

Career Success Coach

Russ Edwards School of Agriculture & Environment
Full-Time, Term (July 14, 2025, to November 28, 2025)
Hybrid
Comp #123-24/25
Salary: \$50,236 to \$70,499 annually (\$26.65 to \$37.40 hourly)
Classification: Assistant Guidance Counsellor

About Assiniboine:

For over 60 years, Assiniboine College has been providing exceptional learning experiences, while transforming lives and strengthening Manitoba through applied education and research. Our future success rests on our ability to develop a sustainable Thriving Workforce that is unified in moving forward for the benefit of the college and Manitoba. Our culture is built on our principles for continued success: Creativity, Collaboration, and Courage.

Position Overview:

We place a high priority on student success and are dedicated to building an environment that creates and supports a high level of student engagement. We are committed to contributing to First Nation, Metis and Inuit prosperity by having the highest college participation rate in the province. Assiniboine is currently looking to hire a Career Success Coach for the Digital Ag Fundamentals program. The Career Success Coach will work full-time with exception of 1-2 in-person sessions. This position will be assisting students in finding employment opportunities and will build relationships with future employers.

Key Responsibilities:

- ▶ Engage directly with students as they adapt to classroom education by balancing priorities
- ▶ Help students identify skills for success by identifying their interests and abilities
- ▶ Help students identify educational requirements in their courses and develop training plans
- ▶ Work with the Instructor to ensure student success and connect them with college supports
- ▶ Develop employment and career plans with students as they complete their program and graduate

Qualifications:

- ▶ Post-secondary diploma in an education-related field is preferred
- ▶ Experience working with adults in an educational setting is preferred
- ▶ Knowledge of both employability and essential skills
- ▶ Ability to work cooperatively with instructional staff, industry partners and training organizations.
- ▶ Strong interpersonal skills to work with students in developing innovative solutions and plans.
- ▶ Demonstrated patience and non-judgmental listening skills

This competition will remain open until the position is filled.

Discover full details about the position in the attached Job Description.

Why Join Us?

Working Together:

Be part of a collaborative and inclusive environment that values teamwork and positive employee relations. Together, we paddle collectively toward our mission.

Growing Together:

We invest in our employees' future through succession planning, forward-looking recruitment, and supportive development programs. At least 4% of payroll is dedicated to staff and professional development.

Forward Together:

As we navigate rapid technological changes, we prioritize resilience and wellness among our faculty and staff, helping them become the leaders Manitoba

Our Principles for Continued Success:

- ▶ Creativity: We foster an environment that supports and unleashes the creativity of our faculty and staff.
- ▶ Collaboration: Teamwork, purposeful connections, and community building are critical to achieving our collective potential.
- ▶ Courage: Our faculty and staff embrace their roles as community leaders, boldly taking risks to build a strong future for Manitoba

Commitment to Diversity:

Assiniboine College is committed to creating a barrier-free environment that emphasizes the value of diversity and promotes full participation. We welcome applications from all qualified candidates who are legally entitled to work in Canada, including indigenous peoples, persons of all abilities, members of visible minorities, all genders, and sexual orientations.

How to Apply:

If you are interested in this career opportunity, please email your resume and cover letter with reference to this competition to careers@assiniboine.net. We thank all applicants for their interest; only those selected for further consideration will be contacted.

For accommodations or alternative formats, contact careers@assiniboine.net or 204 725 8729.

Assiniboine College is privileged to provide learning opportunities on the lands of the Dakota Oyate, Nakoda Oyate, Ininiwak, Nehethowak, Nehiyawak, Anishininewuk, Denesuline, Anishinaabeg, and the National Homeland of the Red River Métis.