

# ACCOUNTING (WITH CO-OP)

**12-MONTH  
ADVANCED  
DIPLOMA**

This unique advanced diploma is comprised of our eight-month Accounting program and a paid, four-month co-op work placement. Gain confidence when you work side-by-side with accounting professionals for sixteen weeks during tax season. Set yourself up for success with this unique blend of classroom learning and work experience.

## Why should you choose a career in accounting?

- 1 Set yourself apart**  
Develop a deeper knowledge and understanding of accounting principles and make yourself an attractive prospect for any business or accounting firm. Work towards your completion of the prerequisites for the Chartered Professional Accountants Professional Education Program (CPA PEP) accounting designation administered by the Chartered Professional Accountants.
- 2 Provide the solution**  
Help organizations and individuals manage their finances and plan for their future. This career path takes your interest in the business world and combines it with your excellent communication skills, ability to convey complex ideas in a simple manner and desire to uphold ethics. Learn how to advance in this demanding—and rewarding—career.
- 3 Chart your way**  
Through a combination of required and optional courses, learn various skills needed to succeed in the accounting field. Higher-level courses enhance critical thinking skills within a business context. A four-month, paid co-operative work placement in rural Manitoba during tax season gives you real-world experience you can take with you after graduation.
- 4 A career with many paths**  
Find opportunities in public accounting firms, banks, trust companies, accounting and internal auditing departments, industrial firms, federal, provincial or municipal offices, school divisions, parochial schools, tribal councils, non-profit organizations and health care institutions, as well as in owner-managed businesses as business/office managers.

### CAMPUS/DELIVERY OPTIONS



Victoria Avenue East Campus

### AVAILABLE INTAKES



May

### WORK PLACEMENT(S)



16-week co-op

## CAREER OPPORTUNITIES

Graduates find employment in a wide range of challenging careers in large and small business in all sectors of the business community, including public accounting firms, banks, trust companies, accounting and internal auditing departments, industrial firms, federal, provincial or municipal offices, school divisions, parochial schools, tribal councils, non-profit organizations and health care institutions, and in owner-managed business/office managers.

## ADMISSION REQUIREMENTS

- » Two-year diploma or university degree
- » Entry level accounting knowledge is required. Applicants without this will be required to take ACCT-0003 Financial Accounting 1 and ACCT-0004 Financial Accounting 2 (or equivalent) prior to the start of the program.

English is the language of instruction at Assiniboine. All applicants educated outside of Canada or in a country not on the test exempt list are expected to meet the English language proficiency requirement. See [assiniboine.net/elp](http://assiniboine.net/elp) for more information.

## TECHNOLOGY REQUIREMENTS

Programs at Assiniboine have certain technology requirements. Students require access to computer devices at home and may be required to bring these on campus when instructed. Refer to [assiniboine.net/tech](http://assiniboine.net/tech) for more detailed information about the requirements for this program.

## PROGRAM CONSIDERATIONS

Relocation to a small, rural community may be required for completion of the co-op placement. A valid driver's license and access to a vehicle is required, given the need to travel to rural Manitoba (outside of Brandon) for the co-op work placement.

## UNIQUE LEARNING EXPERIENCES

- » Emphasis on practical, applied learning
- » Utilize industry-standard software programs

## GRADUATION REQUIREMENTS

To graduate with an advanced diploma in Accounting, students must successfully complete 63 academic credits.

The minimum passing grade for each course is indicated on the course outline.

## NEXT STEPS

Apply now! Visit [assiniboine.net/applynow](http://assiniboine.net/applynow). For more information on this program, visit [assiniboine.net/accountingco-op](http://assiniboine.net/accountingco-op).

## CONNECTIONS

Successful completion of this program may qualify graduates for advanced standing in the Certified Professional Accountants (CPA) preparatory program. Students may also earn advanced standing towards the Certified Aboriginal Financial Managers (CAFM) designation through the Aboriginal Financial Officers Association (AFOA). Some restrictions apply.

Assiniboine has a number of agreements with other colleges, universities and professional organizations, making it possible for students to apply credit taken at Assiniboine to programs at other institutions. For up-to-date information on agreements, visit [assiniboine.net/articulation](http://assiniboine.net/articulation) or the program page.

## PROGRAM FEES (DOMESTIC ONLY)

Tuition: **\$4,500** Course fees: **Included**  
Students' Association fees: **Included**  
Estimated textbooks, tools and supplies: **\$1,950**

*NOTE: All tuition and fees are required to be paid in full before your program begins. Tuition and fees are non-refundable.*

*All fees are estimated and subject to change without notice. For international program pricing, if/when applicable, please visit [assiniboine.net](http://assiniboine.net).*

## COURSES 2022-23

| NUMBER                                | COURSE TITLE                  | CREDITS |
|---------------------------------------|-------------------------------|---------|
| <b>REQUIRED COURSES</b>               |                               |         |
| BUSN-0166                             | Canadian Business and Society | 6       |
| BUSN-0165                             | Corporate Finance             | 6       |
| ACCT-0005                             | Financial Accounting 3        | 6       |
| ACCT-0007                             | Financial Accounting 4        | 6       |
| ACCT-0052                             | Intermediate Mgmt Accounting  | 6       |
| ACCT-0050                             | Introductory Mgmt Accounting  | 6       |
| BUSN-0171                             | Taxation 1                    | 6       |
| BUSN-0178                             | Taxation 2                    | 6       |
| COOP-0031                             | Co-op Placement - ACTCV       | 3       |
| <b>ELECTIVE COURSES</b>               |                               |         |
| <i>Choose two from the following:</i> |                               |         |
| LAWG-0093                             | Business Law                  | 6       |
| INDG-0005                             | Indigenous History AFOA       | 6       |
| BUSN-0175                             | Information Management Tech   | 6       |
| ACCT-0051                             | Sage Accounting Software      | 6       |

*Note: Timelines, applicable industry experience, and teaching methodology will depend on program delivery choice; program information sheets subject to change without notice. Visit [assiniboine.net](http://assiniboine.net) for the most up-to-date information.*