

 ASSINIBOINE COMMUNITY COLLEGE	# Pages	Number Also refer to policy F30 for fee schedule
	1 of 1	A21
Policies and Procedures	Originator Vice-President, Academic	
Title Course Auditing	Effective Date July 1, 1998	Replaces A21 - update only

Purpose:

To establish procedures for situations where students take courses for personal interest and not for credit.

Policy:

A student who formally decides to waive credit for a course by opting out of evaluation and grading is described as having audit status.

Procedure:

Some courses may not be available for audit. The program Dean/Director decides which courses are open to audit.

There are two conditions under which a student may audit a course:

- 1) At the time of registration: Students who determine they wish to audit a course must seek approval from the Dean/Director/designate, who will inform the Admissions and Registration Department.
- 2) At some point between the first day of the course and the final date for dropping a course without academic penalty (up to and including the date on which 50 per cent of the course is completed): Students who determine they wish to change to audit status must seek approval from the Dean/Director/designate, who will inform the Admissions and Registration Department.

Students who are auditing a course are not entitled to examination or other evaluation privileges.

Students' transcripts will have audited courses designated as AU.

Students auditing any course will be charged a fee equal to the fee normally charged for the course.

Effective course start date, students who have registered to audit a course may not change from auditing to taking the course for credit.

Date

President