

**MINUTES**  
**Assiniboine Community College Board of Governors Meeting**  
**4:00 p.m. – December 15, 2020- Virtual session**

**Attendance:** Jeff Harwood (Chair), Dale McKay (Vice Chairperson), Jody Parsonage, Lloyd Carey, Harvey Laluk, Kelly Wilson, Johanne Ross, Lori Dangerfield, Carla Milne, Mark Frison (President), G. Toichoa (CIO), S. Brichon (CFO), Deanna Rexe (VP Academic), Suzanne Nicolas, Ian Grant, Julie Muller, Sheryl Prouse, D. Turner, Danielle Adriaansen (Acting VP, International), Shaun Cameron (Secretary)

**Guests:** None

**Regrets:** Sukhmanpreet Singh, Jim Simmons, Kate Pelletier

**Roll Call**

The meeting was called to order by Jeff Harwood at 4:05 p.m. Attendance constituted a quorum.

**1. Approval of Agenda**

**MOTION: Laluk/Ross**

That the agenda be approved as circulated.

CARRIED

**2. Approval of Minutes of November 24, 2020 (BG: 20/11/24)**

**MOTION: McKay/Parsonage**

That the minutes of November 24, 2020 (BG: 20/11/24) be adopted as presented.

CARRIED

**3. New Business**

**i. President's Expense Policy/ Approval and Monitoring of President's Expenses (B1 & B2)-** The FAC has reviewed this policy and expressed no concerns. In the Office of the Auditor General Report it was reported that Assiniboine was one of the only institutions to have a president's expense policy, but there was a noted difference needed in policy differentiating between a president expense and an organizational expense. These documents rectify that need. Copies of these policies are made available in the Board of Governors Handbook.

**MOTION: Milne/Wilson**

That Policies **B1 & B2 President's Expense Policy** and policy document **F38- President's Expense Policy** be approved as presented.

CARRIED

**iii) College Council- Terms of Reference-** A briefing note was supplied in the package. It covers some of the history of the council and some proposed terms of reference for College Council. The body itself is designed to be populated by five faculty, five staff, five managers, and five students as well as President and Vice-President at the table. At the previous meeting the mandate was proposed as a body of student experience. It is important to our strategic direction and fits as a forum for discussion.

**MOTION: Carey/Laluk**

That the Board of Governors endorses the proposed terms of reference for the College Council as presented.

CARRIED

**4. Reports from Board of Governors Committees**

**College Report:**

**Assiniboine to recognize diamond anniversary in 2021-** D. Adriaansen spoke to the 60<sup>th</sup> anniversary of the college, and the 35<sup>th</sup> anniversary of the Parkland Campus. The college plans to host some trivia nights, provided some swag to college members, and working with a retired faculty member to develop a written history book spanning the time. It was thought that perhaps donor drives could be triangulated to coincide with February (the month the college was founded)

**Contract training opportunities-** M. Frison spoke to various contract training opportunities at the college, as well as welcome Michael Cameron back to the college to lead the Contract Training department.

**Great Grey Owl update** – M. Frison spoke to Great Grey Owl changes due to the pandemic. Numbers of days available will be down to 10, and will be delivery and pickup only. Students, staff, board and donors will be the only people who can order this year to not interfere with public restaurants at this current time. They are likely to use an electronic menu and ordering system.

**Budget update-** Spoke to initial budget reductions from the Province of Manitoba. The college applied to the transition fund, and this week the college was notified they would receive back some of the cut in the second round (approximately \$750,000). Some institutions did not get cut, running a surplus and received more money. Some did not receive their full cut back and Assiniboine got back what was cut.

**REPORT RECEIVED BY THE BOARD OF GOVERNORS**

**MOTION: Wilson/Dangerfield**

To move to a closed session for consideration of closed session and in-camera agenda items.

**4. Closed Session**

**5. Adjournment** – This meeting was adjourned at 5:20 p.m.

**Date of next meeting** – The next meeting of the Board of Governors will take place at 4:00 p.m., Tuesday, January 19, 2020, via virtual delivery.

PENDING APPROVAL – 2021 01 19

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Secretary

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Chair