

**MINUTES**

**Assiniboine Community College Board of Governors Meeting  
5:00 p.m. – Tuesday, November 5, 2019- Main Boardroom, Victoria Ave. East**

**Attendance:** Jeff Harwood (Chair), Carla Milne, Johanne Ross, Jack Ewatski, Harvey Laluk, Kelly Wilson, Lorrie Dangerfield, Lloyd Carey (Staff Representative), Shawn Larway (Student Representative), Mark Frison (President), Shaun Cameron (Secretary), Diane Shamray, Jim Simmons, Deanna Rexe, Derrick Turner, Kate Pelletier, Danielle Adriaansen, Tannis James, Dave Perkins

**Guests:** None

**Regrets:** Dale McKay

**Roll Call**

1. The meeting was called to order by committee member H. Laluk (as the chair was delayed) at 5:05 p.m. Attendance constituted a quorum.

2. **Approval of Agenda**

**MOTION: Dangerfield, Larway**

That the agenda be approved as circulated.

CARRIED

3. **Approval of Minutes of September 24, 2019 (BG: 19/09/24)**

**MOTION: Ewatski/Wilson**

That the minutes of September 24, 2019 (BG: 19/09/24) be adopted as presented.

CARRIED

4. **New Business**

- i.) **Audited Financial Statements-** C. Milne (Chair, Finance and Audit Committee), spoke to the meeting of the Finance and Audit committee on November 5, 2019. At this meeting the committee was presented the audited financial statements ending June 30, 2019. The statements spoke to the financial position of the college over the previous fiscal year.

At that meeting a thorough review of the income statement and balance sheets were accompanied by a document *Assiniboine Community College, Audit Final Report to the Audit Committee- November 5, 2019*. This document provided context for the audited financial statements, as well as sharing some of the future changes under PSAS (Public Sector Accounting Standards) for the fiscal year-end June 30, 2020.

At the committee meeting, the auditing firm BDO Canada Ltd. governors gave committee members a thorough overview of the financial position, balance sheet and income statements.

*During the committee meeting, President Mark Frison and CFO, Shannon Brichon both left the room to allow governors time with the auditors in an in-camera fashion. Given that there were no concerns, both M. Frison and S. Brichon returned for the motion.*

**MOTION: Milne/ Carey**

Upon recommendation of the Finance and Audit committee, that the audited financial statements ending June 30, 2019, be accepted as presented.

CARRIED

**Net Asset Reserve Policy-** Members of the Board of Governors were asked to consider a recommendation by the Finance and Audit Committee to transfer \$ 2.130 million dollars (or 3% of revenue) from unrestricted to internally restricted as per the Net Asset (Reserve) Policy adopted January 10, 2018.

Governors has questions about the eventual need for the funds and how, should projects arise, does the college utilize the funds. College staff shared that if funds were to reach a level of need, then the institution could look at designating accumulated funds for creation of a project. Staff will return to the Board with a list of recommendations for specific funds representing various needs in the college.

**MOTION: Carey/ Ewatski**

That the Finance and Audit committee recommend that the Board of Governors approve a transfer of \$ 2.130 million dollars of unrestricted net assets to internally restricted as per the Net Asset (Reserve) Policy of January 10, 2018.

CARRIED

- ii) **Nominations Committee Report** – A committee slate was presented to the Board of Governors highlighting committee involvement for members in 2019/20. Feedback was sought prior to the final draft with all members being given time for approval.

**MOTION: Dangerfield/ Milne**

Upon recommendation of the Nominations Committee, that the slate of candidates for the committees of the Board of Governors be approved as presented, with committee appointments expiring September 2020.

CARRIED

- iii) **Planning Committee Report-** H.Laluk (Chair, Planning Committee) shared the minutes from the Planning Committee meeting held October 15, 2019. There were two items on their agenda. ‘Graduation satisfaction and students that would recommend Assiniboine’ and ‘Graduation Rate’. The chair shared that the Planning Committee would have subsequent meetings on this topic where some changes to the metrics would be considered. Further, the committee chair

shared that the next meeting of the Planning Committee would include the new Balanced Scorecard.

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iv) **College Report** – M. Frison presented the November 2019 College Report. Some items of interest for Board members included:

**High School Scholarships:** M. Frison spoke to a release pertaining to the college offering scholarships at every high-school in Manitoba. This item was shared with members of the Board of Governors prior to being issued publically.

**RFP issued for rural rotating nursing site:** M. Frison spoke to the RFP that was recently issued for a rural nursing site in 2020. The uptake on this has been strong in recent years, with a number of sites expressing their interest to support a site.

**Minister/Deputy Minister assignments:** M. Frison spoke to the news that the Province of Manitoba has assigned a new minister and deputy minister to post-secondary. Ralph Eichler, Minister of Economic Development and Training will oversee the sector. Minister Eichler will be accompanied by Jan Forster, who will serve as the Deputy Minister in that same department.

**International ESL Funding:** D. Shamray (VP, International), spoke to the current funding arrangements for English as a second language. This presentation covered some of the rationale for changes in EAL programming, and a broad overview of the current situation.

**Global Citizenship Immersions:** D. Shamray (VP, International), spoke to the Global Citizenship Immersions program and how it aligns with the college's strategic direction. The program, provides some funding for students at Assiniboine to gain worldly knowledge through immersion trips. It is designed to broaden international perspectives, and will be the beneficiary of the Foundations' Gala Dinner in 2020.

**Program Revitalization:** D. Rexe (VP, Academic), spoke to the work of academic leadership and the successful outcomes for four programs that underwent a program revitalization exercise. Social Service worker, GIS, Heavy Equipment Technician, and Business Administration.


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### 5. Closed/In-Camera Session

**MOTION: Wilson**

To move to a closed session for consideration of closed session and in-camera agenda items.

2. **Adjournment** – This meeting was adjourned at 7:05 p.m.
3. **Date of next meeting** – The next meeting of the Board of Governors will take place at 5:00 p.m., Tuesday, February 25, 2020, at the Victoria Ave East campus.

  
Secretary

  
Chair