkinson**

In accordance with *Board of Governors Policy B6*, to approve the recommendation of the Assiniboine Community College Foundation to enter into a formal agreement with Jacobsen & Greiner (J&G) of Brandon, MB under its subsidiary Badger Creek Plumbing & Heating for naming rights on the piping mezzanine. The piping mezzanine will be known as the **Badger Creek Plumbing & Heating Plumbing Mezzanine**.

CARRIED

- ii) J. Harwood (Chair) shared with the membership information on the upcoming CiCan (Colleges and Institutes Canada) Conference being held in Victoria BC April 29- May 1. The conference features a specific Governance stream, and has been beneficial to Board development in the past. Governors who would like to attend should express interest to either J. Harwood (Chair) or S. Cameron (Secretary) and it will be brought forward at a future meeting of the Board.

**4. Reports from Board Committees**

- i) **Nominations Committee-** J. Harwood (Chair) shared that The Nominations Committee met on December 13, 2017 at the Victoria Ave. East campus. The committee reviewed the Skills Matrix highlighting the various skills and strengths, as submitted by members of the board.

As a result of the review of the Skills Matrix, the committee has identified four key areas of need. There is a need for Indigenous representation, Parkland representation, people that have a strong background in architectural/construction and people who are newcomers to Canada.

The membership and staff have been tasked to cultivate names of potential board members who could augment the composition of the Board. We will revisit this at our next Nominations Committee meeting.

**REPORT RECEIVED BY THE BOARD OF GOVERNORS.**

- ii) **Finance and Audit Committee Report-** the FAC committee met on January 23, 2018 and reviewed the financial statements. C. Milne and S. Brichon (Treasurer) spoke to the document and highlighted various items for the membership.

**MOTION: Milne/Ewatski**

That the financial statement ending **December 31, 2017** be approved as presented.

CARRIED

**Net Assets (Reserve) Policy** – C. Milne and S. Brichon (Treasurer) spoke to the proposed “Net Assets (Reserve) Policy”. This policy covers the restriction of net assets to provide for longer-term future needs at the college. This policy would ensure that the allocation and spending of unrestricted and internally restricted assets (reserves) adhere to the plan

**RESOLUTION: Dodds/Laluk**

Be it resolved that the Assiniboine Community College Board of Governors approves the Net Assets (Reserve) Policy as laid out in the document **Net Asset (Reserve) Policy- Unrestricted and Internally Restricted Accumulated Surpluses Policy: Finance.**

CARRIED

- iii) **College Report** – M. Frison presented the January 2018 College Report, highlighting some of the different items within the report.

**REPORT RECEIVED BY THE BOARD OF GOVERNORS.**

5. **Next Meeting** – March 20, 2018 at the Assiniboine Community College Adult Collegiate.
6. **In-Camera Session**
7. **Adjournment** – This meeting was adjourned at 6:55 p.m.

  
Secretary

  
Chair