

## Academic Chairperson, Health

School of Nursing

Full time, regular

Competition #02-24/25

Brandon, Manitoba

Salary: \$108,712.36 to \$138,765.36 (\$57.48 to \$73.37)

Classification: Excluded

Assiniboine College has been providing exceptional learning experiences that have been transforming lives and strengthening Manitoba through applied education and research for more than 60 years.

Reporting to the Dean, the chairperson provides day-to-day academic and operational leadership to the school, assuring the vitality and academic integrity of the programs and of the teaching and learning functions within the school. The chairperson works together with the college's academic, contract training, community learning and distance education departments, as well as with community leaders, business and agencies; the incumbent directs and manages all aspects of programming and staffing required for the operation of assigned programs.

### **Be Passionate and Take Initiative with these Responsibilities:**

- ▶ Program Responsibilities
  - Within parameters established by the college and the Dean, research and develop program proposals.
  - Implement, promote, deliver and evaluate new program initiatives including contract training programs.
  - Work with faculty to ensure existing program curricula are current and relevant.
- ▶ Operational and Academic Leadership
  - Responsible for academic leadership within the school including shaping the growth and development of assigned programs within the school. In that role, a number of critical duties that relate directly to leadership of the instructional program include:
    - Meet with program staff with respect to such matters as program excellence, course/program requirements, curriculum matters, and school academic policy.
    - Manage the learning process and foster participative decision-making, team building, professional development, self-management and enhancement of program image.
- ▶ Financial and Physical Resources
  - The Chairperson provides leadership to maximize the efficient and effective use of financial and physical resources to achieve key strategic priorities of teaching and learning, student focus and community engagement.
    - Participate in budget planning by evaluating previous and current year expenditures, projecting upcoming program needs, supporting the budget, and preparing a plan to ensure that budgets are sustainable.

**Be able to deliver results by having:**

- ▶ Must have related degree (Masters preferred or underway)
- ▶ Demonstrated excellence in instruction in a post-secondary environment including program and curriculum development, assessment and evaluation, student advising and group facilitation.
- ▶ Extensive demonstrated competence and experience in the field(s), disciplines(s) that comprise the programs within the school.
- ▶ Creativity, innovativeness and a perspective for leadership in the development of the faculty and students.

*This competition will remain open until the position is filled.*

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*Assiniboine College is committed to ensuring that its policies, practices, and systems are free of barriers, emphasize the value of diversity, and promote full participation to ensure dignity, respect, and equal access for all employees. A request for an accommodation or to request this document in an alternative format, can be made at any point during the recruitment process by contacting 204.725.8729 or [careers@assiniboine.net](mailto:careers@assiniboine.net).*

*Assiniboine welcomes applications from all qualified candidates who are legally entitled to work in Canada, including Indigenous peoples, persons of all abilities, members of visible minorities, all genders and sexual orientations, and all other groups protected by the Human Rights Code.*

*Assiniboine College campuses are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the national homeland of the Red River Métis.*

*We acknowledge their welcome to the students who seek knowledge here.*

*If you are interested in this career opportunity, please email your resume and cover letter with reference to Competition #02-24/25 to [careers@assiniboine.net](mailto:careers@assiniboine.net).*

*We thank you for your interest. Only those selected for further consideration will be contacted.*

*Please contact [careers@assiniboine.net](mailto:careers@assiniboine.net) to request this document in an alternative format if necessary.*