

CO-OP STUDENT JOB POSTING

MANITOBA HYDRO Transmission & Civil Department, Geospatial Data Services Section Acres - 40

Job Title: Technical Support Student

Vacancies: 1

Work Term: May 2020 – September 2020 (4 months only)

Salary: \$18.56 - \$21.64

Work Location: Winnipeg

Job Description

Under the direction of the Geographic Information Officer will be mainly responsible for assisting in the population of Transmission assets, operations and surrounding environment data. Will also be involved in the quality control, historical information research and metadata maintenance of such information. This position requires a technical background in geographic information systems, Geomatics or Environmental and a wide range of computer software programs. Excellent communication skills are required while working in a team environment.

Duties

- Administer, populate and maintain Spatial information and associated metadata
- Using GIS and other tools to populate Transmission Asset, Environment and Operational related information into a geodatabase.
- Assist in compiling information from a variety of sources
- Maintain data and catalogue/inventory
- Perform QC/QA procedures of datasets
- Provide data integration and analysis services
- Prepare or assist in the preparation of datasets to meet the needs of end-users
- Prepare GIS ready data

Qualifications

- Must be enrolled and completing, at minimum, 1st year of any related post-secondary program such as:
 - GIS, Geomatics, Engineering Geoscience, Environment or land based discipline such as (Forestry Geology, Municipal, Agricultural, etc.) with GIS experience.
- GIS applications, working with coordinate data, Word processing, Spreadsheets, General Computer Skills, MS Outlook, Survey experience, Aerial Photography, Cartography, able to work independently, teamwork skills, written/verbal communications skills, organization skills, problem solving techniques.

Requirements

- Required to work safely and follow Manitoba Hydro safety rules and practices.
- Possess a valid Class 5 Driver's Licence.
- Must be physically capable of performing all duties of the position.

Employment Equity is a factor in selection. Applicants are requested to indicate in their covering letter or resume if they are from any of the following groups: women, Indigenous people, visible minorities or persons with disabilities.

Closing Date: January 30 2020

Please upload your cover letter, resume and a copy of your most recent transcript of marks to summerstudent@hydro.mb.ca in **“one file”** under one file name as follows:

Last Name_First Name_Manitoba Hydro- Acres_40

To be eligible **all students must be registered with STEP** Services: www.studentjobs.gov.mb.ca

****We thank all that apply and advise that only those selected for further consideration will be contacted.****