

**MINUTES**  
**Assiniboine Community College Board of Governors Meeting**  
**4:00 p.m. – October 20, 2020- Virtual session**

**Attendance:** Jeff Harwood (Chair), Dale McKay (Vice Chairperson), Jody Parsonage, Lloyd Carey, Harvey Laluk, Sukhmanpreet Singh, Carla Milne, Julie Muller, Ian Grant, Lori Dangerfield, Mark Frison (President), S. Brichon (CFO), Deanna Rexe, D. Turner, Danielle Adriaansen (Acting VP, International), Shaun Cameron (Secretary)

**Guests:** None

**Regrets:** Kelly Wilson, Johanne Ross, Jim Simmons, Cheryl Prouse, Suzanne Nicolas, Kate Pelletier

**Roll Call**

The meeting was called to order by Jeff Harwood at 4:05 p.m. Attendance constituted a quorum.

**1. Approval of Agenda**

**MOTION: McKay/Laluk**

That the agenda be approved as circulated.

CARRIED

**2. Approval of Minutes of September 22, 2020 (BG: 20/09/22)**

**MOTION: Dangerfield/Carey**

That the minutes of September 22, 2020 (BG: 20/09/22) be adopted as presented.

CARRIED

**3. Reports from Board committees**

**Nominations Committee:** Chair Jeff Harwood spoke to the meeting of the Nominations Committee of the Board of Governors. The committee list was reviewed and a new committee slate has been constructed for the 2020-21 year based on the requests of members.

**MOTION: Singh/Parsonage**

To accept the 2020-2021 committee slate as presented.

CARRIED

**Finance and Audit Committee:** Shannon Brichon spoke to the Finance and Audit committee meeting with Todd Birkhan of BDO in his capacity as the auditing firm for the institution. The audit is presented without qualification, meaning the audit is given with a confidence of the auditors.

It was noted these statements were the first conversion statements to be presented as PSAB compliant statements, as the institution is required to comply with PSAB for presentation of their financials. It is noted that these statements now require the consolidation and inclusion of the Assiniboine Foundation, and the Radio Society.

One of the main differences in the PSAB statements, is how the institution handles deferred contributions. Historically this could be categorized as revenue over the life of the project, depending on the length of the donation. Now we must include the entire donation as income in the year it is received. As a result the bottom line is higher than normal, given the year donations come in.

The PSAB statements reflect an annual surplus of just over \$5.1 M (pre-PSAB, the college was at a roughly \$3 M surplus), this change is as a result of adding in the surplus positions of the Assiniboine Foundation and the Radio Society, deferred contributions, as well as equipment that has to be capitalized in the statements.

One of the challenges to this conversion is to uninformed readers it can be problematic as it you have to qualify a number of amounts due to inclusion of the consolidated statements.

**MOTION: Dangerfield/Laluk**

That the Board of Governors approve the audited financial statements ending June 30, 2020.

CARRIED

- 3b. Visitor Parking-** The College is installing metered parking for visitor parking at the Victoria Ave. East campus and the Parkland campus. Fees will be effective Monday-Friday, 7:00 a.m. – 5:00 p.m.

The fees will be as follows:

\$1.00 for 30 mins

\$1.50 for 1 hour

\$6.00 per day

The college did a comparative analysis of the parking throughout the city and these rates are within range of other centres.

**MOTION: Singh/Carey**

In accordance with Assiniboine policy G26 and *Policy 17 (d.1)* of the Colleges Act, the Board of Governors approves visitor parking fees at the Victoria Ave. East campus, and the Parkland campus at the following rates. \$1.00 for 30 minutes, \$1.50 for one hour, \$6.00 per day.

CARRIED

- 4) College Report October 2020** – M. Frison along with members of senior leadership spoke to the College report.

**Prairie Innovation Centre:** M. Frison spoke to the announcement of a \$1 million dollar donation to agriculture education initiatives at Assiniboine by Sunrise Credit Union.

**Graduation numbers:** M. Frison spoke to the highest graduation class in college history, where 1,514 students graduated. This number may fluctuate next year as registrations and intakes are down due to covid-19.

**Centre for Creative Media:** M. Frison spoke to the centre for creative media initiative and that the movement continues on that front, with documents going to tender in early-November.

**Soccer season cancelled:** MHAC has cancelled the soccer season. Volleyball has been pushed back, and hockey may be problematic this coming year due to border crossing.

**COVID-19 testing site on campus:** Shared Health and Prairie Mountain Health have opened a covid testing site at the Victoria Ave. East campus in unused space at the college.

### **REPORT RECEIVED BY THE BOARD OF GOVERNORS**

**MOTION: Parsonage/Carey**

To move to a closed session for consideration of closed session and in-camera agenda items.

**4. Closed Session**

**5. Adjournment** – This meeting was adjourned at 5:38 p.m.

**Date of next meeting** – The next meeting of the Board of Governors will take place at 4:00 p.m., Tuesday, November 24, 2020, via virtual delivery.

PENDING APPROVAL – 2020 11 24

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair