

Instructors, Business and Office Administration

School of Business

Various Casual or Part Time Term (to June 2021)

Competition #56-19/20

Salary: \$30.76 - \$45.70 per hour

(Educational Supplement: Masters \$1.45/hour, PhD \$2.89/hour)

EXPRESSION OF INTEREST

Assiniboine Community College strives to create Exceptional Learning Experiences for our students. We place a high priority on student success and are committed to building an environment that creates and supports a high level of student engagement. The School of Business is currently seeking Instructors for its Business and Office Administration programs, to teach in multiple areas. In demand teaching areas are: accounting, statistics, economics, human resources, software applications, and general office programs.

Be Passionate.

If you are a passionate business professional who is eager to share your knowledge with our students, then we want to hear from you. You will be an engaging and forward-thinking instructor, ready to inspire the next generation of business and office professionals. Enthusiasm that can be applied to classroom management, student evaluation, lesson planning, academic advising and related administrative duties is essential.

Take Initiative.

You will take initiative and ensure you provide an unparalleled student experience for our students. You will be someone who loves to communicate and is ready to share your knowledge of the business and/or office profession with our students. Your comprehensive understanding of business and office administration will be inspirational to our students and will prepare them for the future.

Deliver Results.

You will have a relevant background in business and/or office administration that includes the appropriate post-secondary education combined with several years' experience in a business and/or office role. Your excellent communication and organization skills are complemented by your ability to work effectively in a team environment.

This competition will remain open until filled.

Assiniboine Community College campuses are located on traditional territories of Treaty No.1 and Treaty No.2, the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Métis Nation.

If you are interested in this career opportunity, please forward your resume and cover letter to:

Assiniboine Community College

c/o Human Resources

1430 Victoria Avenue East, Brandon, Manitoba R7A 2A9

Fax 204.725.8736 or email humanresources@assiniboine.net

We thank you for your interest. Those selected for further consideration will be contacted.

