

MINUTES

Assiniboine College Board of Governors Meeting

Tuesday, September 17, 2024 – Study Hall, MICA, North Hill Campus, Brandon

Board of Governors:

Ruth Mealy (Chairperson), Jan Chaboyer (Vice Chairperson), Amanda McGregor, Jody Parsonage, Mona Cornock, Tere Stykalo, Lisa Huston, Ketan Patel, Jennifer Bone, Randy Daley, Jeremy Wilkinson, Jimmy Teichroeb

College Staff:

Mark Frison, Deanna Rexe, Danielle Adriaansen, Derrick Turner, Shannon Brichon, Anya McNabb, Erin Selby, Julie Muller, Amy Doerksen (Secretary)

Roll Call

The meeting was called to order by Ruth Mealy at 5:00pm. Attendance constituted a quorum.

1. Approval of Agenda

MOTION: Huston / Cornock

That the agenda for September 17, 2024 (BOG:24/09/17) Board of Governors meeting be approved.
CARRIED

2. Approval of Minutes of Monday, June 3, 2024

MOTION: McGregor / Parsonage

To approve the minutes of Monday, June 3, 2024 (BOG:24.06.03) Board of Governors meeting.
CARRIED

3. New Business

- i) Enrolment Presentation – D. Adriaansen provided a presentation on current student enrolment for the 2024-25 academic year. Assiniboine is ahead of overall enrolment budget targets for fall term, in large part due to government funded expansion in Early Childhood Education. There is uncertainty around whether these gains will be sustainable for the remainder of the academic year because of the international student context. Recruitment efforts will continue to focus on student interest/conversion efforts for January and May 2025 starts, in addition to the recruitment cycle for programs starting next September.
- ii) Policy Review Schedule – A. Doerksen presented the new policy review schedule that outlines what by-laws are scheduled for review over the coming year.
- iii) OAG Board Consultations – A. Doerksen reminded Board members that their engagement has been requested as part of the Department of Advanced Education’s consultation process around proposed changes to governance legislation. Board members can attend an in-person meeting Thursday, September 19th at Brandon University or complete a survey online.

4. Reports

- i) Executive and Governance Committee – R. Mealy

- a) Parking Lot Expansion Project for the Victoria Avenue East Campus in Brandon was approved at the July 2024 meeting.
- b) By-Law President Performance Process was approved at the August 2024 meeting.
- c) 2024-25 Committee Slate was discussed at the August 2024 meeting and recommendations were presented to the Board for final approval.

MOTION: Stykalo /Patel

To approve the 2024-25 Committee Slate.

CARRIED

- ii) Planning Committee– M. Cornock provided a brief overview of the items the Planning Committee oversee and the work it undertook in 2023-24. The first committee meeting will be scheduled for late October/early November.
- iii) Finance and Audit Committee– T. Stykalo provided a brief overview of the items the Finance and Audit Committee oversee. The first committee meeting will be in advance of the October 29th Board meeting where they will be joined by the auditors.
- iv) Major Capital and Asset Transfer Committee – R. Mealy
 - a) Greenhouse Expansion Project – D. Turner reviewed the decision paper presented to the Major Capital and Asset Transfer Committee at their September meeting. The committee endorses the project and recommended Board provide final approval. S. Brichon confirmed that Assiniboine’s financial contribution has been accounted for in the college’s restricted resources fund.

MOTION: Chaboyer / Huston

To provide final approval for the Greenhouse Expansion Project and its associated costs.

CARRIED

- b) Mechatronics Program Space - D. Turner reviewed the decision paper presented to the Major Capital and Asset Transfer Committee at their September meeting. The committee endorses the project and recommended Board provide final approval. S. Brichon confirmed that Assiniboine’s financial contribution has been accounted for in the college’s restricted resources fund.

MOTION: Cornock / McGregor

To provide final approval of \$3,242,000 for the construction of classroom and lab spaces to house the new Mechatronics Engineer Technology program at the Len Evans Centre for Trades and Technology, that includes \$2,080,760 in confirmed capital funding from external partners.

CARRIED

5. 2024 College Report – M. Frison

- i) Prairie Innovation Centre Update – D. Turner provided a presentation on the status of the Prairie Innovation Centre project that included design updates and a review of funding

breakdown. The college has received Class B estimates for the project and continues efforts on the provincial and federal advocacy front to pursue the remaining funding for the project.

6. **Adjournment** – This meeting was adjourned at 6:40pm.

Original signed by Amy Doerksen

Secretary

Original signed by Ruth Mealy

Chair