

EARLY CHILDHOOD

PROGRAM MANAGEMENT

**ADVANCED
DIPLOMA**

Master the skills you need to take the next step in your early learning career and prepare to take on a leadership position in the child care field.

Why should you choose Early Childhood Program Management?

- 1 Progress your career**

This advanced diploma program is designed to help early childhood educators advance to leadership positions within their field. If you love working in early learning and want to take the next step in your career, this program is for you. Early Childhood Program Management (ECPM) will give you the skills that you need to take on a leadership role and management-level responsibilities.
- 2 Match your needs**

Take a deeper dive into the fundamentals of early learning. Developed for busy educators, this program will have you learning online, maintaining virtual contact with instructors and other students. Study at your own pace and continue to work while taking this program by distance.
- 3 Learn how to lead**

Students in this program will learn best practices in managing the human resources of early learning settings and enhancing communication with staff and families to shape positive outcomes. You will gain skills in mentoring and leading staff and learn what the role of a director entails, including financial management, policy development and staff supervision.
- 4 Shape your future**

The skills and experiences you take away from ECPM will prepare you for a director's role and the responsibilities as the leader, manager and administrator of an early childhood setting. The ECPM program helps students meet government standards for training at the ECE III level. This program is provincially accredited by the Child Care Qualifications and Training Committee (CCQTC).

CAREER OPPORTUNITIES

The Early Childhood Program Management advanced diploma is designed to help early childhood educators advance to leadership positions within the early childhood field as directors. Positions are available in a variety of early learning child care settings. This program helps students meet government standards for training at the ECE III level.

ADMISSION REQUIREMENTS

- Two-year Early Childhood Education diploma or current Early Childhood Education 2 (ECEII) from the Manitoba Child Care program.
- Minimum one-year Early Learning Centre experience as an ECEII verified in a letter from an Early Learning Centre Director or equivalent.

English is the language of instruction at Assiniboine. All applicants educated outside of Canada or in a country not on the test exempt list are expected to meet the English language proficiency requirement. See assiniboine.net/elp for more information.

TECHNOLOGY REQUIREMENTS

Programs at Assiniboine have certain technology requirements. Students require access to computer devices at home and may be required to bring these on campus when instructed. Refer to assiniboine.net/tech for more detailed information about the requirements for this program.

UNIQUE LEARNING EXPERIENCES

- Program emphasizes leadership skills in-demand by employers
- You can study at your own pace and continue to work while taking this program

GRADUATION REQUIREMENTS

To graduate with an Early Childhood Program Management advanced diploma, students must successfully complete 29 credits.

Students who have successfully completed Ethics Training IV through the Manitoba Childcare Association may receive credit for the elective course.

The minimum passing grade for each course is indicated on the course outline.

NEXT STEPS

Apply now! Visit assiniboine.net/applynow. For more information on this program, visit assiniboine.net/ecpm.

CONNECTIONS

This program is provincially accredited by the Child Care Qualifications and Training Committee (CCQTC).

Assiniboine has a number of agreements with other colleges, universities and professional organizations, making it possible for students to apply credit taken at Assiniboine to programs at other institutions. For up-to-date information on agreements, visit assiniboine.net/register or the program page.

PROGRAM FEES (DOMESTIC ONLY)

Tuition, fees and Students Association fees total approximately **\$2,490**.

Estimated costs for books and supplies are **\$890**.

All fees are estimated and subject to change without notice.

COURSES 2021-22

NUMBER	COURSE TITLE	CREDITS
ECED-0026	Early Childhood Administration	3
PSSY-0080	Family and Community Relations	3
ACCT-0032	Financial Management	6
HRMG-0033	Human Resource Function	3
ECED-0025	Integration Seminar	3
PSSY-0001	Organizational Behaviour 1	3
PSSY-0002	Organizational Behaviour 2	3
PRAC-0018	Practicum – ECMGT	2
ELECTIVE COURSES		
<i>Choose one of the following:</i>		
PSSY-0012	Conflict Resolution	3
PEDV-0106	Leadership Skills	3

Note: Timelines, applicable industry experience, and teaching methodology will depend on program delivery choice; program information sheets subject to change without notice. Visit assiniboine.net for the most up-to-date information.