

**MA MAWI WI CHI ITATA CENTRE, INC.  
EXTERNAL EMPLOYMENT OPPORTUNITY**

**January 22, 2020**

**Position Title:** Support Mentor  
**Classification:** Term to March 31, 2020 (may be extended, dependent on funding)  
**Location:** 800 Selkirk Avenue  
**Salary:** Subject to Qualifications

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**Background:** The Ma Mawi Wi Chi Itata Centre has implemented the Support Mentor position, as part of our Reaching Home program. The programs work intensively with participants in the transition from being homeless to having homes. These positions report directly to the Wi Che Win Program Manager.

**Duties/Expectations:**

The Support Mentor is required to work as part of the various programs to provide holistic support services to program participants. The activities shall range from individual support services, home visits and are supporting participants' individualized plans.

**Qualifications:**

- Knowledge of the practices of the Centre;
  - Working knowledge & experience in mental health, homelessness, social work, substance abuse, housing & community development;
  - Knowledgeable and familiarity with the Rental Tenancies Branch and the legislation relating to landlord/tenant relations;
  - Demonstrates ability to develop effective working relationships with individuals struggling with mental health issues;
  - Understanding of issues our Indigenous Women must deal with being homeless and assisting them in moving forward;
  - Demonstrates ability to effectively build relationships with individuals who are homeless and dealing with mental health issues;
  - Demonstrated ability to assess people for strength and challenges, particularly in the context of mental health;
  - Demonstrated ability to work with crisis situations and conflict resolution;
  - Microsoft Word and Excel program knowledge;
  - Understanding and ability to document Financial Records;
  - Strong organizational skills;
  - Must be willing to be a team player;
  - Ability to set and meet deadlines;
  - Must have a valid driver's license;
  - Must provide a current Criminal Record Check and Child Abuse Registry, noting that all employees are subject to a Prior Contact Check.
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**Closing Date:**

All letters of interest and Resumes must be received no later than **January 30, 2020 at 4:00 pm.**

**Attention:** Jacqueline Trout, Human Resources Assistant  
Ma Mawi Wi Chi Itata Centre, Inc  
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Fax #204-946-5042 or [HR@mamawi.com](mailto:HR@mamawi.com)