

**MINUTES**

**Assiniboine Community College Board of Governors Meeting**

**5:00 p.m. – Tuesday, September 24, 2019- Main Boardroom, Victoria Ave. East**

**Attendance:** Jeff Harwood (Chair), Dale McKay (Vice-Chair), Carla Milne, Johanne Ross, Jack Ewatski, Harvey Laluk, Kelly Wilson, Lorrie Dangerfield, Lloyd Carey (Staff Representative), Shawn Larway (Student Representative), Mark Frison (President), Shaun Cameron (Secretary), Jim Simmons, Tim Hore, Deanna Rexe, Derrick Turner, Ian Grant, Julie Muller, Kate Pelletier

**Guests:** Pam Roberts, Matthew May (Director, Students Association)

**Regrets:** Gabriel Toichoa, Diane Shamray, Karen Hargreaves, Dave Perkins

**Roll Call**

The meeting was called to order at 5:45 p.m. Attendance constituted a quorum.

**1. Approval of Agenda**

**MOTION: Laluk/ Ewatski**

That the agenda be approved as circulated.

**CARRIED**

**2. Approval of Minutes of June 5, 2019 (BG: 19/06/05)**

**MOTION: McKay / Wilson**

That the minutes of June 5, 2019 (BG: 19/06/05) be adopted as presented.

**CARRIED**

**3. New Business – Conflict of Interest documentation** – J. Harwood (Chair), spoke to the Conflict of Interest documentation, and the request for Board of Governors members to update their COI paperwork. Member are asked to forward the updated COI documents to the Board Secretary. COI paperwork is available on the Board of Governors SharePoint.

**4. Reports from Board Committees**

- i. **Finance and Audit Committee Report** – C. Milne (Finance Committee Chair) presented a review of the monthly financial statement ending June 30, 2019. This presentation included an overview of the Balance Sheet and Income Statements. It was noted to the membership that the next meeting will include a presentation by Todd Birkhan, BDO, with the presentation of the audited financial statements.

**MOTION: Laluk/ Ross**

That the financial statement ending June 30, 2019 be approved as presented.

CARRIED

- ii. **College Report** – M. Frison presented the September 2019 College Report. Some items of interest for Board members included:

**Accessibility Plan**- D. Rexe (VP, Academic) spoke to the Accessibility Plan at Assiniboine. The college is providing monthly learning opportunities for faculty and staff on accessibility and accommodations at Assiniboine. Last year the college made accommodations for 130 students.

**Fall Enrollment numbers**- D. Adriaansen (Director, Public Affairs) spoke to the fall enrollment numbers at Assiniboine. D. Adriaansen shared that the college expects more than 4000 students on campus this year with a wait list in 18 programs. Assiniboine partnered with more than 20 communities last year for programming, and expects more than 500 international students in 2019/20.

**Graduate Survey results**- M. Frison spoke to the graduate survey which polled graduates 9-months after completion of their studies. Metrics include

**Trades trailer/Trades in a box update**- K. Pelletier (Dean, Trades and Access Programs) spoke to the trades in a box concept at Assiniboine. This program gives the ability for instructors to deliver trades based programming in rural and remote communities. Positive partnerships in the past have included communities such as Dauphin and Peguis First Nation. Staff shared that one item that could pose challenges in the future is ensuring that other levels of government continue to be open to opportunities to provide programming in rural or remote communities. A member of the board also shared that the college could diversify their offerings by looking at vehicle maintenance as an option for programming delivered in this manner.

**Major Capital update**- J. Simmons (Director, Capital Projects/Facilities) provided an update on four projects currently underway at the college. These include the Animal Protein facility, the AELC relocation, the IMA proposed changes and feasibility work on the Valleyview Building at the college's North Hill campus.

**REPORT RECEIVED BY THE BOARD OF GOVERNORS**

**5. In-Camera**

**MOTION: McKay/Wilson**

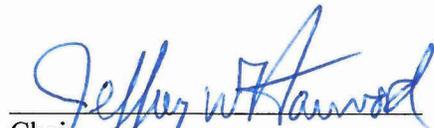
To move In-Camera for consideration of In-Camera agenda items.

- 6. Adjournment** – This meeting was adjourned at 7:05 p.m.
- 7. Date of next meeting** – The next meeting of the Board of Governors will take place at 5:00 p.m., Tuesday, November 5, 2019, at the Victoria Ave East campus.



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Secretary



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Chair