

Business Administration

Accounting Specialization

2-Year Diploma

Eligible for
**FINANCIAL AID
& AWARDS**

Gain practical skills in financial analysis, taxation, auditing, and budgeting, while developing a strong foundation in business principles. Build your future in accounting with industry-relevant expertise.

PROGRAM LEARNING OUTCOMES

- **Critical Thinking and Knowledge:** students will be able to use core specialization knowledge in solving business problems.
- **Ethical Perspective and Social Responsibility:** students will be able to identify organizational activities to reduce unethical behaviour.
- **Collaboration:** students will be able to work effectively in diverse teams, supporting team performance to achieve organizational goals.
- **Communication:** students will be able to present effective business communications in a variety of formats.
- **Business Strategy:** students will be able to strategize to plan for changes in business.

You might be a good fit for this program if you would enjoy:

- Problem solving
- Working with numbers
- Organizing and structuring business processes
- Contributing to business decisions
- Working with technology



Campus/Delivery Options

Victoria Avenue East campus
Parkland campus



Available Intakes

September, January, May



Work Integrated Learning

Learn by Doing

EXPECTATIONS

Program and Industry

- Have excellent attention to detail.
- Have a strong financial and numerical aptitude.
- Use analytical and problem-solving skills.
- Demonstrate ethical and moral values in daily work.
- Have strong communication and technological skills.
- Be extremely organized.
- Demonstrate continuous learning.
- Be able to sit for extended periods.

CAREER OPPORTUNITIES

- Accounts Receivable Clerk
- Accounts Payable Clerk
- Bookkeeper
- Accounting Assistant
- Billing Specialist
- Junior Accountant
- Tax Preparer
- Auditing Clerk
- Financial Assistant
- Budget Analyst Assistant

ADMISSION REQUIREMENTS

- A complete Manitoba Grade 12 or equivalent
- English 40G/40S or equivalent
- Consumer/Essential Mathematics 40S or equivalent

NEXT STEPS

Confidence in the career path you choose to embark on is key and selecting the right program for you is the first step. At Assiniboine, we offer an opportunity to explore and experience a program before applying. Choose to:

SPEND A DAY WITH US

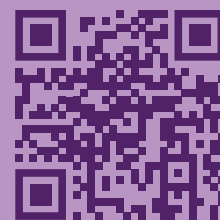
Our Spend a Day program runs from November to March for most programs. When you spend a day at Assiniboine, we partner you with a current student in the program of your choice so you have the opportunity to:

- Participate in classroom activities
- Experience college life
- Explore all of our helpful services for students
- Meet current college students and instructors
- Enjoy a free lunch on us!

ATTEND AN ONLINE INFO SESSION

Our free, live online information sessions give you the inside scoop on the program you're interested in and life at Assiniboine. Register in advance and from the comfort of your own home, log in to learn about Assiniboine.

assiniboine.net/experienceassiniboine



Ready to start?
APPLY NOW!