

MINUTES

Assiniboine Community College Board of Governors Meeting

5:00 p.m. – Tuesday, December 3, 2019- Main Boardroom, Victoria Ave. East

Attendance: Dale McKay (Vice Chair), Carla Milne, Jack Ewatski, Harvey Laluk, Lorrie Dangerfield, Lloyd Carey (Staff Representative), Shawn Larway (Student Representative), Mark Frison (President), Shaun Cameron (Secretary), Diane Shamray, Jim Simmons, Deanna Rexe, Derrick Turner, Tim Hore, Ian Grant, Kate Pelletier, Danielle Adriaansen

Guests: None

Regrets: Johanne Ross, Kelly Wilson, S. Brichon, Jeff Harwood (Chair)

Roll Call

1. The meeting was called to order by Dale McKay at 5:05 p.m. Attendance constituted a quorum.

2. Approval of Agenda

MOTION: Larway/Laluk

That the agenda be approved as circulated.

CARRIED

3. Approval of Minutes of November 5, 2019 (BG: 19/11/05)

MOTION: Ewatski/Carey

That the minutes of November 5, 2019 (BG: 19/11/05) be adopted as presented.

CARRIED

4. New Business

- i.) **Financial Statements-** C. Milne (Chair, Finance and Audit Committee), spoke to the meeting of the Finance and Audit committee on December 3, 2019. At the meeting the committee reviewed the financial statements ending October 31, 2019.

A thorough review of the income statement and balance sheet was undertaken by the committee.

Some items of interest included the variances experienced as a result of the culinary/hotel restaurant programming no longer being twinned. Questions about recruitment strategies for International students and how that process works, and where Assiniboine is, relative to other institutions, on International tuition

At present, the financial position is forecasting a small surplus.

MOTION: Milne/Dangerfield

That the financial statements ending October 31, 2019, be approved as presented.

CARRIED

ii) **Reserve Fund Establishment-** At the November 5, 2019, meeting of the committee, management was tasked to bring back specific funds that they feel should be established for various projects at the college. This is desirable to appropriately steward the assets of the college. S. Brichon presented a paper *Net Asset allocations December 2019*. In giving consideration on this item, the Board felt the establishment of three distinct funds would be prudent.

The funds would provide for the following:

Victoria Avenue East Development Fund

- Provision for the relocation of the Adult Collegiate as well as any other facility requirements related to this relocation.

North Hill Campus Fund

- Provision for the development of the North Hill Campus.

Assiniboine Early Learning Center Fund

- Historically the Center has never paid a monthly rent/lease amount, with the construction/expansion of a new daycare center, going forward, there will be the expectation of rent/lease payments which are still being finalized. It is the intent of the College to retain those rent/lease payment in a fund to cover any of the Centers future updates/needs.

MOTION: Milne/Carey

That the Board of Governors establish three reserve funds under the Colleges Net Asset (Reserve) Policy.

Victoria Avenue East Development Fund

North Hill Campus Fund

Assiniboine Early Learning Centre Fund

CARRIED

iv) **College Report** – M. Frison presented the December 2019 College Report. Some items of interest for Board members included:

Assiniboine Child Development worker programming- D. Rexe spoke to the programming. D. Rexe noted that the conversation about this programming began four years ago and involved curriculum integrated with local knowledge and is a good example of workforce development and partnerships with Indigenous communities in the region.

Manitoba high school students experience Ag trade training- K. Pelletier spoke to the initiative that recently welcomed nine high school students to experience agriculture-related training and career opportunities. The program paired students from five separate schools with current Assiniboine students in an interactive hands on environment.

Food Processing Animal Protein program- T. Hore spoke to the first few weeks of the Food Processing and Animal Protein program at the Victoria Ave. East campus. The retail store associated with this program opened at the end of November, to augment the programming provided. Members of the Board will be able to see the facility as part of a pre-scheduled tour.

Website redevelopment- D. Adriaansen spoke to the redesign project of the college website. The project will strengthen the college presences online, and is designed with usability and mobile friendly access in mind. The website is currently in the internal testing phase and will be launched publicly in the coming weeks.

REPORT RECEIVED BY THE BOARD OF GOVERNORS

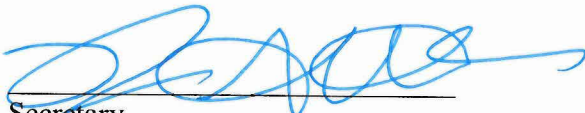
MOTION: Laluk

To move to recess the meeting to allow time to tour some of the construction projects underway at the Victoria Ave. East campus.

MOTION: Wilson

To move to a closed session for consideration of closed session and in-camera agenda items.

5. **Closed/In-Camera Session**
2. **Adjournment** – This meeting was adjourned at 7:05 p.m.
3. **Date of next meeting** – The next meeting of the Board of Governors will take place at 5:00 p.m., Tuesday, February 25, 2020, at the Victoria Ave East campus.


Secretary


Chair