

MINUTES
Assiniboine Community College Board of Governors Meeting
4:00 p.m. – November 24, 2020- Virtual session

Attendance: Jeff Harwood (Chair), Dale McKay (Vice Chairperson), Jody Parsonage, Lloyd Carey, Harvey Laluk, Sukhmanpreet Singh, Kelly Wilson, Johanne Ross, Mark Frison (President), G. Toichoa (CIO), S. Brichon (CFO), Deanna Rexe (VP Academic), Suzanne Nicolas, Jim Simmons, D. Turner, Danielle Adriaansen (Acting VP, International), Shaun Cameron (Secretary)

Guests: None

Regrets: Lori Dangerfield, Carla Milne, Sheryl Prouse, Kate Pelletier

Roll Call

The meeting was called to order by Jeff Harwood at 4:05 p.m. Attendance constituted a quorum.

1. Approval of Agenda

MOTION: Singh/Carey

That the agenda be approved as circulated.

CARRIED

2. Approval of Minutes of October 20, 2020 (BG: 20/10/20)

MOTION: Laluk/Singh

That the minutes of October 20, 2020 (BG: 20/10/20) be adopted as presented.

CARRIED

3. New Business

i. Parking Regulations and Procedures (Policy G26) – Parking is an item specified in the act, as a result it comes to the Board of Governors for approval. A group, chaired by D. Adriaansen came together to propose the changes to the policy. A full copy of the policy is available via the college website.

MOTION: Wilson/Ross

To approve Policy G26 (Parking Regulations and Procedures) as per the Board of Governors authority under the *College Act*.

CARRIED

4. **Reports from Board of Governors Committees**

Finance and Audit Committee: Shannon Brichon spoke to the Finance and Audit statement ending October 31, 2020. The Finance and Audit Committee met last week to review.

As of October 30, 2020 the college sits at a \$347,000 positive variance to budget. In October 2019, at this same time the college was in a positive financial position of roughly \$2.8M. This represents a significant change year-over-year.

The biggest reason for the current position is a decline in academic training fees (tuition). Academic training fees are down approximately \$750,000 to budget. At this current time the college has not met enrollment targets mostly due to current pandemic environment and a decline in both domestic and international enrollment as a result. Further, the college is awaiting word from the Province of Manitoba on whether their cut to the operating budget in spring 2020 will be reinstated.

As a result, the college is down approximately 25% in enrollment to the budgeted plan. Given the current pandemic environment and timelines, the college has approximately \$1.9M to make up in tuition between now and June 2021, to hit the original budgeted amount. The college is unlikely to hit that enrollment target (\$7.2M targeted).

The board members had questions surrounding the provincial reduction and if the college had heard anything back from government on potential reinstatement of the funds. In absence of this, it would still leave the institution further in a deficit position at year end.

MOTION: Ross/Parsonage

That the Board of Governors approve the unaudited financial statements ending October 31, 2020.

CARRIED

4ii. **College Report:**

Safety Measures at Assiniboine- I. Grant spoke to the current safety measures underway at the college to provide for safe operations during COVID-19. Compliance to safety directives have been looked after quite well at this time as a result of a safety audit by the Emergency Response team. There were enquiries from the Board of Governors regarding students or staff testing positive for COVID-19. Reports will be made to staff on a monthly basis.

Social Service Worker program to Parkland- M. Frison Social Service Worker was a highlighted program as a priority. This will come in September 2021.

Economic Impact information- M. Frison spoke to the recent economic impact numbers. \$612 M impact on Manitoba, 28.2% rate of return for taxpayers, and 13.2% rate of return for students.

Stellar Award winners- M. Frison spoke to the Stellar Award winners.

College Council Bylaws- M. Frison spoke to this coming to the Board of Governors at a subsequent meeting of the Board of Governors.

REPORT RECEIVED BY THE BOARD OF GOVERNORS

MOTION: McKay/Laluk

To move to a closed session for consideration of closed session and in-camera agenda items.

4. Closed Session

5. Adjournment – This meeting was adjourned at 5:44 p.m.

Date of next meeting – The next meeting of the Board of Governors will take place at 4:00 p.m., Tuesday, December 15, 2020, via virtual delivery.

PENDING APPROVAL – 2020 12 15

Secretary

Chair