

Library Technician, Academic Integrity and Copyright Officer

Library

Brandon, Manitoba

Competition# 69-20/21

Full Time Regular

Salary: \$49,647 - \$57,194 per annum

Library Technician 3

Assiniboine Community College strives to create exceptional learning experiences for our students. The college places a high priority on student success and is committed to building an environment that creates and supports a high level of student engagement.

Be Passionate.

As the Library Technician, you will serve as a liaison between the Library and many of its stakeholders – bringing Library services to them. You will demonstrate a passion for exemplary client centred service and thrive in collaborative environments. You are driven by continuous improvement in understanding, supporting, and educating diverse stakeholders in research, academic integrity, and copyright.

Take Initiative.

The Library Technician is responsible for a number of functions which keep the Library organized while providing a friendly place for learners to visit. You will provide instruction and orientation sessions in various learning environments and provincial locations on information literacy, copyright compliance, academic integrity, and other Library services. As part of larger teams as well as with autonomy, you will also play key roles in acquisitions, reference, and cataloguing, along with secondary duties in circulation and other daily Library tasks.

Deliver Results.

You will have a proven track record in adult education and facilitation, with strong communication, customer service, research, problem solving, and attention to detail skills. Strong knowledge of MS Office applications, MARC 21, and LCSH are a must. Proficiency with academic research databases, ILS programs, MS Teams, citing, and Zoom are preferred. A diploma in Library and Information Sciences from an accredited college is essential. A combination of related library experience and education may also be considered. Must be flexible with schedule and be able to work and travel on occasional evenings and weekends. A valid Class 5 Manitoba driver's license is required.

This competition will remain open until filled.

Assiniboine Community College is committed to ensuring that its policies, practices, and systems are free of barriers, emphasize the value of diversity, and promote full participation to ensure dignity, respect, and equal access for all employees. Requests for accommodations can be made at any point during the recruitment process by contacting 204.725.8729 or humanresources@assiniboine.net.

Assiniboine's campuses are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Métis Nation.

If you are interested in this career opportunity, please forward your resume and cover letter to:

*Assiniboine Community College
c/o Human Resources
1430 Victoria Avenue East, Brandon, Manitoba R7A 2A9
Fax 204.725.8736 or email humanresources@assiniboine.net*

We thank you for your interest. Those selected for further consideration will be contacted.