



## Policy on Standardizing Citation Style - Policy: A19

Revised/Reviewed: January 29, 2021 – VP Academic Office

### I. Purpose

Academic citation is a necessary part of academic honesty and integrity, but is often a cumbersome process for students, faculty and staff who help students. At Assiniboine Community College (Assiniboine), as in most colleges, there have been multiple citations styles used, often necessitating students to learn and use various styles and the staff assisting them to know each style intimately. Choosing one standard citation style for the college simplifies the citation process for all stakeholders and allows students to concentrate on developing other crucial skills.

### II. Scope

This policy defines the one standard citation style adopted at Assiniboine.

### III. Policy

- i. In keeping with policy A25 'Student Honesty & Integrity', and to support faculty and students in learning opportunities, the college has adopted the American Psychological Association (APA) as its standard citation format.
- ii. Other formats may be considered for compelling program-based reasons (e.g. accreditation requirements), but must be approved in advance, by the Vice-President Academic.
- iii. The College will use the latest edition of "The Concise Guide to APA Style" as its citation guide. ACC support staff will ensure that specific subject concerns are addressed in college resources, training, and presentations.

### IV. Policy Authority

The Vice President Academic is responsible for this policy.

Questions regarding interpretation of this policy should be directed to:

Office of the Vice-President Academic  
1430 Victoria Ave. East  
Brandon, MB R7A 2A9  
Phone: 204.725.8700 / 800.862.6307  
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## V. Policy History

Policy Change Date	Details
January 29, 2021	Replaces Policy A19 Policy on Standardizing Citation Style.

## VI. Related Policies

Fes 23/21

Date



President