

B1 - Approval and Monitoring of Presidents Expense
January 14, 2020 to July 13/2020 - VISA and EXPENSE CLAIMS

Notes: Line items in red are from expense claims, line items in black are from Corporate VISA
Some expense related to CICAN Board Meeting will be reimbursed
MR column refers to missing receipt

Travel, Meal and Accomodation Expenses

Date	Location	Attendees	Purpose	MR	Airfare	Transportation	Accomodation	Meal	Other	Total
02/04/2020	Air Canada		Flight to Vancouver Mar. 18 - booked flight but unable to travel due to COVID-19		\$ 735.26					\$ 735.26
02/04/2020	Air Canada		Seat selection on flight to Vancouver Mar. 18 - booked seat but unable to travel due to COVID-19		\$ 18.90					\$ 18.90
02/04/2020	Air Canada		Credit on difference for flight change		-\$ 67.46					-\$ 67.46
			Flight to Calgary on March 3 returning March 6/2020 for meeting to discuss Ag School and potential donor meeting. Didn't end of going as ill		\$ 712.90					\$ 712.90
02/18/2020	Westjet		Car rental in Dallas for ACC Cougars Hockey Nationals Women's			\$ 277.42				\$ 277.42
03/03/2020	Sixt Rent A Car		Insurance for rental in Dallas for ACC Cougars Hockey			\$ 40.00				\$ 40.00
03/04/2020	Guild Insurance		CICAN 2020 Connection Conference in Quebec May 4/2020 - cancelled full refund						\$ 1,150.00	\$ 1,150.00
03/04/2020	Colleges and Institutes		GPS Navigation System had to replace old sytem as it didn't work and needed for Dallas						\$ 79.99	\$ 79.99
03/07/2020	Amazon Marketplace		Into Winnipeg for Budget Reading and meeting with Western Diversification						\$ 17.00	\$ 17.00
03/11/2020	Impark		In Winnipeg for meetings					\$ 29.38		\$ 29.38
03/11/2020	Earl's		Parking at the MB Legislature	MR					\$ 5.00	\$ 5.00
03/11/2020	Winnipeg Parking Authority		Brandon					\$ 27.38		\$ 27.38
03/12/2020	Freshii		Difference between prepaid and cancellation fee			-\$ 94.14				-\$ 94.14
03/13/2020	Sixt Rent A Car		Refund as no travel due to COVID - 2021 CICAN Connection Conference in Calgary						-\$ 1,150.00	-\$ 1,150.00
03/18/2020	Colleges and Institutes		Travel to Dauphin for Grad presentations and other on campus filming			\$ 152.72				\$ 152.72
05/28/2020	Brandon to Dauphin and return		Lunch while in Dauphin taping online Grad Tour					\$ 34.86		\$ 34.86
05/28/2020	A&W Dauphin	Mark, Danielle & Shaun C	Lunch on-site with SA					\$ 144.89		\$ 144.89
05/29/2020	Benny's Restarant	Mark, Danielle, Mathew and 3 SA executive	Taping Grad videos					\$ 38.68		\$ 38.68
06/04/2020	Wayback Burgers	Mark, Danielle & Shaun C								
					\$ 1,399.60	\$ 376.00	\$ -	\$ 275.19	\$ 101.99	\$ 2,152.78
Date	Location	Attendees	Purpose							
01/17/2020	Rae & Jerry's	Mark, Danielle and Jeff Vasant (Cargill)	Launch of System Report					\$ 87.70		\$ 87.70
02/26/2020	East Side Mario's	Mark and Jill	IMA Program relocation refresher and resources					\$ 47.93		\$ 47.93
04/07/2020	Chez Angela		Thank you treat for staff onsite in the cafeteria who where still here after the College Closure					\$ 106.96		\$ 106.96
04/17/2020	Tim Horton's	Staff working on campus	Appreciation treat for those staff still required to be onsite						\$ 29.97	\$ 29.97
04/24/2020	Coffee Culture	Staff working on campus	Appreciation treat for those staff still required to be onsite						\$ 92.12	\$ 92.12
05/05/2020	Tim Horton's	Staff working on campus	Appreciation treat for those staff still required to be onsite						\$ 43.96	\$ 43.96
05/15/2020	Velvet Dip	Staff working on campus	Appreciation treat for those staff still required to be onsite					\$ 112.25		\$ 112.25
05/29/2020	Blue Hills Bakery	Staff working on campus	Appreciation treat for those staff still required to be onsite					\$ 152.75		\$ 152.75
06/05/2020	Tim Horton's	Staff working on campus	Appreciation treat for those staff still required to be onsite					\$ 39.96		\$ 39.96
					\$ -	\$ -	\$ -	\$ 547.55	\$ 166.05	\$ 713.60
										\$ 2,866.38

Jeffrey W. Howard
Chair, Board of Governors
June 3 2021
Date