



ASSINIBOINE  
COMMUNITY COLLEGE

ASSINIBOINE

ADULT  
LEARNING





# WHO CAN ATTEND THE ADULT COLLEGIATE/MATURE STUDENT HIGH SCHOOL?

Assiniboine's Adult Learning programs are designed for anyone who would like to achieve a high school diploma, improve their skills, increase their marks in a course(s), and/or obtain prerequisites to enter college or university. You can take individual courses or work towards your high school diploma. To enrol at the Adult Collegiate/Mature Student High School, you must be 19 years of age and out of high school for the past six months or longer.

## **I WOULD LIKE TO EARN MY HIGH SCHOOL DIPLOMA**

We offer three program options for people looking to obtain a high school diploma:

- » Mature Student High School diploma
- » Integrated Comprehensive Health Care Aide – Mature Student High School diploma combined with Comprehensive Health Care Aide certificate
- » Integrated Education Assistant – Mature Student High School diploma combined with Education Assistant certificate

A Mature Student High School diploma requires eight credits and is equivalent to a regular high school diploma; it is not a general equivalency diploma (GED). We will develop an individual education plan for you based on the credits you may already have, your goals, and your current academic skills. Students do not pay tuition to complete the high school diploma.

The integrated programs allow you to accelerate your education and graduate with both a mature student high school diploma and a college certificate in less time than it would take to do them separately. These dual credit programs allow you to earn both high school and college credits at the same time.

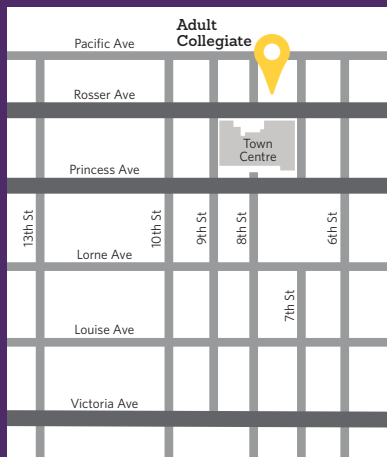
## **I HAVE MY HIGH SCHOOL DIPLOMA, BUT WOULD LIKE TO UPGRADE MY EDUCATION**

If you have already achieved your high school diploma, but want to take more high school courses to meet post secondary pre-requisites or upgrade skills for a job, Assiniboine's additional credits program was created with you in mind. Under this program, you are eligible to take up to four courses tuition-free.

Courses may include studies in physics, math, English, law, psychology, geography, history and much more!



"Education is a goal,  
but dreams are the future!  
Why Assiniboine?  
That's where dreams and goals begin!"



725 ROSSER AVENUE  
BRANDON, MB



520 WHITMORE AVENUE EAST  
DAUPHIN, MB

## OUR CAMPUSES

It's important to us that you are able to find the nearest Assiniboine campus easily, especially if you are visiting for the first time. Use these maps to find us in downtown Brandon and Dauphin.

# ARE YOU READY TO ATTEND ASSINIBOINE'S ADULT LEARNING PROGRAMS?

Use this guide to track your progress of becoming a successful Assiniboine student.

## WHAT DOES IT ALL COST?

Assiniboine's adult learning program has a variety of learning options to meet your needs. High school classes are available on-campus, full-time or part-time, day or evening. A few are also available in a self-study format.

### BRANDON

In Brandon, our Adult Collegiate is located at 725 Rosser Avenue and has day and evening classes available throughout the year.

For high school courses at the Adult Collegiate, the fees charged per one credit course are \$10.50 (materials and fees), plus \$25.70 for Students' Association fees (\$36.20 total per course).

### DAUPHIN

In Dauphin, the Mature High School program is located at the Parkland campus (520 Whitmore Avenue) and semesters begin in September and January/February.

At Dauphin's Parkland campus, the fees charged per one credit course are \$10.50 (materials and fees), plus \$23.90 for Student Association fees (\$34.40 total per course).

### INTEGRATED PROGRAMS

Fees for the Comprehensive Health Care Aide and Education Assistant portions of the integrated programs can be found at [assiniboine.net/fees](http://assiniboine.net/fees).

## Part 1 STEPS TO APPLYING

### □ BOOK AN APPOINTMENT WITH A STUDENT SUCCESS ADVISOR

- » The very first step is to book a meeting with a student success advisor by stopping in or giving us a call.
- » This meeting will give you information about upgrading or the Mature Student High School diploma and how each option can fit with your life. Questions and discussions include: Do day or evening courses work better? Are supports for disabilities required? Are there childcare, financial, employment, or housing needs or concerns that you need assistance with?
- » The advisor will talk to you about the Accuplacer assessment that we ask applicants to do to help us place students in the right course(s).
- » Before you leave your student success advisor meeting, book an appointment to write the Accuplacer assessment.
- » The advisor will meet with you after you complete the assessment to review the results and help you determine which courses to take.

- » To book appointments, contact us in Brandon at 204.725.8735 ext 7134 or [adultcollegiate@assiniboine.net](mailto:adultcollegiate@assiniboine.net) or in Dauphin at 204.622.2222 or [parklandinfo@assiniboine.net](mailto:parklandinfo@assiniboine.net).

### □ COMPLETE AN APPLICATION

- » You can do this when you come to meet with the student success advisor.
- » **There is no application fee!**

### □ ORDER A HIGH SCHOOL TRANSCRIPT

- » Contact your last high school and order an original, official transcript that will tell us the courses you have taken in the past.
- » Bring the transcript with you when you come for the Accuplacer assessment and second meeting with the advisor.
- » If you are not sure how to get a transcript or have trouble getting a copy of your transcript, we can help you.

Interested in an integrated program?  
**TEST DRIVE A CAREER AND  
ARRANGE FOR A SPEND A DAY**



Visit [assiniboine.net/spendaday](http://assiniboine.net/spendaday) for more information.



a little rusty. Conversely, if you read a lot or work at a job that uses a lot of math, you may be more capable than your transcript shows. The Accuplacer assessment will help us choose the right courses for you so that you can be as successful as possible.

- » To know what you can expect on the assessment, we have practice questions. The Accuplacer assessment takes about 1.5 hours.

#### □ ATTEND A SECOND APPOINTMENT WITH THE STUDENT SUCCESS ADVISOR

- » When you arrange to write the Accuplacer, you will also book a meeting with an advisor to take place right after the assessment.
- » Bring your original, official high school transcript to this meeting so it can be reviewed along with your Accuplacer results.
- » Your individualized education plan will be created from these two documents and discussions with the student success advisor.
- » If you are not ready for courses at the Adult Collegiate (Grade 10-12), the advisor will talk to you about other educational options.

#### □ RECEIVE YOUR ACCEPTANCE LETTER

- » Assiniboine's admissions department will send you your official acceptance letter.
- » If you didn't register for your courses when you met with a

student success advisor, make sure to register for them now.

- » You can pay your fees anytime between registering for classes and the first day of classes.

#### □ APPLY FOR SPONSORSHIP (IF APPLICABLE)

- » If you are applying for sponsorship, we can give you a letter to send to your sponsoring agency. This letter outlines the courses you intend to take and how much they will cost.
- » Your sponsor will need to fill out a sponsorship authorization form and send it back to Assiniboine as soon as your sponsorship is confirmed. We can give you the form or you can download it from [assiniboine.net/applynow](https://assiniboine.net/applynow).

#### □ COURSES ARE TUITION FREE

- » Courses needed to complete your high school diploma are tuition free. You can also take up to four additional courses beyond high school graduation that are tuition free.
- » You do need to pay a small materials fee and a Student Association fee. These add up to \$36.20 per course at the Adult Collegiate in Brandon and \$34.40 per course at the Parkland campus in Dauphin.

## Part 2 IDENTIFYING YOUR NEEDS

#### □ COMMUNICATE WITH YOUR SUPPORTS

- » Identify supports that will help you through your education journey. Find friends and family that will assist you in times of stress or worry. Feel free to contact the member of our team at Assiniboine who has been assisting you so far.

#### □ FIND HOUSING (IF APPLICABLE)

- » Find housing early! For a list of private accommodations in Brandon, please email [studentservices@assiniboine.net](mailto:studentservices@assiniboine.net). In Dauphin, please contact your student success advisor.

#### □ APPLY FOR DAYCARE (IF APPLICABLE)

- » Having reliable childcare is essential to successful studies.
- » The Assiniboine Early Learning Centre is located at the Victoria Avenue East campus in Brandon and is licensed for pre-school children ages 2-6 years. Call 204.725.8713 for more information. Parkland Campus Kids Inc. is located at the Parkland campus in Dauphin and is licensed for infant and pre-school children (ages 3 months to 6 years). See our website [assiniboine.net/students](https://assiniboine.net/students) or call 204.622.2222 ext 6557 for more information. Spaces are limited at these centres, so apply early.
- » If there are no spaces available at the Assiniboine childcare centres, be sure to look within the community for other options.

#### □ FIND YOUR MODE OF TRANSPORTATION

- » In Brandon, a bus pass is included when you pay your Students' Association fees. The Adult Collegiate does not have designated student parking; however, limited metered and free parking is available in the downtown area. Students may also opt to pay for extended parking through the City of Brandon. In Dauphin, the Parkland campus offers student-paid designated parking.

#### □ ORGANIZE YOUR FINANCES

- » Plan for the financial and time commitment of attending school—make a budget and ensure you will have the money you will need for housing and other living expenses. A student success advisor can help you develop a financial plan.
- » Apply for scholarships, awards and bursaries.

#### □ ATTEND FIRST DAY OF CLASSES

- » Receive your registration package
- » Attend the first-day orientation session
- » Meet your instructors and other students

#### □ CONGRATULATE YOURSELF ON BEGINNING YOUR NEW EDUCATIONAL JOURNEY!

## STUDY SUPPORTS

Assiniboine's adult learning program is here to support you as you work towards achieving your goals. As an Assiniboine student, you will have access to:

- » Student success advisors
- » Learning strategist
- » Free tutoring
- » Student orientation and transition support

- » Indigenous Affairs team
  - » Counsellor
  - » Indigenous services officer
  - » Elders
- » Accessibility services and learning accommodations
- » Learning Curve
- » Education assistants



ASSINIBOINE  
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