



ASSINIBOINE
COMMUNITY COLLEGE

ASSINIBOINE ADULT LEARNING

WHAT IS THE CENTRE FOR ADULT LEARNING?

Assiniboine's Centres for Adult Learning offer programming at our Victoria Avenue East and Parkland campuses. These programs are designed for anyone who would like to achieve a high school diploma, improve their skills, increase their marks in a course(s), and/or obtain prerequisites to enter college or university. You can take individual courses or work towards your high school diploma. To enroll at the Assiniboine Centre for Adult Learning, in either Brandon or Dauphin, you must be 19 years of age and out of high school for the past six months or longer.

I WOULD LIKE TO EARN MY HIGH SCHOOL DIPLOMA

We offer three program options for people looking to obtain a high school diploma:

- » Mature Student High School diploma
- » Integrated Comprehensive Health Care Aide - Mature Student High School diploma combined with Comprehensive Health Care Aide certificate
- » Integrated Education Assistant - Mature Student High School diploma combined with Education Assistant certificate

A Mature Student High School diploma requires eight credits and is equivalent to a regular high school diploma; it is not a general equivalency diploma (GED). We will develop an individual education plan for you based on the credits you may already have, your goals and your current academic skills. Students do not pay tuition to complete the high school diploma.

The integrated programs allow you to accelerate your education and graduate with both a Mature Student High School diploma and a college certificate in less time than it would take to do them separately. These dual credit programs allow you to earn both high school and college credits at the same time. Other programs may also be available through the integrated program model. Ask the student success advisor for more details.

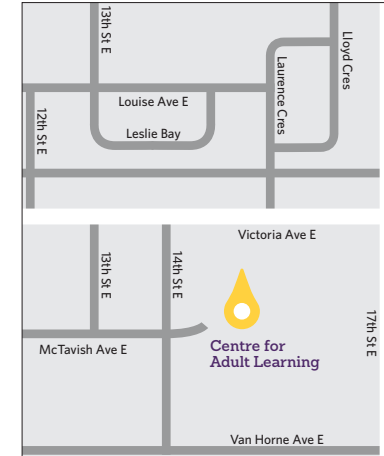
I HAVE MY HIGH SCHOOL DIPLOMA, BUT WOULD LIKE TO UPGRADE MY EDUCATION

If you have already achieved your high school diploma, but want to take more high school courses to meet post secondary prerequisites or upgrade skills for a job, Assiniboine's additional credits program may be a good fit for you. Under this program, you are eligible to take up to four courses tuition-free.

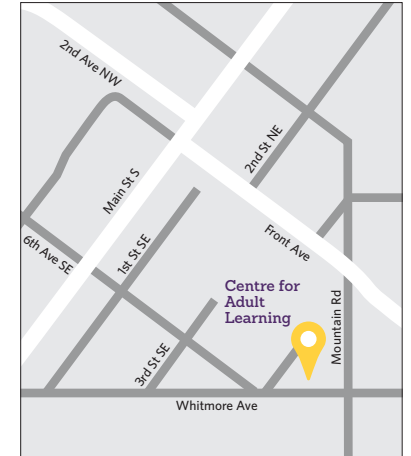
Courses may include studies in physics, math, English, law, psychology, geography, history and much more!

OUR LOCATIONS

It's important that you are able to find the nearest Assiniboine Centre for Adult Learning easily, especially if you are visiting for the first time. Use these maps to find us in Brandon or in Dauphin.



CENTRE FOR ADULT LEARNING - BRANDON
VICTORIA AVENUE EAST CAMPUS
1430 VICTORIA AVENUE EAST



CENTRE FOR ADULT LEARNING - PARKLAND
PARKLAND CAMPUS
520 WHITMORE AVENUE EAST

What does it all cost?

Assiniboine's adult learning program has a variety of learning options to meet your needs. High school courses are available on-campus, full-time or part-time, day or evening. A few are also available in a self-study format.

CENTRE FOR ADULT LEARNING - BRANDON

In Brandon, our Centre for Adult Learning is located at our Victoria Avenue East campus (1430 Victoria Avenue East) and has day and evening classes throughout the year.

For high school courses, the fees charged per one credit course are \$20.50 (materials and fees), plus \$23.82 for Students' Association fees (\$49.32 total per course).

CENTRE FOR ADULT LEARNING - DAUPHIN

In Dauphin, our Centre for Adult Learning is located at our Parkland campus (520 Whitmore Avenue East) and semesters begin in September and January/February. There are day and evening classes available.

For high school courses, the fees charged per one credit course are \$20.50 (materials and fees), plus \$27.02 for Students' Association fees (\$47.52 total per course).

INTEGRATED PROGRAMS

Fees for the Comprehensive Health Care Aide and Education Assistant portions of the integrated programs can be found at assiniboine.net/fees.

Note: all fees subject to change. For the most up-to-date information, please visit assiniboine.net/fees.



ARE YOU READY TO ATTEND ASSINIBOINE'S ADULT LEARNING PROGRAMS?

Use this guide to track your progress of becoming a successful Assiniboine student.

Part 1: STEPS TO APPLYING

□ BOOK AN APPOINTMENT WITH A STUDENT SUCCESS ADVISOR

- » The very first step is to book a meeting with a student success advisor by stopping in or giving us a call.
- » If possible, please bring a high school transcript with you to this meeting.
- » This meeting will give you information about upgrading or the Mature Student High School diploma and how each option can fit with your life. Questions and discussions include: Do day or evening courses work better? Are supports for disabilities required? Are there childcare, financial, employment, or housing needs or concerns that you need assistance with?
- » The advisor will talk to you about the Accuplacer assessment that we may ask applicants to do to help us place students in the right course(s).
- » If you've taken the Accuplacer, the advisor will meet with you after you complete the assessment to review the results and help you determine which courses to take.
- » To book appointments, contact us in Brandon at 204.725.8735 ext 7134 or adultlearning@assiniboine.net or in Dauphin at 204.622.2222 ext. 6591 or parklandinfo@assiniboine.net.

□ COMPLETE AN APPLICATION

- » You can do this when you come to meet with the student success advisor.
- » **There is no application fee!**

□ ORDER A HIGH SCHOOL TRANSCRIPT

- » Contact your last high school and order an original, official transcript that will tell us the courses you have taken in the past.
- » Bring the transcript to your first meeting with the student success advisor.
- » If you are not sure how to get a transcript or have trouble getting a copy of your transcript, we can help you.

□ TAKE THE ACCUPLACER

- » The Accuplacer assessment helps determine what level you are currently working at in math and English. If it has been a while since you were in school, your skills might be a little rusty. Conversely, if you read a lot or work at a job that uses a lot of math, you may be more capable than your transcript shows. The Accuplacer assessment will help us choose the right courses for you so that you can be as successful as possible.
- » To know what you can expect on the assessment, we have practice questions. The Accuplacer assessment takes about 1.5 hours.
- » The student success advisor will give you practice material and information about how to book the Accuplacer assessment

□ ATTEND A SECOND APPOINTMENT WITH THE STUDENT SUCCESS ADVISOR

- » When you arrange to write the Accuplacer, you will also book a meeting with an advisor to take place right after the assessment.
- » Your individualized education plan will be created from these two documents and discussions with the student success advisor.

- » If you are not ready for courses at our Adult Learning Centre (grades 10 to 12) the advisor will talk with you about other educational options.

□ RECEIVE YOUR ACCEPTANCE LETTER

- » Assiniboine's admissions department will send your official acceptance letter.
- » If you didn't register for your courses when you met with a student success advisor, make sure to register for them now.
- » You can pay your fees anytime between registering for classes and the first day of classes.

□ APPLY FOR SPONSORSHIP (IF APPLICABLE)

- » If you are applying for sponsorship, we can give you a letter to send to your sponsoring agency. This letter outlines the courses you intend to take and how much they will cost.
- » Your sponsor will need to fill out a sponsorship authorization form and send it back to Assiniboine as soon as your sponsorship is confirmed. We can give you the form or you can download it from assiniboine.net/applynow.

□ COURSES ARE TUITION FREE

- » Courses needed to complete your high school diploma are tuition-free. You can also take up to four additional courses beyond high school graduation that are tuition-free.
- » You do need to pay a small materials fee and a Students' Association fee. These add up to \$49.32 per program in Brandon and \$47.52 per program in Dauphin.

Part 2: IDENTIFYING YOUR NEEDS

□ COMMUNICATE WITH YOUR SUPPORTS

- » Identify supports that will help you through your education journey. Find friends and family that will assist you in times of stress or worry. Feel free to contact the member of our team at Assiniboine who has been assisting you so far.

□ FIND HOUSING (IF APPLICABLE)

- » Find housing early! Our partner, Places4Students Inc. provides a large, real-time database for student housing vacancies in Brandon and Dauphin. Visit places4students.com and search for Assiniboine Community College.

□ APPLY FOR DAYCARE (IF APPLICABLE)

- » Having reliable childcare is essential to successful studies.
- » The Assiniboine Early Learning Centre is located at the Victoria Avenue East campus in Brandon and is licensed for 56 children, ranging from three months to six years of age. Call 204.725.8713 for more information. Parkland Campus Kids Inc. is located at the Parkland campus in Dauphin and is licensed for infant and pre-school children (ages 3 months to 6 years). Call 204.622.2222 ext 6557 for more information. Spaces are limited at these centres, so apply early.
- » If there are no spaces available at the Assiniboine childcare centres, be sure to look within the community for other options.

□ FIND YOUR MODE OF TRANSPORTATION

- » In Brandon, a bus pass is included when you pay your Students' Association fees. Both the Victoria Avenue East and Parkland campuses offer student-paid parking. Contact the Registrar's Office or visit assiniboine.net/parking for more information or to purchase a parking pass.

□ ORGANIZE YOUR FINANCES

- » Plan for the financial and time commitment of attending school—make a budget and ensure you will have the money you will need for housing and other living expenses. A student success advisor can help you develop a financial plan.
- » Apply for scholarships, awards and bursaries.

□ ATTEND FIRST DAY OF CLASSES

- » Receive your registration package
- » Attend the first-day orientation session
- » Meet your instructors and other students

□ CONGRATULATE YOURSELF ON BEGINNING YOUR NEW EDUCATIONAL JOURNEY!

Study Supports

The Adult Learning Centre is here to support you as you work towards achieving your goals. As an Assiniboine student, you will have access to:

- | | |
|--|-------------------------------|
| » Student success advisors | » Learning Curve |
| » Learning strategist | » Education assistants |
| » Free tutoring | » Indigenous Affairs team |
| » Student orientation and transition support | » Counsellor |
| » Accessibility services and learning accommodations | » Indigenous services officer |
| | » Elders |



ASSINIBOINE
COMMUNITY COLLEGE

CENTRE FOR ADULT LEARNING - BRANDON

Victoria Avenue East Campus, Brandon

P: 204.725.8735 ext 7134 | TF: 800.862.6307 ext 7134

E: adultlearning@assiniboine.net

CENTRE FOR ADULT LEARNING - PARKLAND

Parkland Campus, Dauphin

P: 204.622.2222 ext 6591

E: parklandinfo@assiniboine.net

ASSINIBOINE.NET



ACCMB



ACCMANITOBA



@ACCMB



ACCMANITOBA

This publication is available in alternate English formats.

Please contact accessibility@assiniboine.net or 204.725.8700 (ext. 6052).