

**MINUTES**  
**Assiniboine Community College Board of Governors Meeting**  
**5:00 p.m. – September 26, 2023**  
**Study Hall – Manitoba Institute of Culinary Arts**

**Attendance:** Ruth Mealy, Dale McKay, Jody Parsonage, Amanda McGregor, Mona Cornock, Katelyn Sisson, Darryl Jackson, Tere Stykalo, Jonn Van Olson (student rep), Mark Frison (president), Shannon Brichon (CFO), Carla O’Greysik (A/ Secretary)  
**Staff:** Deanna Rexe, Amy Doerksen, Derrick Turner, Danielle Adriaansen, Anya McNabb  
**Regrets:** none  
**Guest:** Lisa Huston (staff representative, elect)

**1. Approval of Agenda**

The meeting was called to order by Ruth Mealy at 5:16 p.m. Attendance constituted a quorum.

**MOTION: Parsonage/Sisson**

That the agenda be approved as circulated.

CARRIED

**2. Approval of Minutes of June 6, 2023 (BG: 23/06/06)**

**MOTION: McKay/McGregor**

That the minutes of June 6, 2023 (BG: 23/06/06) be adopted as presented.

CARRIED

**3. New Business:**

- i) Graduate Follow-Up Survey:** A. Doerksen shared a presentation with the BOG that looked at survey results of the 2021-22 grads approx. nine months after graduation and 2018-19 grads four years after graduation. Over all the results were favourable, a few areas were identified where the phrasing of the question will be reviewed.
- ii) Fall Enrolment Update:** D. Adriaansen presented an overview of the new student fall enrolment as well as projections for the year and how that will impact the budget. As of early September, the college is in good shape for the coming term with numbers rebounding from the COVID drop. International numbers are also looking healthy but the college remains cautious as student permit future is unknown at this time. Parkland remains a soft spot in the college’s enrolment, there are a number of meetings planned for the coming months to work on strengthening these numbers.
- iii) Policy B5 – Complaints to the Board:** This policy was review and discussed as part of regular policy review schedule.

**MOTION: Olson/Jackson**

That the Board of Governors agree to the addition of the word “written” to Board Policy B5 as follows:

6. The Chairperson will follow up with the Board member who identified the complaint, or the entire Board, depending on the circumstances. A *written* response will be made to the original complainant at the discretion of the Chairperson.

CARRIED

- iv) **Briefing Note re. Funding for Practical Nursing expansion:** S. Brichon prepared and shared a briefing note with the BOG to explain how the Province of Manitoba is issuing the funding for the PN expansion in the amount of \$510K in the form of a Promissory Note, providing the monthly interest and payment to the college. Due to the value the Promissory Note requires the BOG Chairperson to sign.

**MOTION: Cornock / Sisson**

That the Board of Governors approve the signing/ authorizing the \$510,000 promissory note issued by the Province of Manitoba for capital equipment related to the Practical Nursing expansion funding in Neepawa.

CARRIED

#### 4. Reports

##### 4.1 Governance and Executive Committee

- a) **Committee Slate:** The GEC met to consider a proposed slate for committee membership, this slate was accepted and committee membership will be brought forward to the BOG for the 2023-24 academic year.

**MOTION: McKay/McGregor**

That the Board of Governors approve the Committee Slate for the 2022-23 academic year.

CARRIED

- b) **Policy Review schedule:** The schedule of policy review for the upcoming year was shared with the group.

##### 4.2 College Report, September 2023

- a) **College report:** M. Frison shared with the BOG that the college has announced its intention to form new athletic teams in the area of curling. News was share about an announce by Russ Edwards at the branding event, Mr. Edwards announced a pledge of 300k in scholarships, details are being worked out.
- b) **Strategic Planning Forecast:** A. Doerksen shared an update on the Strategic Planning process and what is happening going forward into the winter and spring terms.

**REPORT RECEIVED BY THE BOARD OF GOVERNORS**

**5. Closed Session**

**6. Adjournment** - This meeting was adjourned at 6:18 p.m.

**7. Presentation:** Alex Usher presentation related to strategic planning and the future of Post-Secondary education

**Date of next meeting** – The next meeting of the Board of Governors will take place on Tuesday November 21, 2023 in Winnipeg.

**Original signed by Carla O’Greysik**

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A/ Secretary

**Original signed by Ruth Mealy**

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Chair